

**FSWC Collegiate HS Faculty Meeting 10/9/18**

2-2:45pm/K103

1. Staff Shirt Orders – Due by the end of the day on Thurs./Samples available. Maria sent out an order link.
2. Divide into PSAT and 9<sup>th</sup> Grade Election/Activity Groups. Ninth graders will report to the cafeteria first period to be dismissed to the auditorium. Tenth and eleventh graders report to their testing room. Proctors need to have their rooms set up in alpha order with index cards on the desks. Juniors who didn't fill out the demographics info earlier need to meet with Krissy after testing. Have students put their bags in the commons areas. All candidates need to remove their signs during lunch. Ninth grade class officers will be announced at the end of 7<sup>th</sup> period.
3. Barbara is a certified ALLY sponsor. She has a safe zone sticker on her door.
4. Superintendent Dionisio will be visiting us Thursday morning. We don't need to do anything different.