

School of Education Department Meeting

Friday, October 11, 2019

10:00 a.m., U-218

Present: Dr. Anne Angstrom, JoAnne Devine, Kathie DiLascio, David Koehler, Dr. Julia Kroeker, Dr. Regina Miller, Laura Osgood, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

The meeting was called to order by Dr. Joyce Rollins at 10:00 a.m.

- I. Approval of the September 13, 2019 School of Education Department Meeting: Kelly Roy moved to accept the minutes of the September 13, 2019 School of Education Department Meeting as distributed. JoAnne Devine seconded the motion. The minutes of the September 13, 2019 School of Education Department Meeting were approved as distributed. They will be placed on Document Manager.
  
- II. Dean's Update: Joyce Rollins
  - a. FSW School of Education Advisory Board met on Wednesday, October 2, 2019. Joyce asked for names of community partners to be added for the Spring 2020 meeting.
  - b. Spring 2020 Off-site ECE Cohort: 14 interested in receiving certification. Shawne Thomas will teach the classes at Pathways in Immokalee.
  - c. In communication with Provost and Amanda Lehrian for ELED cohort in Hendry/Glades to begin Fall 2020.
  - d. Deconstructing Racism Conference will be held on November 22, 2019. Final interns in ELED and students who will be in final internship in Spring 2020 will be invited. All staff and faculty are encouraged to attend.
  - e. After a situation in one of our collegiate high schools, Joyce reminded all to be careful of what is posted on social media. Also, before showing in class, download; do not show from social media.
  - f. Walking buddies for mid-October to mid-November: David and Kelly, JoAnne and Julia, Caroline and Liz, Kathie and Laura, Joyce and Gina, and Joyce and Anne.
  - g. Susan Bronstein is holding interpersonal skills workshops. Opportunities to attend next Thursday and the following Thursday. All are encouraged to attend.
  
- III. Dean's Search: Anne Angstrom announced that she, Caroline Seefchak, and David Koehler are on the search committee for the SoE Dean position. She asked that all maintain professionalism and not ask questions of the committee members. She will give updates on the search in a formal way.

IV. Committee Reports:

- a. Faculty Senate: JoAnne Devine reported committee will meet next week.
- b. Curriculum Committee: Regina Miller/Anne Angstrom reported the following:
  1. Change in Humanities requirement for AS CVT and AS RSPC
  2. New course proposal: Mental Health First Aid (Human Services)
- c. Learning Assessment: Caroline Seefchak reported the following:
  1. General Education Assessment random selections of courses have been made. If you have heard from the Office of Assessment, and have been selected, you will receive an email with specific directions. If you were on the original list but were not selected, you would not have gotten a notification. If anyone has questions or concerns, let Caroline know.
  2. The LAC will be providing professional development sessions on Gen Ed assessment rubrics; see the LAC Newsletter, *DataVersed*, the second issue of which will be published next week.
  3. Course-Level Assessment - Those teaching EDF 2005 should know that the Core Assignment, "Digital Education Showcase" will be a common course assessment that will be analyzed by the Office of Academic Assessment. Since it is graded on a rubric, those teaching EDF 2005 have only to grade the assignments in Canvas. There is nothing to turn or return to the Office of Assessment. Scantrons will no longer be used. Other courses on which analysis will be done for course-level assessment are RED 4519 and RED 4012.
- d. OBOC: Kelly Roy reported the following:
  1. Events continue. Everyone should have received the calendar via email. General feedback from most events has been positive. Faculty and students are participating in Book Chats and other events.
- e. GEAC: Kelly Roy reported the following:
  1. All of the competencies in CREATiVE have been assessed. Communicate is used by the vast majority of courses across disciplines. It is encouraged that syllabi are reviewed and adjustments made if the integral and secondary competencies previously identified need to be revised.
  2. Discussion of rubrics used to assess whether or not the expansion of courses meeting general education requirements has been put on hold.
- f. Academic Technology: Julia Kroeker reported the following:
  1. Course development and online office hours are still being negotiated.
  2. Proposed: responsibility of online course development would be moved to the schools.
  3. Faculty may be given course release to develop a course.
  4. Faculty will be compensated for training needed to be a course designer and may get extra compensation for developing an OER course.
  5. Zoom has been purchased for video conferencing.
  6. No funds for technology refresh.
- g. Academic Standards: Julia Kroeker reported the following:

1. Will be working on a recommendation about teaching family members. The recommendation would be that professors do not teach a family member unless they are the only professor teaching the course needed by the student family member. In that case, it will be recommended that another faculty member evaluate the student's work.
  - h. Textbook Affordability: Kelly Roy reported the following:
    1. Committee will meet on October 25, 2019 for the first time this semester. Brian Page is the Chair.
    2. Effective Spring 2020, majority of ECE classes will use Open Educational Resources.
  - i. Professional Development: Anne Angstrom reported the following:
    1. She did not attend last week's PD meeting due to previously scheduled internship seminar and has not yet received the minutes.
    2. There are possible workshops under development by PD Committee members in the future.
  - j. ARC: Anne Angstrom reported the following:
    1. Met recently to discuss the process for how applications are reviewed. Deadline for applications to be considered for next round of funding is 11/1/19. Needs Dean approval. Get to Joyce by 10/30/19.
  - k. QEP: Anne Angstrom reported the next meeting is today at noon.
- V. ASECE: Kelly Roy reported the following:
- a. Two courses are still in re-development. Reviewing the General Education Competencies.
  - b. Continuing with Effectiveness Goals relative to better understanding students and their performance online, since all classes are offered online and the majority of students take classes in that format.
  - c. Starting a ground cohort in Immokalee in Spring 2020.
  - d. Pop Up Play is November 9, 2019, Julia is accepting donations of recyclables.
- VI. Literacy Buddies: Kelly Roy explained the premise to put three books in the hands of a child with economic disadvantages. KDE will participate as well.
- VII. CAEPCon Report: Joyce Rollins/Laura Osgood reported the following:
- a. Handout of CAEP standards
  - b. Joyce reported they learned some good practices. Will not seek CAEP accreditation this year. No Florida colleges are CAEP accredited. Florida is not a partner states, therefore, alignment would not meet with CAEP standards.
- VIII. Recruitment and Advising: David Koehler reported the following:
- a. ELED: David reported on the various tasks he completed this month for ELED students and prospective students.
  - b. General Duties: David reported on the various meetings he participated in with Academic Advising, collegiate high school, etc.

- c. AS ECE: David reported on the various tasks he completed this month for AS ECE students and prospective students.
  
- IX. Annual demonstration of Experience Form reminder: Laura Osgood handed out the form and explained how they are to be completed. She will send out, due the end of Spring 2020. Received 13 responses, 5 want to help.
  
- X. Live Text Replacement Search: Laura Osgood reported on Chalk and Wire. In conversation with companies for replacement.
  
- XI. D1 Grades: Anne Angstrom reported on the procedure for submitting D1 grades.
  
- XII. Reading Endorsement: Caroline Seefchak reported the following:
  - a. Reminder that the competencies for the State of Florida Reading Endorsement, earned by graduates, are taught as skills in the upper-level SoE courses.
  - b. Please respond to the Qualtrics survey on Reading Endorsement Competencies taught across the School of Education baccalaureate-level courses. She thanked all for their time to take the survey as it is important for the SoE to be in compliance with the FL DoE requirements. Please direct questions or concerns to Caroline.
  
- XIII. Job Fair: Elizabeth Perdomo reported the Job Fair for ELED final interns is on Friday, October 25, 2019.
  
- XIV. Placements: Elizabeth Perdomo reported on the various tasks she completed for ELED and ECE students.
  
- XV. Pinning Awards: The following will be awarded on the Fall 2019 Pinning:
  - a. Dean's Award: Madison Menhardt
  - b. Outstanding ELED Day Award: Laura Serr
  - c. Outstanding ELED Evening Award: Tamar Alvarado
  - d. ESOL Award: Sarah Chavarria
  - e. Literacy Award: Abigail Adkinson
  - f. Outstanding KDE Member: Lauren Thompson

The next School of Education Department meeting will be on November 8, 2019 in U-218 at 10:00 a.m.

The meeting was adjourned at 12:00 noon.

/kdl