



Curriculum Committee Summary Report

March 1, 2019

1:30 PM – 3:30 PM

Lee AA-177, Charlotte E-105,
Collier G-109, Hendry/Glades A-106

Proposal Status

Accepted	Second Read (Postponed)	Withdrawn	Information Items Committee Business
	01-BUL2561 – New Course		Committee Chair/Vice Chair Nomination Information

Attendance

MEMBER	Present/Absent	Proxy
Mary Myers, Chair	P	
Arenthia Herren, Vice Chair	P	
Jeremy Pilarski	A	
Michael McGowan	P	
Sheila Seelau	P	
Rebecca Page	P	
Don Ransford	P	
John Salem	P	
Andrew Blitz	P	
Leroy Bugger	P	
Regina Miller	A	
Robert Olancin	A	
June Davis	P	
Marsha Weiner	P	
Arenthia Herren	P	
Garnett Salmon	A	
Andrae Jones	A	
Christy Gilfert	P	
Martin McClinton	A	
Joe Van Gaalen	P	

CHAIR	Dr. Mary Myers
VICE CHAIR	Professor Arenthia Herren

COMMITTEE BUSINESS	
PRESENTER	Mary Myers
Nominations for Curriculum Committee Chair	
Summary of proposed changes:	
Committee Chair and Vice Chair	
<ol style="list-style-type: none"> The Curriculum Committee Chair and Vice Chair will serve a term of two years, and job duties shall conform to the list of duties as defined in Academic Policies and Procedures. Committee chairs may serve a maximum of two consecutive terms. Nominations for the office of Chair and Vice Chair may be made in accordance with Academic Policies and Procedures. A list of nominees for the offices will be submitted to the Faculty Senate for a vote as outlined in the Florida SouthWestern State College Collective Negotiations Agreement. The newly elected Curriculum Committee Chair's responsibilities begin the August following the election. Chairs may stay on the committee as a voting member subsequent to their service. <ul style="list-style-type: none"> Nominations for the chair and vice chair will take place at the March 1 meeting. The names will be forwarded to the Faculty Senate for a vote. 	
Dr. Myers and Professor Herren were nominated to continue to serve as chair and vice-chair. The slate will be sent to Faculty Senate.	

ACTION ITEM	1		
TYPE OF PROPOSAL	New Course		
PRESENTER	Matthew Hoffman, JD		
BUL2561 Cyber Law			
Summary of proposed changes:			
As part of an initiative to update course, offerings and begin building a cyber security based curriculum, we hope to begin with a relevant course that can fit within a framework of an existent program.			
NOTES FROM REGISTRAR REVIEW:			
<ol style="list-style-type: none"> Is it the intention to limit this course to just AS? Research in SCNS shows that it could be used for AA credit if it is designated as such. It would then be used for AA or AS elective credit. The exception states Spring, 2020. It would be beneficial for program audits if it were approved for Fall, 2019. It would not have to be offered until spring but would be listed in the 2019-2020 catalog. 			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
The associate dean sent an email indicating that the notes from the registrar should be implemented. Comments from the committee:			
<ul style="list-style-type: none"> Credentialing could be an issue. You will need a JD with 18 graduate credit hours in Computer Science (CS). A background in cyber security is essential. 			

- Currently, the BUL prefix is not listed as an acceptable elective in the Computer Science programs, so the wording that this is acceptable for CS students is not accurate.
- The faculty in SOBT would like to discuss this proposal and its broader implications at a department meeting so that all faculty have a chance to discuss this course.



Curriculum Committee Agenda

March 1, 2019

1:30 PM – 3:30 PM

Lee AA-177, Charlotte E-105,
Collier G-109, Hendry/Glades A-106

CHAIR	Dr. Mary Myers
VICE CHAIR	Professor Arenthia Herren

COMMITTEE BUSINESS	Nominations for Curriculum Committee Chair
PRESENTER	Mary Myers

Summary of proposed changes:

Committee Chair and Vice Chair

1. The Curriculum Committee Chair and Vice Chair will serve a term of two years, and job duties shall conform to the list of duties as defined in Academic Policies and Procedures. Committee chairs may serve a maximum of two consecutive terms.
2. Nominations for the office of Chair and Vice Chair may be made in accordance with Academic Policies and Procedures.
3. A list of nominees for the offices will be submitted to the Faculty Senate for a vote as outlined in the Florida SouthWestern State College Collective Negotiations Agreement.
4. The newly elected Curriculum Committee Chair’s responsibilities begin the August following the election.
5. Chairs may stay on the committee as a voting member subsequent to their service.
 - Nominations for the chair and vice chair will take place at the March 1 meeting.
 - The names will be forwarded to the Faculty Senate for a vote.

ACTION ITEM	1
TYPE OF PROPOSAL	New Course
PRESENTER	Matthew Hoffman, JD

BUL2561 Cyber Law

Summary of proposed changes:

As part of an initiative to update course, offerings and begin building a cyber-security based curriculum, we hope to begin with a relevant course that can fit within a framework of an existent program.

NOTES FROM REGISTRAR REVIEW:

1. Is it the intention to limit this course to just AS? Research in SCNS shows that it could be used for AA credit if it is designated as such. It would then be used for AA or AS elective credit.
2. The exception states Spring, 2020. It would be beneficial for program audits if it were approved for Fall, 2019. It would not have to be offered until spring, but would be listed in the 2019-2020 catalog.

CURRICULUM ACTION

<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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Curriculum Committee

New Course Proposal



School or Division	School of Business and Technology
Program or Certificate	Elective
Proposed by (faculty only)	Matthew J. Hoffman JD/MBA
Presenter (faculty only)	Matthew J. Hoffman JD/MBA
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	2/1/2019
Course prefix, number, and title	BUL 2561 Cyber Law
<p>All Curriculum proposals require approval of the Curriculum Committee and the Interim Provost for Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed proposal.</p> <p style="text-align: center;"> <input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve </p>	
<p>_____</p> <p><i>Curriculum Committee Chair Signature</i> <i>Date</i></p>	
<p style="text-align: center;"> <input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve </p>	
<p>_____</p> <p><i>Interim Provost for Academic Affairs Signature</i> <i>Date</i></p>	
<p>All Curriculum proposals require review by the Office of Accountability & Effectiveness.</p> <p style="text-align: center;"><input type="checkbox"/> Reviewed</p>	
<p>_____</p> <p><i>Office of Accountability & Effectiveness Signature</i> <i>Date</i></p>	

Section I, Important Dates and Endorsements Required

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Interim Provost for Academic Affairs' Office.

Term in which approved action will take place <i>Spring 2020</i>	Exception (Requires approval before submission to the Curriculum Committee)
Provide an explanation below for the requested exception to the effective date.	
As part of an initiative to update course offerings and begin building a cyber-security based curriculum, we hope to begin with a relevant course that can fit within a framework of an existent program.	

Any exceptions to the term start date requires the signatures of the Academic Dean and Interim Provost for Academic Affairs prior to submission to the Dropbox.

Dean	Signature	Date
Dr. Debbie Psihountas	<i>[Signature]</i>	<i>1-29-19</i>
Interim Provost for Academic Affairs	Signature	Date
Dr. Eileen DeLuca	<i>[Signature]</i>	<i>1-30-19</i>

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Mary Conwell	1/30/2019
Academic Dean or Interim Provost for Academic Affairs	Debbie Psihountas	1/30/2019

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Matthew J. Hoffman

Has the Libraries' Collection Manager been contacted about the new course and discussed potential impacts to the libraries' collections?
Yes

Section II, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").	GEB 1011 – Introduction to Business – C or Higher
Provide justification for the proposed prerequisite(s).	Students need a basic understanding of business concepts in order to be adequately prepared for Cyber Law.
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	No
List course co-requisites.	None
Provide justification for the proposed co-requisite(s).	n/a
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No
Course credits or clock hours	3
Contact hours (faculty load)	
Are the Contact hours different from the credit/lecture/lab hours?	
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Possible Delivery Types (Online, Blended, On Campus)	Online, Blended, Ground
Course description (provide below)	
This course will examine the various developing legal issues in the use of business information technology, including an examination of constitutional rights, intellectual property, and employment law. Other topics studied during the course are freedom of speech, privacy, privileged communications, copyright, and trademark. These issues and others will be examined as they relate to business operations in today's complex electronic world.	

General topic outline (type in outline below)

- Jurisdiction
- Intellectual Property
- Taxation
- Online Contracting
- 1st Amendment Issues
- Criminal Liability

Learning Outcomes:

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: Communicate
2. Supplemental *General Education Competency or competencies*: Research

B. Learning Outcomes

1. THE STUDENT WILL DEMONSTRATE AN UNDERSTANDING OF INFORMATION TECHNOLOGY AS WELL AS VARIOUS LAWS IMPACTED BY ELECTRONIC BUSINESS OPERATIONS.
2. THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE CHANGES TO EMPLOYMENT LAW CAUSED BY INFORMATION TECHNOLOGY.
3. THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE CONCERNS AND ISSUES SURROUNDING INTELLECTUAL PROPERTY AMID THE BUSINESS INFORMATION TECHNOLOGY EXPLOSION.
4. THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE LEGAL ASPECTS OF ELECTRONIC BUSINESS COMMUNICATIONS.

C. Course Objectives

1. THE STUDENT WILL DEMONSTRATE AN UNDERSTANDING OF INFORMATION TECHNOLOGY AS WELL AS VARIOUS LAWS IMPACTED BY ELECTRONIC BUSINESS OPERATIONS, AS MEASURED BY THE ABILITY TO: RECOGNIZE VARIOUS LAWS THAT MAY BE IMPACTED BY ELECTRONIC

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18

TRANSACTIONS, SALES TAX, FREE SPEECH, INTELLECTUAL PROPERTY, ETC.

2. EXPLAIN ACCESSIBILITY OF EMPLOYEE INFORMATION.
3. EXPLAIN BUSINESS COPYRIGHT VERSUS FREE SPEECH ON THE INTERNET ISSUES.
4. THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE CHANGES TO EMPLOYMENT LAW CAUSED BY INFORMATION TECHNOLOGY, AS MEASURED BY THE ABILITY TO: 2.1ANALYZE INFORMATION TECHNOLOGY IN THE WORKPLACE AND ITS IMPACT ON ISSUES SUCH AS EMPLOYEE MONITORING, PRIVACY, AND DISCRIMINATION/HARASSMENT.
5. RECOGNIZE AND ANALYZE PROBLEMS INVOLVING INFORMATION TECHNOLOGY IN THE CONCEPT OF TELECOMMUTING AND RELATED ISSUES FOR THE EMPLOYER.
6. EXPLAIN VARIOUS FRAUD PREVENTION METHODS USED IN E-BUSINESS TRANSACTIONS.
3.THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE CONCERNS AND ISSUES SURROUNDING INTELLECTUAL PROPERTY AMID THE BUSINESS INFORMATION TECHNOLOGY EXPLOSION, AS MEASURED BY THE ABILITY TO: EXPLAIN BUSINESS'S RESPONSIBILITY TO EDUCATE EMPLOYEES ABOUT THE ISSUES OF COPYRIGHT INFRINGEMENT ON THE INTERNET.
7. DEVELOP SAMPLE-TRAINING PROGRAMS FOR EDUCATING EMPLOYEES ON WAYS TO PROTECT TRADEMARKS AND PATENTS.
8. EXPLAIN HOW COPYRIGHT LAWS AND TRADEMARK LAWS AFFECT THE CREATION OF BUSINESS WEB PAGES.
9. EXPLAIN NETIQUETTE" AND LIST THE RULES OF BEHAVIOR.
10. THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE LEGAL ASPECTS OF ELECTRONIC BUSINESS COMMUNICATIONS, AS MEASURED BY THE ABILITY TO LIST SEVERAL EXAMPLES OF EMAIL ABUSE.
11. DESCRIBE ETHICAL EMAIL ETIQUETTE.
12. DESCRIBE PRIVACY RIGHTS OF EMAIL COMMUNICATORS.

Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp).

Discipline

112-BUSINESS LAW

Discipline Definition

NONE

Prefix

BUL-BUSINESS LAW

Prefix Definition

COURSES THAT DESCRIBE THE USE, OR APPLY PRINCIPLES OF, COMMON LAW, STATUTORY LAW, ADMINISTRATIVE RULES AND PRECEDURES, OR THE FEDERAL OR STATE CONSTITUTIONS AS THEY

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18

APPLIED TO BUSINESS.

Century Title
500-599-SPECIALIZED COURSES

Decade Title
560-569-LAW AND TECHNOLOGY

StateWide Course
BUL 561-CYBERLAW (L)

Status
ACTIVE

Transfer
GUARANTEED TRANSFER TO INSTITUTION OFFERING SAME COURSE.

Course Intent
LOWER

Prerequisites
GEB 1011

Corequisites
NONE

Profile Description
THIS COURSE GIVES THE BUSINESS OR COMPUTER SCIENCE STUDENT AN OVERVIEW OF THE LEGAL ISSUES INVOLVED IN THE EMERGING BUSINESS REALM OF CYBERSPACE. TOPICS INCLUDE JURISDICTION, INTELLECTUAL PROPERTY, TAXATION, ON-LINE CONTRACTING, FIRST AMENDMENT ISSUES, AND CRIMINAL LIABILITY.

ICS code for this course	ADVANCED AND PROFESSIONAL - 1.18.14 - LAW
Institutional Reporting Code	11814 LAW
Degree Attributes	AS AS COURSE
Degree Attributes (if needed)	
Degree Attributes (if needed)	Choose an item.
Degree Attributes (if needed)	Choose an item.
Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No

Revised: 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17, 5/18, 6/18;10/18

Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	No
Is the course a Writing Intensive course?	No
If Replacing a course, combining a Lecture/Lab or splitting a C course – Is there a course equivalency?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No
Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	n/a
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. This course has been discussed with Academic Affairs and within SoBT through all of the departments.	

Section III, Justification for proposal

Provide justification (below) for this proposed curriculum action.
This course provides students with an understanding of modern Cyber Law which is important in the business world in 2019 and beyond. Pasco-Hernando offers this course and no other state college offers it. Therein, FSW will be an almost exclusive state college to offer this course providing FSW to offer students a course which is not readily available anywhere else.

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Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	n/a
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. This course has been discussed with Academic Affairs and within SoBT through all of the departments.	

Section III, Justification for proposal

Provide justification (below) for this proposed curriculum action.
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Mary Myers

From: Jennifer Baker
Sent: Thursday, February 21, 2019 10:16 AM
To: Jeffrey D. Peterman; Mary Myers; Martin A. McClinton; Debbie Psihountas; Deborah D. Teed; Deborah H. Selman; Denis G. Wright; Joycellen Rollins
Cc: Eileen DeLuca; Garnett Salmon
Subject: RE: Proposal and Observations

Hi Jeffrey:

To follow-up on the below email. Yes, it is our intention to open this course to both AS and AA students and we would like it approved for Fall 2019. Please let me know if there is any additional information you need regarding this matter.

Regards,

Jennifer Baker

Jennifer Baker
Associate Dean
School of Business and Technology
Florida Southwestern State College
8099 College Parkway
Fort Myers, FL 33919
(239) 489-9292
Jennifer.baker@fsw.edu



From: Jeffrey D. Peterman
Sent: Monday, February 11, 2019 5:02 PM
To: Mary Myers <Mary.Myers@fsw.edu>; Martin A. McClinton <Martin.McClinton@fsw.edu>; Debbie Psihountas <Debbie.Psihountas@fsw.edu>; Deborah D. Teed <Deborah.Teed@fsw.edu>; Deborah H. Selman <Deborah.Selman@fsw.edu>; Denis G. Wright <Denis.Wright@fsw.edu>; Jennifer Baker <Jennifer.Baker@fsw.edu>; Joycellen Rollins <joyce.rollins@fsw.edu>
Cc: Eileen DeLuca <Eileen.DeLuca@fsw.edu>; Garnett Salmon <Garnett.Salmon@fsw.edu>
Subject: Proposal and Observations

Good Afternoon,

Attached is the one proposal for the March 1 Meeting. Below are a couple of observations from Advising and Registration.

If you have any questions, please do not hesitate to email or call.

Is it your intention to limit this course to just AS?

In researching this course at SCNS, because this is a lower level course, it can be used for AA. If it is designated as such, it could also be used in an AS as well. If it is Designated to only AS, it can only be used in that Degree.

The exception for *Spring 2020*:

As you already have the approval of the Provost for an exception, we strongly recommend the courses approval as of Fall 2019 even though this may not be offered until Spring. This will ease programming of the degree audit, allow the course to be offered when ready, and will be available for the 2019-2020 catalog rather than the 20-21 edition.

Sincerely,

Jeffrey D. Peterman

Coordinator, Curriculum & Catalog Systems

8099 College Parkway | P. 239-489-9228

Fort Myers, FL 33919 | F. 239-489-9040

Jeffrey.Peterman@fsw.edu

FLORIDA
SOUTHWESTERN
STATE COLLEGE
OFFICE OF THE REGISTRAR