***Minutes***

Department of Speech Communication and Foreign Languages

Fernando Mayoral, Chair

September 14, 2018 at 9:00 am

(Charlotte J-118, Collier G-109, Edison I-228,)

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|  | Present | Absent | Excused |
| **Administration** |  |  |  |
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| **Faculty** |  |  |  |
| Fernando Mayoral | x |  |  |
| John Connell | x |  |  |
| Ann Eastman | x |  |  |
| Cynthia Enslen | x |  |  |
| Ron Feemster | x |  |  |
| Kathie Paschall | x |  |  |
| Dani Peterson | x |  |  |
| Jennifer Summary | x |  |  |
| Myra Walters | x |  |  |
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|  | Present | Absent | Excused |
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| **Full-Time Temporary and Adjunct Faculty** |  |  |  |
| Vernita Batchelder | x |  |  |
| Phil Bickel |  |  |  |
| Eliut Gonzalez | x |  |  |
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| --- | --- |
| Bobby MacPhail | X |

 | x |  |  |
| Joyce Puls | x  |  |  |
| Penny Ranson | x  |  |  |
| Carol Roark | x  |  |  |
| Roy Samuelson |  |  |  |
| Josh Youakim | x |  |  |
| **Guest** |  |  |  |
| Dean, Dr. Deborah Teed |  |  |  |
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1. **Call to Order**: The meeting was called to order at 9:00 am by Fernando Mayoral, Chair.
2. **Approval of Minutes**
3. Corrections to August 15 minutes
	1. Item E, 6: Jennifer Summary will work with Myra Walters to choose new SPC 2608 textbook.
	2. Item F: the department wishes to clarify that it overwhelmingly supports Ann Eastman to be nominated as one of the eLearning coordinators.
	3. Suggestion to clarify the attendance charts.
4. Cynthia Enslen moved to approve minutes with corrections stated above. Myra Walters seconded.
5. **Guest: Dr. Deborah Teed.** Dr. Teed stopped by to check in with the department.
6. **Reports**
7. Assessment Speech (reported by Dr. Katie Paschall)
	1. In general the goals for Speech assessment were met last year. In the spring, the Speech faculty met and made minor changes to the rubric. Everyone is encouraged to read those changes. For this semester, please make sure to use the rubric labeled “2018/2019”.
	2. From the Spring assessment report, oral documentation remains the most challenging area for Speech students. There have been minor improvements in the areas of support and non-verbal physical.
	3. In SPC 2608 and the online sections, the assessment goals were met, but the scores dropped slightly.
	4. Assessment has been completed for the last academic year (2017/2018), and has been submitted for this academic year (2018/2019).
8. Assessment Foreign Languages (reported by Professor Fernando Mayoral)
	1. Assessment information has been entered for last academic year (2017/2018).
	2. There will be a professional development day for Spanish faculty to calibrate grading of the composition portion of the assessment to maintain consistency.
	3. French assessment is in progress.
9. Professional Development (reported by Professor Myra Walters)
	1. Dr. Stephen Brooke will be on campus on October 3, 2018. He will be giving a keynote address titled, “Becoming a Critically Reflective Teacher” from 9:30 am to 10:30 am. He will also deliver a workshop titled, “Getting Students to Participate in Class” from 11:00 am to 12:00 pm.
	2. There will be a shift in the TLC training calendar to “PD Fridays”. This will allow faculty to attend trainings on the fourth Friday of the month. There will be two PD Fridays this semester (September 28 and October 26). There will be four PD Fridays next semester.
	3. FSW Publisher’s Forum will be on October 12, 2018. Many book publishers will be attending and will be available to speak with professors regarding textbooks. Also, there will be librarians and eLearning coordinators available to speak about open educational resources.
	4. All faculty are encouraged to attend these events.
10. Spring Schedule (reported by Professor Fernando Mayoral)
	1. The spring schedule needs to be turned in next week. If you have not done so, please, send schedules to Fernando Mayoral.
11. Full-Time Openings (reported by Professor Fernando Mayoral)
	1. There are three full-time openings in Speech. Myra Walters will chair the hiring committee. The job descriptions are currently being reviewed by Human Resources.
	2. One Speech position will be labeled as “District-Wide”, because the position will cover classes at Hendry-Glades and Collier.
	3. The job descriptions will be posted in the Chronicle of Higher Education and at the National Communication Association (NCA).
12. **Announcements**
13. **Journalism**: Ron Feemster reported that there are several articles to be in the next publication of the newspaper, but the publication date is yet to be determined. The newspaper is looking for a student graphic designer.
14. **Department Meetings**:the department will meet twice more this semester, on October 12 and November 9.
15. **For Speech Faculty**:Professional Development Day for Speech Faculty will be September 29 at 9:00 am at the TLC.
16. **For Spanish Faculty**:Professional Development Day for Spanish Faculty will be on October 27 at 9:00 am at the TLC. The focus will be a calibration session of the rubric for grading the composition portion of the assessment.
17. **Fall 2018 Open House**:There will be an open house for students on October 9, from 3:00 – 5:00 pm in the U-102. Faculty are encouraged to go and promote their classes to prospective students.
18. **General Education Assessment Plan:** The General Education Assessment Committee will be assessing assignments from varying courses related to the competencies of “Visualize and Engage”.
19. **Critical Thinking Lecture Series**: Everyone is encouraged to attend the Critical Thinking Lecture Series.
20. **Holocaust Presentation:** Milagros Sowers will have a Holocaust Presentation on the subject of hate speech on Wednesday, October 3rd at the Hendry-Glades Center. Everyone is encouraged to attend.
21. **Language Professional Development:** There is a free webinar offered through The Center for Language Instruction and Coordination at the University of Illinois. It is on Thursday, October 4 at 4:00 pm (Central). If interested, please register.
22. **Other Business**
23. Laura Price, will be moving from the Oral Communications Center to the Writing Center. Laura Price will head the committee to find her replacement, and Jennifer Summary and Cynthia Enslen volunteered to be a part of this committee.
24. Ann Eastman is progressing in her search to find a new textbook for SPC 1017. Cynthia Enslen and Katie Paschall will be involved in the textbook decision.
25. Ron Feemster (along with Rebecca Harris) will be giving a lecture titled “President Trump’s Twitter Feed: The Rhetoric of Authoritarian Propaganda” at the Florida College English Association (FCEA).
26. **Adjournment**: Myra Walters moved to adjourn and Jennifer Summary seconded. The meeting was adjourned at 10:00 am.

Respectfully submitted,

Dani Peterson