**Academic Success Department Meeting Minutes**

**October 11, 2019**

**12:00-1:30pm**

**Lee AA-177, Charlotte O-118, Collier G-109, Hendry/Glades A-114**

**I. Good News and Dean Updates**

**a. Dean Update- Dr. Teed had a discussion with Dr. Sterk regarding DE and Early Admissions. There are 900 Early Admits expected for Fall 2020 plus an additional number of isolated students such as those located in Immokalee. There was discussion of offering blended and/or fully online sections for these students. There was discussion of the implications of admitting 900 new Early Admits who are sophomores. Prof. Maguire will follow up with Dr. Teed and Dr. Page. Faculty who have further thoughts on this should send them to Prof. Maguire.**

**b. Prof. Olson and Prof. Lampos-Keogh’s workshop was outstanding.**

**c. Maisey Adams and Tim Maricle submitted a workshop proposal for the FYE conference in Washington DC.**

**II. Spring Schedule**

1. **Dr. Page has completed the schedule. Very few Advisors are teaching in spring 2020. Anyone who wants to teach as an adjunct should contact Dr. Page. Registration starts 10/28/19.**

**III. Committees**

1. **Curriculum Committee – No update.**
2. **Professional Development Committee- The annual Symposium on Teaching and Learning is scheduled for 1/20.**
3. **Academic Standards Committee – The Faculty Handbook is complete. They are currently working on C.O.P.s that support faculty in the classroom that need updating.**

**The Faculty Handbook is published at :** [**https://www.fsw.edu/assets/pdf/provost/FacultyHandbook.pdf**](https://www.fsw.edu/assets/pdf/provost/FacultyHandbook.pdf)

1. **Academic Technology Committee – No update.**
2. **OER Committee – No update.**
3. **Calendar Committee – No update.**
4. **Learning Assessment Committee – On PD Friday, there will be panel discussions on “Analyze” and on “Research”. EAP is to provide materials for assessment this year.**
5. **Co-Curricular Programming Funding--next deadline is December 1. Faculty are encouraged to apply for funding at :** [**https://fsw.qualtrics.com/jfe/form/SV\_2fOB1kNNMTXI67b**](https://fsw.qualtrics.com/jfe/form/SV_2fOB1kNNMTXI67b)
6. **SWFL Symposium on Teaching and Learning--Call for Proposals—Deadline 11/4/19 – This is the second annual collaboration between FSW and FGCU. The theme this year is *Active Learning Across the Disciplines.* It will beheld1/30/20 at FGCU and 1/31/20 at FSW.The link to submit a proposal is below:**

[**https://survey.fgcu.edu/Survey.aspx?s=52d4522ecbb647b68b70b9fa1522756a**](https://survey.fgcu.edu/Survey.aspx?s=52d4522ecbb647b68b70b9fa1522756a)

1. **EAP Update**

**No update.**

1. **Reading Update**

**No update.**

1. **Student Engagement Update**
2. **Career Week is occurring now.**
3. **Etiquette Dinner – 50 students attended and it was very successful.**
4. **Orientation – Will take place on 11/1/19.**
5. **SLS Update**
6. **OBOC – On PD Friday 10/25, there will be a Faculty Book Chat for faculty to reignite interest in using the book and incorporating it into classes for Spring 2020. The book is available in the library both physically and electronically. Mary Ellen is chair of the OBOC Committee.**
7. **Cornerstone Modules Training – On PD Friday 10/25, Prof. Maguire has referred participants to attend the modules all day. Several people will attend.**
8. **Additional Items – No additional items**
9. **SLS Breakout Session**
10. **Dual Enrolled/Early Admit Students – See discussion above under Dean Update.**
11. **Mentors/Mentees Update – Prof. Maguire noted that some adjunct faculty need to have classroom observations and a mentor to address their questions. Prof. Maguire will send out a Google doc for faculty to review and match up teaching schedules, and then subsequently indicate availability to conduct observations and mentoring with adjuncts on each campus.**

**NOTE: Next Department Meeting is November 8, 2019. Lee U-102; same rooms on all other campuses.**