Department of Social Sciences  
Minutes  
September 14, 2018

1. Guest

* Dr. Teed visited the department meeting to provide brief updates and ask questions.
* Update on Mental Health Awareness and upcoming activities
* Reminder of the new parking lot and loop on Lee. Discussion of faculty/staff parking spots.
* Dr. Teed reminded faculty of the importance of considering OERs and to consider attending the upcoming OER Summit in Orlando.
* Discussion of issues with reinstatement problems with students encountered at the beginning of the semester.

1. Assessment

* Eric Seelau provided update on Assessment.
* Report from SACS and the need to qualify language and provide more documentation. Consider how you document plans and results. As the department moves forward, more attention will need to be paid to providing proper documentation on discussions and meetings related to course-level assessments. This includes more information on the process and decision-making process.

1. Mentors/Mentees

* Reminder that mentors are needed for adjuncts up for review.
* A list will be submitted for volunteers.
* Faculty indicated their continued willingness to serve as volunteers.

1. Course Proposals

* New Course Proposals were discussed to add to the catalog for 2019-2020.
* Abnormal Psychology. Professor Davis and McDaniel are working on this course proposal. They plan to present to the committee in October.
* Latin American History. Professor Henderson discussed to course proposals, Introduction to Latin American History and Modern Latin American History. It was recommended that only one course be adopted. Faculty supported a course in Modern Latin American History (LAH 2022). There was some discussion of the book to be used. Given Professor Henderson’s textbook is the most current book for the course this will need to be discussed with the Dean.
* Professor Donaldson presented a new course on American History and the Cold War, AMH 2772. There was some discussion on potential readings, which can be determined before the course was to be put on the schedule. Professor Donaldson also noted he is considering a course with the ISS prefix which can be discussed at a later date.

1. Updates and New Business

* Spring Schedule in development.
* Attendance. Faculty discussed whether or not the Athletic Department is still using the same process for athletes. They are no longer self-identifying and there have yet to be requests for verification.
* Reminder that the publisher forum is to take place on October 12.
* Mental Health Awareness update. Professors Chase, Maetzke, Gubitti, and Housley are leading an initiative. October 7-13 is mental awareness week with an event set up for October 8.
* Elearning Coordinator. Professor Bartely volunteered, however, the department has yet to hear more information. The need to follow up was emphasized.