

APPROVED

FLORIDATM
SOUTHWESTERN
STATE COLLEGE

Minutes

Florida SouthWestern State College District Board of Trustees Academic and
Student Affairs Committee

Tuesday, September 25, 2018

1:30 pm – 2:45 pm

I-216 Lee Campus

The Academic and Student Affairs Committee met in Lee County, Florida, on
September 25, 2018 at 1:30 p.m.

Present: Marjorie Starnes-Bilotti
Mike Boose
Julia Du Plooy
Dr. Christine Davis
Dr. Eileen DeLuca
Sherolyn Crawford, recorder
Michelle King, recorder

Others: Dr. Kathy Clark

1. Introduction:

Dr. DeLuca called the meeting to order and introduced Dr. Kathy Clark, Associate Dean of the School of Arts, Humanities, and Social Sciences.

2. Public Comment:

None

3. Approval of Minutes:

Attachment #1 Approval of Academic and Student Affairs Committee Minutes from April 24, 2018
(Presenter: Dr. DeLuca)

A motion was made by Ms. Marjorie Starnes-Bilotti and seconded by Ms. Julia Du Plooy to approve the minutes as presented. Approved unanimously and signed by Ms. Starnes-Bilotti.

4. Partnership Agreement with FGCU:

(Presenter: Dr. DeLuca)

Dr. DeLuca provided a summary of Destination FGCU. Destination FGCU is cooperative program that will allow for the seamless transfer of students graduating from FSW with an AA degree into FGCU and then graduating with a bachelor's degree. The MOU establishes a partnership between the admissions, advising, and honors programs of the Parties. FGCU and FSW will work together to market the program and assess the efficacy in a continual cycle of data-informed improvement.

5. SACSCOC 5th Year Report:

(Presenter: Dr. DeLuca)

Dr. DeLuca shared an update on our SACSCOC accreditation timeline to include the 2017 submission of the Fifth-Year Interim Report and QEP, subsequent acceptance of the QEP, follow-up requests for referral and monitoring reports, and timelines for future submissions.

6. Textbook Affordability and Instructional Materials Affordability Report:

Attachment #2 Action Item (Presenter: Dr. DeLuca)

Dr. DeLuca stated that the process for selecting textbooks is outlined in both the COP and CNA and that faculty ultimately adopt the textbooks. The Textbook Affordability committee researches and presents low cost options to the faculty. She shared that General Education core courses such as Math, English, and Science have options to use open educational resources that are sometimes free or offered at a lower cost to students. Dr. DeLuca shared that based on the recommendations from the Textbook Affordability Advisory Committee 2017-2018, a number of actions have been put in place regarding professional development and incentivizing adoption. Ms. Marjorie Starnes-Bilotti will present this item at the Board of Trustees meeting on September 25, 2018.

7. Course Deletions:

Attachment #3 Action Item (Presenter: Dr. DeLuca)

Potential course deletions are considered every five years if that particular course has not been taught within a five-year span or less. Deletions can include courses that are considered electives with low enrollment or courses that have been replaced with others. Prior to deleting a course, faculty and administration conduct a thorough review before making their decision to remove the courses from the college catalog. Ms. Julia Du Plooy will present this item at the Board of Trustees meeting on September 25, 2018 for approval.

8. Fall 2018 Enrollment:

(Presenter: Dr. Davis)

Dr. Davis indicated that numbers for both dual enrollment and first time enrollment are flat for fall. Overall enrollment numbers are subject to change, due to registration still being open for fall B term courses.

9. Admissions: First-time freshman data & high school visits/college fairs

(Presenter: Dr. Davis)

Dr. Davis presented data on first time freshman enrolled at FSW. The data included registered students from out of the area and out of the state who enrolled following successful strategic initiatives to target those populations.

Residents Profile:


(Presenter: Dr. Davis)

Dr. Davis shared that the Lighthouse Commons had 392 residents. She also presented a preliminary fall 2018 resident profile which included male to female ratios, age, race/ethnicity, residency, and financial aid status.

10. Other Business:

None

The meeting adjourned at 2:40 p.m.



Member

District Board of Trustees

4-23-19

Date