

ECE Department Meeting

September 11, 2019

1:30 p.m., U-217

Present: Kathie DiLascio, David Koehler, Elizabeth Perdomo, Kelly Roy, Laura Osgood, Barbara Trube, Mary Harder, Jenna Thompson, Joyce Rollins, Julia Kroeker

- I. Approval of 4/11/19 minutes: Barbara Trube moved to accept the minutes of the 4/11/19 ECE Department Meeting as distributed. Jenna Thompson seconded the motion. The motion was carried and the minutes of the 4/11/19 ECE Department Meeting were approved as distributed and placed on Document Manager.
- II. Proposed Spring 2020 schedule: Kelly Roy distributed the Spring schedule and asked instructors to look it over. Kelly addressed the blended vs. online scheduling and asked for consideration for blended sections. She also informed that blended sections will not be offered on Florida Virtual.
- III. Organizational Chart Updates: Kelly Roy announced the following college position updates: Dr. Brenda Knight, Registrar; Dr. Eileen DeLuca, Provost, Dr. Martin McClinton, Vice-Provost, Dr. Joyce Rollins, Interim Dean School of Education.
- IV. One Book One College: Kelly Roy encouraged instructors to include in course activities for students.
- V. Review of Effectiveness Plan 2018-19: Laura Osgood distributed a handout with the ECE Program goal results and reviewed the goal and results for Enrollment, Completion, Progression, Course Data, Success, and Satisfaction.
- VI. Development of Goals for 2019-2020: Laura Osgood discussed the three operational and three student learning goals.
 - a. AS to BS articulation completed
 - b. Career pathways certificate completed
 - c. Syllabi review needs to be continued
 - d. Time spent in Canvas courses related to student grades

- e. Specs grading and student achievement – should be continued with another course added
- f. Requiring minimum grade of “C” in AS ECE courses completed
- g. 3rd student learning goal: culminating projects with reminders

Kelly and Laura will develop and send out for input.

- VII. Changes to Course Redesign Compensation: done through MOU
- VIII. Pop-Up-Play will be held on 11/9 and Family Math Night is 11/13/19. Please encourage student participation.
- IX. Canvas announcements: Kelly Roy followed up with instructors about posting announcements directly to their Canvas shells/classes. All gave permission.

The next ECE Department Meeting will be October 9, 2019, 1:00 p.m., U-202B.

The meeting was adjourned at 2:40 p.m.

/kdl