

Florida SouthWestern State College District Board of Trustees
All Board Committees
October 1, 2019
1:30 – 2:45 p.m.
Lee Campus, Room I-225
Minutes

The Business Affairs & Facilities, Academic Affairs & Student Services, and the Institutional Advancement & Policy Committees met in Lee County, Florida, on October 1, 2019 at 1:30 p.m. in I-225.

Present: Chair, Danny Nix, Jr.
Bruce Laishley
Marjorie Starnes-Bilotti
Jonathan A. Martin
David Ciccarello
President Jeffery Allbritten
Dr. Gina Doeble, CPA
Dr. Eileen DeLuca
Mark Lupe

Others Present: Tobias Discenza
Keith Callaghan
Kathleen Porter
Justine Lewis, Recorder

Guests: Chris Kellser - Clifton, Larson and Allen, LLP
Jason Human – PFM, Managed Investment Portfolio via WebEx

Absent: Christian Cunningham
Laura Perry
Julia du Plooy

Public Comment: None

Current Agenda Items:

1. Approval of Audited Financial Report of Florida SouthWestern State College Financing Corporation for fiscal year ended March 31, 2019.

Chris Kellser from Clifton Larson Allen, LLP, presented the Audited Financial Report of Florida SouthWestern State College Financing Corporation fiscal year ended March 31, 2019. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.

2. Approval of Certificate of Completion Florida SouthWestern State College Financing Corporation.
Dr. Gina Doeble presented the Certificate of Compliance of Florida SouthWestern State College Financing Corporation for Financial Services. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
3. Approval of Florida SouthWestern State College Financing Corporation Audit Review Checklist.
Dr. Gina Doeble presented the Florida SouthWestern State College Financing Corporation, Direct Support Organizations (DSO) Audit Review Checklist. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
4. Corporation Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990.
Dr. Gina Doeble presented the Florida SouthWestern State College Financing Corporation Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990.
5. Florida SouthWestern State College Financing Corporation Financial Statements as of June 30, 2019.
Dr. Gina Doeble presented Florida SouthWestern State College Financing Corporation Financial Statements as of June 30, 2019.
6. Quarterly Investment Report from PFM, Managed Investment Portfolio
Jason Human, via WebEx presented the second quarter investment report for Florida SouthWestern State College.
7. Approval of Bus Charter Services Agreement
Dr. Gina Doeble presented the Bus Charter Services Agreement with Dolphin Transportation Specialist for a term of five years, RFP #19-04. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
8. Approval of Personnel Actions
Dr. Gina Doeble presented the Personnel Actions. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
9. Florida SouthWestern State College – Monthly Financial Report.
Toby Discenza presented the Florida SouthWestern State College – Monthly Financial Report.
10. Approval of Audited Financial Report of Florida SouthWestern State College Foundation, Inc. for fiscal year ended March 31, 2019

Dr. Gina Doeble presented the Audited Financial Report of Florida SouthWestern State College Foundation, Inc. for fiscal year ended March 31, 2019. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.

11. Florida SouthWestern State College Foundation, Audit Review Checklist.
Dr. Gina Doeble presented the Florida SouthWestern State College Foundation, Audit Review Checklist. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
12. Florida SouthWestern State College Foundation Inc. Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990.
Dr. Gina Doeble presented the Florida SouthWestern State College Foundation Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990.
13. Florida SouthWestern State College Foundation, Inc. First Quarter Financial Report.
Dr. Gina Doeble presented the Florida SouthWestern State College Foundation, Inc. June 30, 2019, First Quarter Financial Report.
14. Collegiate High Schools' Monthly Financial Report - information item.
Tobias Discenza presented the Collegiate High Schools Monthly Financial Report.
15. Gift Agreement between Florida SouthWestern State College Foundation, Inc. and Crowther Roofing and Sheet Metal of Florida, Inc.
Mark Lupe presented the Gift Agreement between Florida SouthWestern State College Foundation, Inc. and Crowther Roofing and Sheet Metal of Florida, Inc. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
16. Amendment to MOU between DBOT of Florida SouthWestern State College and the Florida SouthWestern State College Financing Corporation
Mark Lupe presented the MOU between DBOT of Florida SouthWestern State College and the Florida SouthWestern State College Financing Corporation. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
17. Amendment to MOU between DBOT of Florida SouthWestern State College and the Florida SouthWestern State College Foundation, Inc.
Mark Lupe presented the MOU between DBOT of Florida SouthWestern State College and the Florida SouthWestern State College Foundation. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
18. Amendment to Board Policy 6Hx6:6.07 (Prohibition Against Hazing)
Mark Lupe presented the Amendment to Board Policy 6Hx6:6.07 (Prohibition Against Hazing). Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.

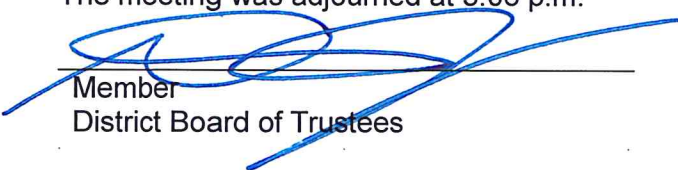
19. Amendment to Board Policy 6Hx6:6.08 (Insurance Requirements for International Students)
Mark Lupe presented the Amendment to Board Policy 6Hx6:6.08 (Insurance Requirements for International Students). Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
20. Amendment to Board Policy 6Hx6:1.01 (Powers and Responsibilities of the District Board of Trustees to align the policy with current Board practice)
Mark Lupe presented the Amendment to Board Policy 6Hx6:1.01 (Powers and Responsibilities of the District Board of Trustees to align the policy with current Board practice). Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
21. Approval of a resolution establishing a new Florida SouthWestern State College 457(f) supplemental retirement plan
Mark Lupe presented the resolution for establishing a new Florida SouthWestern State College 457(f) supplemental retirement plan. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.
22. SACSCOC and Quality Enhancement Plan (QEP) Update
Dr. Eileen DeLuca presented the SACSCOC and Quality Enhancement Plan (QEP) Update.
23. Textbook and Instructional Materials Affordability Report
Dr. Eileen DeLuca presented the Textbook and Instructional Materials Affordability Report. Danny Nix will present this item at the October 1, 2019 Board of Trustees meeting.

Discussion was held.

Old Business – None

New Business - None

The meeting was adjourned at 3:06 p.m.



Member
District Board of Trustees



Date