Curriculum Committee

FLORIDA
SOUTHWESTERN
STATE COLLEGE
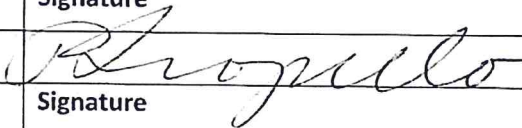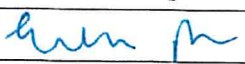
Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	Social and Human Services, AS Degree
Proposed by (faculty only)	Dr. Terry McVannel-Erwin
Presenter (faculty only)	Dr. Terry McVannel-Erwin
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	8/23/2019
Current course prefix, number, and title	HUS 2905 Directed Individual Study

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

⊠ Approve   ☐ Do Not Approve

Sheila Seelau   10/17/19

Curriculum Committee Chair Signature   Date

⊠ Approve   ☐ Do Not Approve

Milu Redven   10-18-19

Provost Signature   Date

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

⊠ Reviewed

David Pryl   10/24/19

Office of Accountability & Effectiveness Signature   Date

Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost' Office.

Term in which approved action will take place	Exception (Requires approval before submission to the Curriclum Committee)
Provide an explanation below for the requested exception to the effective date.	

We updated the Course Outcomes for all HUS courses last year to meet new accreditation requirements. On two of those updates, we accidentally changed the Gen Ed Competency. Mary Myers suggested I request an exception so that we can correct the Gen Ed error this semester.

Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.

Dean	Signature	Date
Dr. Paula Tropello	*Tropello*	8-19-19
Provost	**Signature**	**Date**
Dr. Eileen DeLuca	*[signature]*	8.20-19

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Terry McVannel-Erwin	8/23/2019
Academic Dean or Provost	Dr. Paula Tropello	8/23/2019

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Professor Pamela Peters, Professor Susan Patti, Professor Alexa Matyas Venski and Professor Elizabeth Badillo

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

Section II, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)	☐ Yes X No
Provide justification for the proposed prerequisite(s).	N/A
Change to course title	N/A
Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: N/A To: N/A
Change to course co-requisites	From: N/A To: N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. N/A
Change to course credits or clock hours	From: N/A To: N/A
Change to contact hours (faculty load)	From: To:
Are the Contact hours different from the credit/lecture/lab hours?	
Change to grade mode	Choose an item.
Change to credit type	Choose an item.

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18

Change to course description (provide below)
N/A

Change to general topic outline N/A
•
•

Change to Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

    A. General Education Competencies and Course Outcomes

    1. Integral *General Education Competency or competencies*:

    General Education Competency: **Think**

    Course Outcomes or Objectives Supporting the General Education Competency Selected:

    Clarify personal and professional values in preparation for professional practice and responsibilities.

    2. Supplemental *General Education Competency or competencies*:

    B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ….
    Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

    C. Other Course Objectives/Standards

Section III (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. N/A
Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. N/A

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A	

Impact of Change of Course Proposal	
Will this change of course proposal impact library services or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or	N/A

budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A	

Section IV, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
N/A

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 3/18, 5/18, 6/18; 10/18