

ECE Department Meeting

April 11, 2019

1:30 p.m., U-202B

Present: Kathie DiLascio, David Koehler, Elizabeth Perdomo, Kelly Roy, Laura Osgood, Mary Harder, Jenna Thompson, Joyce Rollins, Julia Kroeker, Susan Feld, and M. Barbara Trube

- I. Approval of 3/14/19 minutes: David Koehler moved to accept the minutes of the 3/14/19 ECE Department Meeting as distributed. Elizabeth Perdomo seconded the motion. The motion was carried and the minutes of the 3/14/19 ECE Department Meeting were approved as distributed and placed on Document Manager.
- II. Student Meeting:
 - a. There will be a meeting for new students on 4/15/19 at 5:30 p.m.; students already enrolled are welcome to attend, and they can join through campus conference if they cannot attend in person.
 - b. Mary Harder recommended students have better advisement since some are taking ECE courses before they take ENC 1101. Kelly will reach out to Advising about the pathway to ECE degree.
- III. Scholarships: There are over 100 students that need to be contacted regarding the ECE scholarship. Kelly asked professors to reach out to students who live in Lee and Collier counties to make sure they have completed a FAFSA and the scholarship application.
- IV. Legislative Update: Kelly will send this out to anyone who wishes the update.
- V. Enrollment: Kelly Roy reported there are 111 students identified as AS ECE majors.
- VI. Provost and Dean Searches:
 - a. Kelly reported that the Provost interviews have been completed and on Friday the committee will meet to identify strengths and opportunities for the three finalists.
 - b. Kelly reported that the second candidate for the SoE Dean position, Dr. Joyce Rollins, will have an Open Forum on Monday, April 15th at 2:15 p.m. in U-102. All are invited and encouraged to attend.

- VII. One Book One College: Kelly Roy reported that all first-time students will read, “21 Lessons for the 21st Century”. One chapter is dedicated to Education. This book will be available electronically for all instructors. This book will be used for two years. It is requested that professors incorporate concepts or activities related to the book into their courses. Kelly is serving as one of the “Thought Leaders” in Education. Suggested assignments will be available.
- VIII. eLearning Coordinator’s Role: Laura Osgood reported she is going through Quality Matters training and provides input from the SoE to the committee. Laura serves as the link to eLearning and as a resources when systemic challenges with online courses or Canvas arise.
- IX. Spring 2019 Advisory Committee Meeting: Kelly Roy reported this meeting will be held on Wednesday, May 1, 2019, 4:00 p.m. in U-218. She invited and encouraged all to attend.
- X. Field Placement Reorganization: Kelly Roy reported that we are investigating a Professional Development model for ECE. It will result in students being guided into specific sites with more engagement in the field. The goal is to have this established by fall.
- XI. Discussion ensued regarding potential changes to online course development contracts and requirements.

The meeting was adjourned at 2:35 p.m.

/kdl