

**Chemistry Discipline Meeting**

**January 11, 2019 10:30 AM**

**MINUTES**

1. Call meeting to order. Attendance: Kimberly Hilton, Qin Liu, Lisa McGarity, Rebecca Page, Serhiy Pasishnyk, and Di Xue
2. Approval of minutes
3. Coordinating Labs across Campuses
4. Finalize – Course Supervisors send draft to faculty and Dr. McClinton
5. By-Pass Exam
6. Updates
7. Textbooks
8. Chemistry: A Molecular Approach (Nevaldo Tro) New Edition
9. Chemistry:: Structure and Properties

**Faculty agreed to review both textbooks and make a final decision in February.**

1. CHM 2046L- OER using Vernier probes and software (Serhiy and Lisa)

**Faculty agreed to use open source Vernier labs with modifications made by Lisa and Serhiy.**

1. Common Finals
2. CHM 2025 final was breeched. A new one needs to be written. Strategies to avuid student cheating.
3. No cell phones or watches allowed in testing classroom.
4. Walk around during entire test.
5. Others?

**Faculty will consult with Dr. Van Galen to strategize. The CHM 2025 Common Final will be rewritten.**

1. CHM 2046
2. Questions 16 and 17 have no correct answers
3. Questions 23 and 25 have vague options, “will always increase” and “will usually increase”

**Di will revise the CHM 2046 Common Final.**

1. REMINDER
2. Attendance Verification due Tuesday
3. Evaluations Forms 1 (due Feb 8) and Form 3 (due March 29)
4. Finalize Summer Schedule and look at Fall 2019 due in February
5. Course Supervisors and Mentors
6. Changes or Updates, mini-portfolio due dates
7. **ALLPROFESSORS ARE ALLOWED TO USE ONLINE ASSIGNMENT RESOURCES** – This is a decision that is given to all professors, NOT a campus decision?

**Lee Campus Bookstore will now carry Access Codes**.

1. New Business

**No new business**.