Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/8/2018

All Curriculum proposals require approval of the Curriculum Committee and the Vice Provost for Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☒ Approve   ☐ Do Not Approve

Mary C. Myers   _12/11/18_
Curriculum Committee Chair Signature   Date

☑ Approve   ☐ Do Not Approve

Eileen Den   _12-12-18_
Vice Provost for Academic Affairs Signature   Date

All Curriculum proposals require review by the Office of Accountability & Effectiveness.

☑ Reviewed
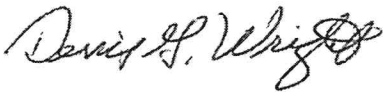
Barbara D. Miley   _1-4-19_
Office of Accountability & Effectiveness Signature   Date

Any exceptions to the term start date requires the signatures of the Academic Dean and Vice Provost for Academic Affairs prior to submission to the Dropbox.		
Dean	**Signature**	**Date**
N/A		
Vice Provost for Academic Affairs	**Signature**	**Date**
Dr. Eileen DeLuca		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Terry McVannel-Erwin	10/8/2018
Academic Dean or Vice Provost for Academic Affairs	Dr. Denis Wright *Denis H. Wright*	10/8/2018 11/6/18

Library Review: Has the Libraries' Collection Manager been contacted about the new program or certificate and discussed potential impacts to the libraries' collections?
The Libraries' Collection Manager has not been contacted about the new certificate. There are no potential impacts to the libraries' collections.

In March, 2014 the Human Services Assistant CCC and Youth Development CCC were approved by the FSW Curriculum Committee. These Certificates were offered by the FSW Social and Human Services Program for two academic years (2014-15 and 2015-16). During the 2015-16 academic year, the Florida Department of Education changed the Curriculum Framework and program length for the AS Degree and all certificates in Human Services. At that time, the faculty opted to offer only the new 60 credit AS degree in Social and Human Services (with Generalist, Addictions and Youth Development tracks) and the new 24 credit Addiction Services CCC. The Human Services Assistant CCC and Youth Development Services CCC were discontinued (see below)..

Previous Program Name/Length	New Program Name/Length
Human Services Assistant/27 credits	Human Services Generalist/18 credits
Youth Development/30 credits	Youth Development Services/18 credits

In a series of meetings and discussions with between Dr. Terry McVannel-Erwin, Social and Human Services Program Chair; Dr. Denis Wright, Dean, School of Health Professions; Cassie Steves, Student Success Advisor; Professor Pamela Peters; Professor Susan Patti; and current students in the Social and Human Services Program, it was decided that we would pursue Curriculum Committee approval for reinstatement of these certificates under the new FLDOE Curriculum Framework requirements. These certificates will be embedded in our current AS degree Human Services Generalist Track I and Youth Development Track III. (Our current Addiction Services CCC is embedded in our Addictions

year/$15.92 per hour. In addition, employment of Social and Human Service Assistants is projected to grow 16 percent from 2016 to 2026, much faster than the average for all occupations.

Briefly describe the existing resources available needed to implement this new program.

This College Credit Certificate will be embedded into the corresponding AS Degree track. All resources needed to implement this new certificate are already in place.

Briefly describe the additional resources needed to implement this new program.

No additional resources are needed to implement this new certificate.

Briefly describe any Program Accreditation required for this program.

No Program Accreditation is required for this certificate.

Briefly describe any Industry Certification available for student to take during or following completion this program.

There is no Industry Certification available for students to take during or following completion of this program.

Project (below) the average enrollment for core courses.

We project an enrollment of 25 students for core courses.

Describe (below) how this projection was determined.

Approximately 25 students are currently enrolled in our Addiction Services CCC. We anticipate similar interest in this certificate.

List (below) similar programs or certificates at other colleges and universities.

This certificate is offered across the U.S. It is offered in the state of Florida at the following colleges:

- Palm Beach State College offers the Youth Development CCC

03.0	Examine the theories, principles and stages of typical human growth and development and the challenges of each stage.	HUS 1001 Introduction to Human Services HUS 1640 Principles of Youth Development DEP 2004 Human Growth and Development
04.0	Demonstrate a general knowledge and understanding of community characteristics.	HUS 1001 Introduction to Human Services HUS 1640 Principles of Youth Development HUS 2540 Building Stronger Families and Communities
05.0	Demonstrate a general knowledge and understanding of family dynamics.	HUS 1001 Introduction to Human Services HUS 1640 Principles of Youth Development HUS 2540 Building Stronger Families and Communities
06.0	Understand how current social issues influence children/youth.	HUS 1001 Introduction to Human Services HUS 1640 Principles of Youth Development HUS 2540 Building Stronger Families and Communities
07.0	Demonstrate an understanding of principles and best practices of a developmentally appropriate youth program.	HUS 1001 Introduction to Human Services HUS 1640 Principles of Youth Development HUS 2302 Basic Counseling Skills HUS 2540 Building Stronger Families and Communities

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section III, Personnel and Resources Needed (add rows as necessary)

Faculty position(s) (List discipline)	Full time or adjunct?	Total annual expenses
No additional faculty required	N/A	$0

certificate.

List (below) the estimated annual amount required for educational materials and supplies or other operating expenses for implementation of the new program or certificate.
No additional costs for required educational materials and supplies or other operating expenses for implementation of the new certificate.
Identify (below) the funding source to be used for personnel and operating expenses.
N/A

Section III, Justification for proposal

Provide justification (below) for this proposed curriculum action.
The Youth Development Services CCC will be embedded in our current AS degree Human Services Youth Development Track III. This involves no additional faculty, personnel or resources; however, the certificate will offer our students a number of opportunities upon successful completion of the certificate.   • This college credit certificate will provide a short-term college investment with a high degree of academic rigor and relevance for those students interested in attaining the training required for immediate employment in the field of Social and Human Services. Moreover, the quality, consistency and relevancy of this college credit credential, along with our reputation as a program of integrity and rigor can potentially improve marketability and career opportunities for our students, validate skills, encourage interview selection, promote safe and effective practice, and increase

disappointment and asked that the faculty consider reinstatement of this certificate.

evelopment Services
ervices

CCC

451159906

ollege Credit Certificate (CCC)

8 credit hours

OSA (Future Health Professionals)

1-1093 Social and Human Service Assistants

ttp://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resource:

of the Social and Human Services AS degree program (1451159901).

sists of a program of instruction of less than sixty (60) credits of college-level cours
tudents for entry into employment (Rule 6A-14.030, F.A.C.).

of courses that provides coherent and rigorous content aligned with challenging ac
eeded to prepare for further education and careers in the Human Services career c
tency-based applied learning that contributes to the academic knowledge, higher-c
neral employability skills, technical skills, and occupation-specific skills, and knowle

imited to knowledge of the human services system, roles of human service workers
ents must be able to demonstrate a knowledge of human development as it relates
th work; understand and implement a youth development approach in various envi
s consistent with the needs of youth in relation to available community resources.

rogram is designed to be the first educational step to a professional career in Huma
s that are a part of the social services delivery SOC Code 21-1093 (Social and Hur
ose employed in youth service occupations as well as those who seek to enter the

ill focus on broad introductory principles of human services specific to the good pra

e work will prepare students to function as youth workers in community-based, resid

it to this Career and Technical Education (CTE) program is provided at the end of th

is program, the student will be able to perform the following:

ice of legal, ethical, and professional responsibilities.
g of a youth development approach in community-based, residential, group home a

inciples and stages of typical human growth and development and the challenges c
nowledge and understanding of community characteristics.
nowledge and understanding of family dynamics.
social issues influence children/youth.
anding of principles and best practices of a developmentally appropriate youth prog

2

velopment Services
06
hours

of the Social and Human Services AS degree program (01451159901). At the con

nce of legal, ethical, and professional responsibilities – the student will be able to:

e use of procedures for accurate documentation and record keeping

legal framework of the human services occupations including scope of practice legi

ices that could results in malpractice, liability and/or negligence.

report abuse in accordance with the Florida law.

appropriate use of self-disclosure.

al morals and values in relation to working in human services.

ng of a youth development approach in community-based, residential, group home
dent will be able to:

e of the youth worker as they relate to the management, organization and developn

een the asset and deficit models of adolescent development.

oblems unique to adolescent development.

eristics of a successful youth organization.

program and intervention strategy consistent with the needs of youth and available

ms based upon the needs of youth and available resources.

rinciples and stages of typical human growth and development and the challenges

nces among theoretical perspectives on human growth and development.

understanding of the varying influences on the domains of human development.

understanding of and describe changes in cognitive, bio-psychosocial, and psycho

tify potential threats to normal human growth and development across the lifespan.

knowledge and understanding of community characteristics – the student will be ab

3

ognize the cultural diversity of the community when providing human services.

owledge of agencies and resources that meet the needs of youth in the community.

knowledge and understanding of family dynamics – the student will be able to:

owledge of how family factors can influence youth development.

t social issues influence children/youth – the student will be able to:

ectiveness of various techniques of intervention/advocacy for social awareness/imp

ocial problems within society that affect children/youth. (i.e., crime, juvenile delinqu

tanding of principles and best practices of a developmentally appropriate youth pro

ntrast age appropriate curriculum that reflects the families, children and youth serv

erstanding of how strategic planning goal setting, needs assessment and program

d sustainability.

4

Additional Information

...clude scientific inquiry, research, measurement, problem solving, emerging technolo... ...d safety procedures are an integral part of this career and technical program/course... ...g an understanding of the complexity and ambiguity of empirical work, as well as th... ...ot equipment/tools used to make observations. Students understand measurement... ...t the resulting data. Equipment and supplies should be provided to enhance hands-...

Organization (CTSO)

...ials) is the intercurricular career and technical student organization(s) providing lea... ...ls. Career and Technical Student Organizations provide activities for students as an...

...quires the provision of accommodations for students with disabilities to meet ind... ...with disabilities must self-identify, present documentation, request accommodation... ...tructors. Accommodations received in postsecondary education may differ fro... ...ange the way the student is instructed. Students with disabilities may need acc... ...ials, assignments and assessments, time demands and schedules, learning enviro... ...Documentation of the accommodations requested and provided should be maintai...

...ling articulation agreements, Bright Futures Scholarships, Fine Arts/Practical Arts C... ...us Science Courses please refer to...

...career-adult-edu/career-tech-edu/program-resources.stml

The Human Services Youth Development Services College Credit Certificate (CCC) is a shorter program of study that consists of select courses from the Social and Human Services Associate in Science Program. The CCC is designed to prepare students with the knowledge and skills for working in child, family and youth service occupations in community, school, residential and group environments. It provides a foundation for AA students who wish to pursue a higher degree in a related field or supplemental training for persons previously or currently employed in the field of human services.

After successful completion of the Youth Development Services CCC, the student will be able to perform the following:

1. Understand the importance of legal, ethical, and professional responsibilities.
2. Display an understanding of a youth development approach in community-based, residential, group home and other youth worker environments.
3. Examine the theories, principles and stages of typical human growth and development and the challenges of each stage.
4. Demonstrate a general knowledge and understanding of community characteristics.
5. Demonstrate a general knowledge and understanding of family dynamics.
6. Understand how current social issues influence children/youth.
7. Demonstrate an understanding of principles and best practices of a developmentally appropriate youth program.

Many courses in the Program are available fully online (no classroom attendance) or offered in a blended format (occasional classroom attendance). The Social and Human Services Program is an open enrollment program; no additional application is required. Students who enter the Youth Development Services, CCC Program in the Fall semester can complete the program in 3 semesters. All courses must be completed with a grade of "C" or better.

Program of Study