

**APPROVED**



Florida SouthWestern State College District Board of Trustees  
All Board Committees  
Tuesday, February 26, 2019  
1:30 pm – 2:45 pm  
O-117 Charlotte Campus  
Minutes

The Academic & Student Affairs, Business Affairs & Facilities, and the Institutional Advancement & Policy Committees met in Charlotte County, Florida, on February 26, 2019 at 1:30p.m. in O-117.

Present: Chair, Braxton Rhone  
Vice Chair, Danny Nix  
Marjorie Starnes-Bilotti  
Jonathan A. Martin  
Laura Perry  
Bruce Laishley  
President Jeffrey Allbritten

Others: Dr. Henry Peel  
Dr. Eileen DeLuca  
Dr. Gina Doeble  
Susan Bronstein  
Mark Lupe  
Lianna Hubbard  
Sherolyn Crawford, recorder

1. **Introduction:**

Vice Chair Danny Nix called the meeting to order and acknowledged the presence of Lianna Hubbard, FSW Compass editor.

2. **Public Comment:** None

3. **Henry Hall (Bldg. K) Infrastructure Project Lee Campus:**

Item # 5 Action Item (Presenter: Dr. Doeble)

Dr. Doeble presented estimates and identified a funding source for renovations on Bldg. K, at the FSW Lee Campus. The project is slated to begin in the Summer of 2019. Item will move forward for BOT approval on February 26, 2019.

4. **Duty Day Calendar:**

Item #6 Action Item (Presenter: Dr. Doeble)

Dr. Doeble presented the Faculty Duty Day Calendar, which has been reviewed and approved by the designated administrators. The calendar is based on the academic calendar operating dates and represents duty days for faculty and staff. Item will move forward for BOT approval on February 26, 2019.

5. **Personnel Actions:**

Item #7 Action Item (Presenter: Dr. Doeble)

Dr. Doeble presented personnel actions which included new appointments, Faculty appointments, and Independent Study Appointments. Item will move forward for BOT approval on February 26, 2019.

6. **FSW Monthly Financial Report:**

Item #8 Information Item (Presenter: Dr. Doeble)

Dr. Doeble shared the FSW Monthly Financial Report, which included information on the college's financial position and current operating budget.

7. **FSW Financing Corp. Financial Statements as of December 31, 2018:**

Item #9 Information Item (Presenter: Dr. Doeble)

Dr. Doeble shared the FSW Monthly Financing Corp. Financial Statements, which included the 2018-2019 third quarter financial statements.

8. **FSW Foundation 2<sup>nd</sup> Qtr. Financial Reports:**

Item #10 Information Item (Presenter: Dr. Doeble)

Dr. Doeble shared the Statement of Activities for the second quarter financial statements for the college.

9. **FSW Foundation 3<sup>rd</sup> Qtr. Financial Reports:**

Item #11 Information Item (Presenter: Dr. Doeble)

Dr. Doeble shared the Statement of Activities for the third quarter financial statements for the college.

10. **2019-2020 Academic Calendar Submission**

Item #2 Action Item (Presenter: Dr. DeLuca)

Dr. DeLuca presented both the 2019-2020 College Calendar and 2019-2020 Academic Calendar for Faculty, which adhere to State mandates. Ms. Marjorie Starnes-Bilotti will present this item to the Board members at the February 26, 2019 BOT meeting for approval.

11. **Board of Trustees Self-Evaluation**

Item #3 Action Item (Presenter: Dr. DeLuca)

Dr. DeLuca provided an update on the draft of the Board of Trustees self-evaluation tool. Trustee Perry to a lead role in incorporating trustee feedback, and identifying items that would align with statutory language, and help the BOT best realize its role as a governing board as defined by SACSCOC Section 4. The final draft was reviewed and discussed by the BOT members. Ms. Marjorie Starnes-Bilotti will present this item to the Board members at the February 26, 2019 BOT meeting for approval.

12. **2019-2020 Continuing Contract Recommendations**

Item #4 Action Item (Presenter: Dr. DeLuca)

Dr. DeLuca shared information about the process of Continuing Contract recommendations which are awarded based on teaching, scholarly activity, and an annual evaluation. Ms. Marjorie Starnes-Bilotti will present this item to the Board members at the February 26, 2019 BOT meeting for approval.

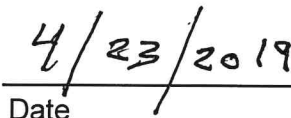
13. **Other Business:** None

The meeting adjourned at 2:38p.m.



Member

District Board of Trustees



Date