

	Present	Absent
Christy Gilfert		X
Cindy M. Campbell	X	
Deborah H. Selman		X
Dale Hoover	X	
Garnett Salmon		X
Jacquelyn Davis	X	
Karen Buonocore		X
Karen N. Maguire	X	
Marius Coman		X
Melanie Ulrich	X	
Michael A. Chiacchiero	X	
Qin Liu	X	
Tatiana Arzivian		X
Tejendrasinh Vala		X
Thomas S. Mohundro		X
William VanGlabek	X	
Denis Wright		X
Cynthia Enslin	X	
Anne Angstrom		X
Yadab K. Paudel		X

Academic Standards Committee Meeting

October 19, 2018

11 am – 12 pm

1. Approve meeting minutes from 9/21/2018 Dale Hoover and Cindy Enslin

Discussion Items

Old Business

2. Faculty Handbook turned over to TLC and Dr. Deluca – Cindy Campbell reported that the handbook has been submitted to Dr. Deluca to place on document manager and to the TLC.
3. AS designation to AA for SoHP program – Dr. Wright was not present to give a full report. Cindy C. reported that the review by the department was complete and ready to go to Curriculum Committee for approval.
4. Mark Bukowski discussed the college's Academic Dishonesty Tracker was hard to locate on the Dean of Students website under Academic Misconduct. There is a lack of understanding of how to locate and use the form among faculty, as the discussion with committee members demonstrated. Mark reported that they are working on the website to make it more user friendly. Cindy C. reported that Dr. Deluca suggested making a Kaltura video to send to

everyone. Cindy Enslin said that was a great idea. Emails can be less than effective. Mark said he would work with Garnett Salmon on this.

5. Faculty teaching their own children question – Dr. Wright was not present but sent an email stating that Dr. Deluca reached out to the other colleges in the state and no one has a policy on this issue. Melanie Ulrich, Qin Liu, and Cindy C. reported only finding one or two from other states that seemed to not prohibit but gave strict guidelines on grading of relatives. The committee will discuss further at the next committee meeting. Cindy C. will investigate further on how we might proceed with this issue.

New Business

1. Proctorio – Bill Van Glabek reported that the new Proctorio program was difficult to use, requiring faculty to spend hours reviewing recordings. The program red flags most students. Other members who have used the program reported the same issues. Several members do not use the program. Cindy C. will investigate further to see what the committee can do to help resolve this issue.

Motion to adjourn meeting was presented – Cindy E. and Qin Liu seconded.

Meeting adjourned at 11:40 am