

School of Education Department Meeting

Friday, March 15, 2019

10:00 a.m., U-218

Present: Dr. Anne Angstrom, JoAnne Devine, Kathie DiLascio, David Koehler, Dr. Julia Kroeker, Dr. Regina Miller, Laura Osgood, Dr. Joyce Rollins, Dr. Caroline Seefchak

- I. The minutes of the February 9, 2019 School of Education Department Meeting: Joanne Devine moved to approve the minutes of the February 9, 2019 School of Education Department Meeting as distributed. Regina Miller seconded the motion. The minutes of the February 9, 2019 meeting were approved as distributed and placed on Document Manager.
- II. FBI Citizen's Academy: Joyce Rollins reported about this program that is designed to give community leaders an up close look at how the FBI carries out its mission. It is a six-week course that will begin in April on Tuesdays from 6-9 p.m. Unfortunately, she cannot attend and asked if anyone is interested to let her know.
- III. Public Records Request: Joyce Rollins reported a Public Records Request has been received by the General Counsel. She has emailed everyone who needs to submit documents. Please send your documents to Kathie by Monday, March 18, 2019. Kathie will send documents to the General Counsel's office when she has a complete packet.
- IV. Policy Update: Joyce Rollins reported that she and Anne Angstrom have revised the test score passing policy. Students must have passed at least two of four tests with a score of 185/200 to be considered for final internship.
 - a. The number of current interns with tests not passed:
 - i. Pro Ed: 3
 - ii. Language Arts: 4
 - iii. Math: 4 (3 are within 4 points of passing)
 - iv. Social Studies: 4
 - b. Please communicate with these students via email with resources.
 - c. Any new or amended policies should be in place before July 1, 2019.
- V. Spring Advisory Council Meeting: Joyce Rollins reported that the Spring Advisory Council Meeting will be on May 1, 2019, 4:00-5:00 p.m. in U-218. She would appreciate all faculty making an effort to attend.
- VI. Spring 2019 Pinning: Anne Angstrom reported that the final interns have voted and the student speakers at Pinning will be: Stephanie Terwilliger – Reflection, Molly Sprosty – Charge. The faculty discussed the Pinning Awards and decided the following:
 - a. Outstanding Elementary Education Student Day Cohort: Hadassah Herrera-Florian
 - b. Outstanding Elementary Education Student Evening Cohort: Jessica Drye
 - c. Outstanding ESOL Student: Sandie Duvert
 - d. Outstanding Literacy Student: Julie Grace
 - e. Outstanding KDE Member: Molly Sprosty

- f. Dean's Award: Sarah Weisler

- VII. Office and Classroom supplies Order deadline: Anne Angstrom asked all faculty to get requests for any materials you will need to her by April 15, 2019. She asked for travel requests as well with the same deadline.

- VIII. Nominations for College committee service for 2019-2020 academic year: Anne Angstrom reported that Dr. Martin Tawil is asking for nominations.
 - a. Caroline Seefchak reported she will be stepping down as the Chair of LAC and is willing to be Assessment Coordinator on LAC.
 - b. Joanne Devine will remain on Faculty Senate.
 - c. Anne Angstrom would like to be on the Professional Development Committee.
 - d. Regina Miller is staying on Curriculum Committee
 - e. Kelly Roy's term on GEAC ends this semester. She will be happy to continue on if needed. She is also on the Instructional Technology committee.
 - f. Julia Kroeker would like to be on the Academic Standards committee.
 - g. Anne Angstrom will email Dr. Tawil with SoE requests.

- IX. ELED Dare Meeting: Anne Angstrom reported that the DARE event will take place at our next Faculty Meeting on April 12, 2019, 9:00 a.m. – 12:00 noon. Lunch will be provided.

- X. Effectiveness Plan Update: Laura Osgood reviewed operational goals and outcomes.

- XI. eLearning Coordinator Report: Laura Osgood reported she is serving as the eLearning Coordinator for SoE on a voluntary basis. She will attend as many meetings as she can. She will take the Quality Matters Training in April. She reported legislative change mandating language to determine effectiveness of online courses; incentivizing course development as well. She asked for any ideas/concerns regarding course development.

- XII. Title II and APPR Reporting: Laura Osgood reported the deadline is April 11, 2019. Report includes grant participation, accreditation, admission information, undergrad requirements, annual goals and assurances. We report to the State and they report to the Federal Government.

- XIII. Annual demonstration of experience reminder: Laura Osgood reminded that forms to be completed and sent to her by April 30, 2019.

- XIV. FLVC OER Summit Report: Kelly Roy attended FLVC OER Summit and in her absence Laura Osgood reported that it is recommended that OERs be identified through Affordability Counts. Affordability Counts is an initiative that could recognize our OER courses. Florida Complete could support our students in ECE. Kelly has numerous resources available from the conference, please let her know if you would like her to share anything with you.

- XV. Enrollment Update: David Koehler reported the following:
 - a. Working on recruiting spreadsheet for Summer 2019 and Fall 2019
 - b. Has two admits for Summer 2019 and one for Fall 2019
 - c. Gave advising sessions and followed up with all students via phone and email
 - d. Following up on midterm progress on IRP's this semester
 - e. Prepared tentative GKT Prep class dates for summer 2019
 - f. Attended Transfer Fair in Collier County
 - g. Finished recruiting materials for lower division classes and planning visits
 - h. Attended Grow 2 Teach event at Collier County Administration Building
 - i. Attended Advisor Kickoff Event

- j. 3 GKT Group Prep sessions
 - k. 2 recruiting sessions with students
 - l. 1 new admit orientation
 - m. 8 advising sessions
- XVI. Job Fair: In Elizabeth Perdomo's absence, Kathie DiLascio read the following report: The following counties will be represented at the Job Fair on Friday, March 29, 2019: Lee County, Glades County, Collier county, Hendry/DeSoto County, Charlotte County. Also in attendance will be Charter School USA and Babcock Ranch School.
- XVII. Clinical Placement Report: In Elizabeth Perdomo's absence, Kathie DiLascio read the following report:
- a. FE Applications are due on Friday, March 15, 2019, please advise students. David will send out an email.
 - b. Cooperating Teacher stipends: in the process of sending out links for W-9 and agreement forms electronically, gathering paperwork to send to General Counsel and Finance.
 - c. Observation Day Update: schools have been added, limit of participants due to testing this spring. Will begin working on fall semester in late April. Will use Sign-Up Genius.
- XVIII. Curriculum Report: JoAnne Devine reported she is working with a group of students organizing the room. Please go in and take any books from the circular table by Friday, March 22. Whatever is left will be available for students to take. The goal is to be finished with the room by the end of the Spring semester.
- XIX. Committee Reports:
- a. Provost Search Committee: candidates will be interviewed on March 15, March 22 and April 5. Please make every effort to attend the forums.
 - b. Dean Search Committee: will meet on March 25 with telephone interviews to begin the first week of April.
 - c. GEAC: Did not meet in February
 - d. Academic Technology: discussed college-wide endorsement for the use of OERs. Discussion ensued regarding the potential for a Z degree at FSW.
 - e. Community of Practice in Instructional Technology: April 26, 1:00-3:00 p.m., AA-168, 2nd Annual Digital Pedagogy Open House
 - f. Rank and Promotion Ad Hoc Committee: review of other colleges indicated that the majority have promotion systems based on "time-served". Some had incentives for stellar performance. Internal survey results indicated that a majority of respondents were supportive of the current system. Comments indicated that rewards for positive contributions, beyond time, would be appreciated. The committee will continue to explore the topic and determine if there is interest in defining or refining a system to propose instead of our existing system. The concern about tying the system to compensation is central to the discussions. Some other State Colleges have promotion tied to compensation, others do not.

The next SoE Faculty/Staff meeting will be on Friday, April 12, 2019, 10:00 a.m., Room U-217.

The meeting was adjourned at 11:53 a.m.

/kdl