

Professional Development Committee Meeting

Minutes

April 5, 2019

1:00 – 2:00 PM

Lee AA-168 TLC

- I. Call to order: Called to order 1:00pm Tina Churchill, Secretary. Attending on Collier – Duke DiPofi
- II. Individual Successes and Accomplishments in Professional Development
 - Pi-Day Charlotte Campus collected 9 boxes of non-perishable items for Food Pantry on Lee Campus.
 - Active Minds Conference in Washington was a great success, eight students attended and came away with some great ideas for FSW.
 - Douglas Magomo was in Atlanta for Leadership Award, he found the conference very informative and hopes to present at the conference next year.
- III. Attendance and approval of Meeting Minutes from February 2019 (we didn't have a March 2019 meeting due to Spring Break)
 - Motion to accept with spelling corrections – Sarah Lublink and Myra Walters
- IV. Announcements
 - 1) TLC Update for AY2018-19
No update at this time Dr. Rizzuto is waiting on data from PD Friday, to give update.
 - 2) Additional funding for FPD has been approved by Dr. DeLuca and confirmed via Dr. Tawil and Faculty Senate- hopefully July 2019 we will see the \$\$\$
 - 3) New FPD application / guidelines posted in Doc Manager
Two applications using the new form.
- V. New Business
 1. Review of FPD application for deadlines March 1st and extended deadline March 29th, 2019 and granting of funds
 - 2 of the 5 applications were on the new Rubric.
 - Debra Weeks application received during the extended time, however she used the old form. Cap on request is \$2,000 she requested \$ 2, 777.00.
 - Shortfall in funding of \$145.71.
 - Motion to approve all applications with the adjustment on Debra Weeks to \$2631.29, less the shortfall of \$145.71. The decision of the committee was during this time of transition to the new rubric to approve Debra to the higher amount less the shortfall for the Summer budget. Motion to approve by Scott Ortolano and Myra Walters all in favor, none opposed, no abstentions.
 2. Election of new Chair for PD Committee
 - No other interested applicants.
 - Open discussion – no concern full support of PD Committee present
 - Myra Walters and Ronald Doiron motioned to accept Dr. Sarah Lublink as new PD Committee Chair for 2019-2021, all in favor, none opposed, no abstentions.
 3. Goals for New Academic Year: As a group we discussed ideas moving forward.

- Myra Walters: PD Committee members moving forward and working on certain initiatives.
 - i. For Example: Arenthia Herren will be working on a OER initiative, perhaps a specific group of PD member would work directly with her to make some PD events around the initiative happen.
 - ii. The one Book one College Initiative – have PD sub-committee group specifically working with them to explore PD opportunities for Faculty.
 - iii. The first week - PD retreat for all to get together and brainstorm ideas for the next year once Dr. Lublink has a chance to meet with Dr. DeLuca to discuss the direction for the next year.
 - iv. Ways to support PD on other campuses, such as the Master Teacher series.
 - v. We need to market what we do and show support about what is happening in PD, Champion our cause.
- Sarah – Now that the rubric is completed will open more time to work on other topics, having a subcommittee specific to a task worked well with the rubric.
- Douglas – Would like to see a workshop here in Florida for use of Technology in the classroom, home delivery system of homework. He will work with the Technology Community of Practice group to try and arrange the setting needed for this to be successful.
- Scott – previous subcommittee structure may have not been working, using the smaller group, with a specific goal that they would be working toward could possibly work more efficiently.
- Myra – reminded the group the Retirement gathering is a very important part of what we do and we need to recognize and attend these. To try and spread the word and encourage attendance to these events. Limited time for speakers, catered and beverages are being served.
- Spring Mania is happening at the same time as the Retirement Celebration.
- Ron – stressed the importance of what Myra is doing and recognize the considerable amount of work required to organize and honor the retiring faculty.
- Ron – 7:30 is the off-site Concert.

4. Activity and Reports from Subcommittees – Meeting? Suggestions? (see above for discussion and upcoming events and direction of subcommittees)

PR, Marketing and Infrastructure

Assessment and Programming

Faculty Recognition

VI. Old Business

- 1) “FSW Meet Up” – updates by Heather Olson and Mary Ellen Schultz – this can be taken off agenda until further notice.

VII. Other

- Dr. Melissa Rizzuto has resigned her position at FSW. She will be greatly missed; we all wish her well in the new chapter in her life.

VIII. Adjournment 1:55 pm Tina Churchill, Secretary.