

Minutes

Mathematics Department Meeting, Florida SouthWestern State College

Dr. Ivana Ilic, Mathematics Department Chair

November 8, 2019 9:00 AM – 10:00 AM

Location: Lee U-102, Charlotte O-118, Collier A-103, Hendry/Glades A-114

Faculty	Present	Absent	Excused	Faculty	Present	Absent	Excused
Cheban Acharya	X			Ivan Melendez	X		
Tatiana Arzivian	X			Kristi Moran	X		
Rona Axelrod	X			Douglas Nering	X		
Karen Buonocore	X			Bharat Patel	X		
Mark Cevallos	X			Cindy Quehl	X		
James Chan	X			Donald Ransford	X		
Michael Chiacchiero	X			Joseph Roles	X		
Tina Churchill	X			John Salem	X		
Sabine Eggleston	X			Elizabeth Schott		X	
Laurice Garrett	X			Sandra Seifert			X
Rebecca Gubitti			X	Christine Smith	X		
Beverly Hall	X			William Stoudt	X		
Ivana Ilic			X	Dimitry Yusin	X		
Bertram Lawrence	X			Terry Zamor	X		
David Licht		X		Duval Zephirin	X		
Kelsea Livingstone	X			Jaime Zlatkin	X		
Douglas Magomo	X						
Daniel Marulanda	X			Cecilia Mendell	X		

- I. Adoption of Agenda: Call to order Sabine Eggleston 9:00 am. This meeting is one hour to give faculty opportunity to join the presentation at 10:15 of one of the candidates for Dean. Motion to adopt Agenda, Terry Zamor second Beverly Hall. All I favor, no objections, no abstentions.
- II. Approval of Minutes: Motion to approve as presented Terry Zamor second Beverly Hall. All in favor, no objections, no abstentions.
- III. Success and Accomplishments: Charlotte Campus Halloween Spirit Day very successful with student participation and many on campus dressed for the day.
Bharat Patel – Hendry Glades Campus named by the Department of Education for the best practice recipient award.
Cindy Quehl – New FSW flute ensemble 1st standalone concert this past Monday 50 attendees and huge success, the orchestra Christmas concert are in December

- IV. Fall 2019 Course Level Assessment: MAT 0057, MAT 1033, MAC 1105, MAC 1114, MAC 1140:
Mark Cevallos-
MAT 0057 - All should have FE in Canvas course. Reminder that all will be administered online, follow the instructions to administer the practice test for students.
MAT 1033 - Online instructors the FE should be available in Canvas. FE paper instructions will be sent on the 15th. In MAT 1033, since it is a pooled exam the analytics will be different.
MAC 1114 - FE will be sent out on 15th, There will be instructions on how to administer the two versions as well as a calculator and non-calculator portion of test. Be careful when printing to separate the two sections.
MAC 1140 - FE will be sent out 15th there will be two versions of each test online and ground.
MAC 1105 – Canvas and Online should be in early next week and paper version will be sent on 15th. Test version should be put on the top upper left-hand corner of the form, and when you submit organize the scantron by version. Scantrons have already been sent out to Faculty.
If any issues or questions, Contact Mark Cevallos.
- V. Final Exams in Canvas: Mark Cevallos – Instructors responsible for, 1. Exam are in the correct assignment group 2. Exams have assigned dates and parameters set 3. The correct exams are published. Instructors also need to open the exam and review the questions to be sure that they are displaying correctly. If there are any issues with the display of questions contact IT, sometimes you can refresh your screen and it will display correctly. It was possibly a Chrome related issue to the last update, however, seems to be corrected at this time.
- VI. Canvas grades – eLearning will provide support through TLC in transferring grades from MLP to Canvas, there are two TLC sessions for which faculty needs to register so that they know how many will be attending.
- VII. Spring 2020 semester preparation (MyLabsPlus, syllabi): Email sent to course coordinators in regard to the master syllabi, they are ready for distribution. MLP for spring courses is ready per course coordinators and MLP is ready to roll. Hopefully will be available by end of month, however we will need to wait for IT to process the request. Sabine has been working with IT to try and find a more streamlined way to process this. No discussion or questions.
- VIII. Proctorio proctored mathematics exams: Cheban Acharya – eLearning has produced a course within Canvas that can be assigned and includes videos for students to show how to set up their computer and equipment. The student will be forced to watch the videos to proceed through the course (cannot skip ahead). No completion time yet, however the hope is for Spring courses.
- IX. MAC 2233 Calculus for Business and Social Sciences, 1 course modalities: Daniel Marulanda – In regards to the Provost presentation on connection of students from all campuses Daniel would like to propose an online version of MAC 2233, this would provide access to the course for all campuses. Donald Ransford – problems in the past were related to material access, could find good problems however no support for the problems, in addition, some issues were found on how the answers were scored and input into the computer. Laurice Garrett – Support if you want to look into it and see if its viable project for the next year, possibly more resources available at this time. Look into Open Stax for OER – other feedback other than material. Sabine Eggleston – One impact of an online course is that we may not be able to get the ground course to come together. Kelsea Livingstone and Collier campus support the development of an online course and do not have concern with making a ground class.

- X. Professional Development – SWFL Symposium on Teaching and Learning (FSW, FGCU): Faculty encouraged to submit a proposal and participate in the symposium.
- XI. Community of Best Practices: Cancelled today AA-177 Dean candidate open forum. Thank you to Cheban who was to present today at Community of Best Practices and will present in January.
- XII. Committee updates: Reminder MAT 1033 has special Friday session with ASC math center on the Lee and Collier Campuses. Encourage your student to attend. PD committee – Funds for travel available applications due soon.
General Education – “Spirit”ed Conversation November 22, Hilton Garden, opportunity to discussion different topics in Education.
Assessment Committee – Review the email from November 6th, there has been rearranging and persons in charge of certain tasks has changed. Ongoing conversation regarding General Educations Standards and the Mathematic courses, this will continue in December.
Calendar Committee – proposal put together to align spring break with surrounding school districts. Additional discussion regarding Wednesday before Thanksgiving and one day in the Spring semester. Also looking at bell schedule to allow for a break in the middle of the day for activity time.
Academic technology - we will all have access to Zoom to set up conferences anywhere every meeting will be using zoom instead of having Canvas conference or through the Polycorn.
Curriculum committee – New program Graphing Design requiring 1105 college algebra, would it be beneficial to have new programs come though the math department to advise on what math would be the best for the student, in some instances in new development of courses they may not be aware of the best option for the course.
- XIII. Faculty updates: Holiday get together – several ideas exchanged; Tina Churchill will create a survey to send out to faculty to see what the majority would prefer
Donald Ransford – Invited to Tallahassee 11/21 – 11/22 may need class coverage.
Douglas Magomo – New Mu Alpha Theta chapter, if there are any new faulty interested to assist in running this.
- XIV. New Business: Jamie - new contract out vote to ratify. Lake Sumter State College is removing MAT1033 and requiring students to take MAT 1100, this may be an option with modification of the MAT1100 to have more algebra components.
- XV. Adjourn: Motion 9:58 am Kelsea Livingstone, second Beverly Hall.