

Dear colleagues,

Thank you to those faculty members who attended our September meeting!

- Action Items:
  - Dr. Mary Ellen Schultz has agreed to be the **Chair of the One Book One College (OBOC)** committee. Don Ransford reported that it is the committee's intention to promote general education, trans-disciplinary communication and in the future involve the community.
  - Faculty Senate Bylaws have been adopted.
- Committee/College updates:
  - **QEP update** – A number of ideas and possible themes for a new QEP (Quality Enhancement Plan) have been discussed, with Mental Health being one of them. If you would like to submit a proposal for the QEP, please contact Martin Tawil ([mtawil@fsw.edu](mailto:mtawil@fsw.edu)) or Joseph Van Gaalen ( [joseph.vangaalen@fsw.edu](mailto:joseph.vangaalen@fsw.edu))
- Information Items:
  - **Accommodation Letter update**—If you receive an accommodation letter for a student in one of your classes from the Adaptive Service's office, as of now it will include a class schedule at the end of the letter, so it will be easier for instructors to see which one of their classes the student is registered for.
  - **Climate Survey** – HR is planning on sending a survey to everyone ( link to proposed survey: <https://nilie.ncsu.edu/pace-climate-survey/survey-instrument/>) Faculty Senate is also planning to send out a more college specific survey in October.
  - **Course Cancellation COP-** new COP requires a minimum enrollment of 15 (instead of 12) students for a class to run without special permission. The provost intention is to be flexible and not cancel necessary classes with low enrollment. Please let Martin Tawil ([mtawil@fsw.edu](mailto:mtawil@fsw.edu)) know if any such necessary courses have been cancelled by your dean. It was also noted that the upper cap on some courses had been raised without warning. Faculty senate plans to make a proposal that deals with enrollment caps.
- Faculty Updates:
  - none
- New Business:
  - **Technology:**
    - **WIFI not working well** in some buildings e.g. U building on Thomas Edison Campus
    - **Instructor computers** need upgrades

## FACULTY SENATE

- **Issues with Outlook**-- Calendar not syncing; kicked out when working off campus
- **Install programs on computers**-- faculty should be allowed to install programs like Acrobat Reader without having to wait for IT
- **Recommendation: Invite Jason Dudley and other IT staff to a future meeting to address these issues.**
- **Faculty offices:** Some faculty are not able to have an office near other colleagues from their department. Offices do not have locks like classrooms (but can be locked from the outside with a key)

### Did you know ....

In case of an emergency you can contact Public Safety with the push of a “button” located on your computer (classroom and office)?

It can be found by clicking on the “^” on the tool bar:



*Your faculty senate*

