

School of Education Department Meeting

Wednesday, August 14, 2019

1:00 p.m., U-202B

Present: Dr. Anne Angstrom, JoAnne Devine, Kathie DiLascio, David Koehler, Dr. Julia Kroeker, Dr. Regina Miller, Laura Osgood, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

- I. New Initiatives: Joyce announced the “Walking Buddy Program”. This is a program where all SoE faculty and staff will be assigned a monthly walking buddy and walk with that person twice weekly each month for between 10 and 30 minutes. This will help us get away from our desks for a bit each week and forge positive relationships. Since there are an odd number of people in our department, one person will be assigned two walking buddies each month. For the month of August, the following pairs have been set up:
 - a. Kathie and Kelly
 - b. Laura and Anne
 - c. Liz and Gina
 - d. David and JoAnne
 - e. Joyce and Caroline
 - f. Joyce and Julia
- II. Collegiality: Anne spoke about professionalism and how important it is for each of us to model professional behavior. We need to make a concerted effort to model what our workspaces should look and sound like. Be mindful of conversations, sensitive subjects, voice volume (avoid yelling from your office to a colleague, instead go to the office to speak in a normal voice tone) and content. If you are on the speaker phone or are with a student with a confidential matter, you may close your door.
- III. Marketing: Joyce met with our Marketing Department and discussed how the SoE can be incorporated onto the front page of the website. They discussed how Marketing can help advertise all the activities the SoE sponsors.
- IV. Foundation: Joyce met with the Foundation to understand what monies the SoE has and how we can access and use them.
- V. Topics of Interest: Joyce asked for any areas of interest the faculty/staff would like to discuss at future faculty meetings. A “Book Club” to discuss the One College One Book was suggested as well as having presenters on specific topics as the SoE did in the past.
- VI. \$4,000.00 Grant: Joyce spoke about the one-day workshop on race relations and asked for help with her vision. Gina and Kathie will work with Joyce.

- VII. ELED: Anne reported on the large student SoE meeting that will be held next week, day and time to be determined. She asked that any faculty that will have class at the time of the meeting, please bring class. Field experience, data collection and digital form of Canvas will be discussed.
- VIII. Alt Cert Students: Anne discussed the problem of accepting work late for alt cert students. A policy is needed. Presently, faculty should follow the SoE policy. She asked faculty who teach a course with alt cert students to please meet with her separately.

The next SoE faculty meeting will be held on Friday, September 13, 2019 at 10:00 a.m. in U-217.

The meeting was adjourned at 2:10 p.m.

/kdl