

<i>Discussions</i>																		
<i>No.</i>	<i>Topic</i>	<i>Highlights</i>																
1.	<i>Introduction of New Faculty</i>	<p>A warm welcome was given to new first year full-time faculty. Our new faculty include:</p> <ul style="list-style-type: none"> • Gregg Mason – A&P (Charlotte) • Gerald Anzalone – A&P (Charlotte) • Erik Commendatore – Chemistry (Charlotte) • Valentin Zalessov – Chemistry (Lee/Charlotte) • Mike Sauer – Marine Science, ENV, Biology (Lee) • Gordan Handte – A&P (Collier) • Jordan Donini – Biology, ENV (Collier) 																
2.	<i>Updates from Faculty Serving on Committees</i>	<p>Time was allotted for those faculty who serve on various College committees to provide any important updates from last year’s committee work. The following updates were made:</p> <ul style="list-style-type: none"> • Marcela Trevino reported that although she is serving on the Wellness Committee, no meetings were schedule throughout last semester. Melanie Ulrich commented that when she was a member of that committee, there were very few meetings. • Melanie Ulrich reported that the Academic Standards Committee reviewed and edited the Faculty Handbook. 																
3.	<i>Selection of Continuing Contract Subcommittees</i>	<p>We have two faculty, Gabe Gaidos and Yadab Paudel, up for Continuing Contract. CCRC Subcommittees, consisting of three faculty who are already on Continuing Contract, were selected for each of these faculty. The committees consist of the following faculty:</p> <p>Gabe Gaidos – Peggy Romeo, Marcela Trevino, & Melanie Ulrich Yadab Paudel – Teju Vala, George Manacheril, & Jon McKenzie</p>																
4.	<i>Assignment of Mentors for First Year Faculty</i>	<p>Mentors were selected for First Year Faculty:</p> <table border="0"> <thead> <tr> <th>First Year Faculty</th> <th>Mentor</th> </tr> </thead> <tbody> <tr> <td>Gregg Mason</td> <td>Jessica Slisher</td> </tr> <tr> <td>Gerald Anzalone</td> <td>Jessica Slisher</td> </tr> <tr> <td>Eric Commendatore</td> <td>George Manacheril</td> </tr> <tr> <td>Valentin Zalessov</td> <td>Serhiy Passishnyk</td> </tr> <tr> <td>Mike Sauer</td> <td>Jon McKenzie</td> </tr> <tr> <td>Gordan Handte</td> <td>Jay Koepke</td> </tr> <tr> <td>Jordan Donini</td> <td>Vera Verga</td> </tr> </tbody> </table>	First Year Faculty	Mentor	Gregg Mason	Jessica Slisher	Gerald Anzalone	Jessica Slisher	Eric Commendatore	George Manacheril	Valentin Zalessov	Serhiy Passishnyk	Mike Sauer	Jon McKenzie	Gordan Handte	Jay Koepke	Jordan Donini	Vera Verga
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6.	Assignment of Mentors for Dual Enrollment Faculty	<p>Mentors were selected for First Year Faculty:</p> <table border="0"> <thead> <tr> <th data-bbox="609 247 738 279">DE Faculty</th> <th data-bbox="959 247 1057 279">Mentor</th> </tr> </thead> <tbody> <tr> <td data-bbox="609 300 787 331">Jaqueline Curls</td> <td data-bbox="959 300 1057 331">Erik Fay</td> </tr> <tr> <td data-bbox="609 342 764 373">Mario Iorfida</td> <td data-bbox="959 342 1133 373">Judy Robinson</td> </tr> <tr> <td data-bbox="609 384 748 415">Lacey Rains</td> <td data-bbox="959 384 1094 415">Mike Sauer</td> </tr> </tbody> </table>	DE Faculty	Mentor	Jaqueline Curls	Erik Fay	Mario Iorfida	Judy Robinson	Lacey Rains	Mike Sauer
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7.	Review, Correct, and Discuss Duties of Course Supervisors	<p>All courses were assigned a Course Supervisor. Please contact promeo@fsw.edu for an updated list. Each course has a Course Supervisor assigned. This faculty contacts all faculty who teach the course to gather faculty input for the following types of duties:</p> <p>The following mentors were chosen for our new full-time faculty:</p> <ul style="list-style-type: none"> Organize meetings for discussion & creation of Common Finals/Assignments Organize meetings for discussion & selection of course textbook Organize meetings for discussion & creation of labs (if applicable) Work with textbook representative to find updates, prices, and changes for selected textbooks <p>Course Supervisors are not responsible for making course-wide decisions without input from all faculty teaching the course.</p>								
8.	Review, Correct, and Discuss Duties of Discipline Coordinators	<p>Since our department is such a variety of disciplines, and a large portion of a general meeting may be spent on a single course in which other faculty are not involved, we decided last year to schedule Discipline-Group meetings instead of a single General Science Meeting. Each group elects a Discipline Coordinator who is in charge of the following types of duties:</p> <ul style="list-style-type: none"> Organize the meetings to be presented on Canvas Groups Upload the PowerPoint Agenda sent by the Department Chair and lead the group through the discussion topics presented Take notes, write minutes, and send minutes to Department Chair within a week of the meeting <p>Discipline Coordinators are not responsible for making discipline-wide decisions without input from all faculty within that discipline group.</p>								
9.	Discipline Group Break-Outs	<p>Toward the end of the meeting, faculty gathered into their specific Discipline Groups to discuss time of day and for meetings. They were also charged with electing a Discipline Coordinator. The following coordinators were selected:</p> <p>Physics/Astronomy: Marius Coman Biology/Micro/Nutrition: faculty will rotate coordinators for meetings Environ/Ocean/Earth Science/Geology: Jon McKenzie A&P/HSC: Leonel Mera Chemistry: Qin Liu</p>								

10.	<i>Next Meeting</i>	The meeting adjourned 4:15. The next meeting, scheduled for September 13, @ 1:00 – 3:00 , will be limited to the discipline-specific groups. All groups will conduct their meeting using the Blue Button of SCOPE in order for other members to join and also so the meeting will be recorded.
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**Minutes recorded by Dr. Peggy Romeo*