



Minutes
Florida SouthWestern State College
District Board of Trustees
Lee Campus, I-223
September 25, 2018
3:00 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in regular session in Fort Myers, Florida on 9/25/18 at 3:10 p.m. with the meeting called to order by Braxton Rhone, Chair.

Present:

Braxton Rhone, Chair
Danny Nix, Vice Chair
Mike Boose
Chris Cunningham
Julia du Plooy
Bruce Laishley
Jonathan Martin
Laura Perry
Marjorie Starnes-Bilotti

Others:

Dr. Jeff Allbritten, President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

President's Report

Dr. Allbritten shared a written report of seventeen items and highlighted the following excerpts:

- Combined Academic Affairs/Student Services Model:
 - This joining of teams together will provide a fresh review of procedures to increase student retention and graduation rates.
 - A faculty advisory group on mental health has been established, addressing issues from a cross-sectional viewpoint.
 - An Enrollment Management Plan (Noel-Levitz) study was conducted; results will roll out as the year moves on.
- An FSW/FGCU Memorandum of Understanding will be signed on Friday, September 28, 2018 at 1:30 p.m. in the Barbara B. Mann Hall lobby, and includes:
 - "Destination FGCU" allowing seamless transfer of FSW AA grads to FGCU Bachelors;
 - A dedicated FGCU admissions representative to work with FSW students;
 - An articulation pathway and scholarship to bridge Honor students;
 - A scholarship program for FSW Collegiate High School graduates; and
 - FGCU degree programs for adult learners on FSW's Charlotte and Collier campuses.

- SACS-COC Standing: Our QEP Impact Report was accepted in spring, 2018. We retained full accreditation at Level II with our Fifth-year Interim Report; two monitoring reports are due in April. There is significant senior staff involvement in accreditation visits with SACSCOC.
- Facilities improvements include a new sound system for Barbara B. Mann Hall, upcoming 2nd floor renovations to Taeni Hall, and a Chiller for 7 buildings. Parking and signage were noted.
- On September 20, the Collier Campus became the first Blue Zone College in Florida and the second in the nation with its wellness initiative.
- Events: On September 14, two FSW students were recognized at a Florida Board of Education meeting in Naples.
- Upcoming Events:
 - FSW Foundation Golf Tournament, September 27
 - FSW and Career Source job fair at the Suncoast Arena, October 18
 - Doobie Brothers at the Suncoast Arena, October 21
- Fundraising: The College received a \$100K commitment from new donors in August, and will receive a \$200K check from SWFL Children's Charities on September 26.
- Legislative Activity:
 - Strategy session with Ballard & Associates in July in Coral Gables;
 - Establishing operating and capital requests for the 2019 session, to include asking for a \$10.3M increase in funding for 2 PECO Projects: the Collier science building and Building K on Lee.
 - Began visits with delegation members in August and September.
- Upcoming Activities: In addition to a list of upcoming activities, Dr. Allbritten added that he would like for FSW to move into customized corporate training.

Vote to Take Action On

Agenda Item #1. Approval of Minutes June 28, 2018: (a) Retreat, and (b) Regular Meeting

MOTION by Marjorie Starnes-Bilotti, seconded by Danny Nix, to approve the minutes, as presented. Approved unanimously.

Agenda Item #2. Election of District Board of Trustees Officers for 2018-2019

MOTION by Jonathan Martin, seconded by Bruce Laishley, to re-elect Braxton Rhone as Chair, and Danny Nix, Jr., as Vice Chair, to serve for 2018-2019. Approved unanimously.

Academic Affairs & Student Services Committee

Vote to Take Action On

Agenda Item #3. Textbook Affordability and Instructional Materials Report

MOTION by Marjorie Starnes-Bilotti, seconded by Mike Boose, to approve the Textbook Affordability Report for forwarding to the Chancellor's office, as presented. Approved unanimously.

Agenda Item #4. Approval of Course Deletions

MOTION by Laura Perry, seconded by Julia du Plooy, to approve the course deletions as aligned with State Statute, as presented. Approved unanimously.

Business Affairs & Facilities Committee

Vote to Take Action On

Agenda Item #5. Renew Maintenance Support Contract with Ellucian

MOTION by Danny Nix, seconded by Bruce Laishley, to approve renewal of a seven-year Maintenance Support Contract with Ellucian for the Banner ERP System, and to authorize the President to approve and execute the form of the final contract, as presented. Approved unanimously.

Agenda Item #6. Taeni Hall – Building S – 2nd Floor Renovation – Lee Campus

Agenda Item #7. Temporary Modular Project – Lee Campus

MOTION by Chris Cunningham, seconded by Bruce Laishley, to authorize the Administration to contract with Chris-Tel Construction for renovations of Taeni Hall, Building S, 2nd Floor, and to authorize the President to approve the form of the final contract and to execute contracts within the approved project budget in an amount not to exceed \$2.5 million, as presented, and to approve the installation of temporary modular buildings provided by Chris-Tel Construction in Lot #6 on the Lee Campus to provide working space to staff and administration during the 2nd Floor remodel of Taeni Hall, and to authorize the President to approve the form of the final contract and to execute contracts within the approved project budget of \$626,760 as presented. Approved unanimously.

Agenda Item #8. Building R – Chiller Replacement – Lee Campus

MOTION by Danny Nix, seconded by Mike Boose, to authorize the Administration to contract with Gulfpoint Construction to replace the chiller in Building R on the Lee Campus, and to authorize the President to approve the form of the final contract and to execute contracts within the approved project budget not to exceed \$1.6 million, as presented. Approved unanimously.

Agenda Item #9. Pre-Qualified General Contractors

MOTION by Chris Cunningham, seconded by Jonathan Martin, to approve the list of 28 pre-qualified contractors, and to authorize the Administration to provide certification of the status for the calendar year 2019, as presented. Approved unanimously.

Agenda Item #10. Ground Lease with Pickleplex of Punta Gorda

MOTION by Danny Nix, seconded by Bruce Laishley, to approve a ground lease with Pickleplex of Punta Gorda for the use of land on the Charlotte Campus for a 15-year period, as presented. The item was approved 8-1, with Mike Boose opposing.

Agenda Item #11. Florida SouthWestern State College Financing Corporation Audited Financial Report for FY Ended March 31, 2018

MOTION by Laura Perry, seconded by Danny Nix, to approve the Florida SouthWestern State College Financing Corporation's Audited Financial Report for the fiscal year ended March 31, 2018, as presented. Approved unanimously.

Agenda Item #12. Florida SouthWestern State College Financing Corporation Certificate of Compliance

MOTION by Mike Boose, seconded by Chris Cunningham, to approve the certification that the Florida SouthWestern State College Financing Corporation is in compliance with requirements set for its operations, as presented. Approved unanimously.

Agenda Item #13. Florida SouthWestern State College Financing Corporation Audit Review Checklist

MOTION by Laura Perry, seconded by Bruce Laishley, to approve the Florida SouthWestern State College Financing Corporation Audit Review Checklist, as presented. Approved unanimously.

Agenda Item #14. Florida SouthWestern State College Foundation, Inc. Audited Financial Report for FY Ended March 31, 2018

MOTION by Danny Nix, seconded by Laura Perry, to approve the Florida SouthWestern State College Foundation, Inc. Audited Financial Report for the fiscal year ended March 31, 2018, as presented. Approved unanimously.

Agenda Item #15. Florida SouthWestern State College Foundation, Inc. Certificate of Compliance

MOTION by Danny Nix, seconded by Julia du Plooy, to approve the certification that the Florida SouthWestern State College Foundation, Inc. is in compliance with requirements set for its operations, as presented. Approved unanimously.

Agenda Item #16. Florida SouthWestern State College Foundation, Inc. Audit Review Checklist

MOTION by Laura Perry, seconded by Danny Nix, to approve the Florida SouthWestern State College Foundation, Inc. Audit Review Checklist, as presented. Approved unanimously.

Consent Agenda

Agenda Item #17. Financial Services Consent – Budget Amendments
Agenda Item #18. Approval of Personnel Actions

MOTION by Chris Cunningham, seconded by Jonathan Martin, to approve the Financial Services Budget Amendments and the Personnel Actions, as presented. Approved unanimously.

Information Only

Agenda Item #19. Florida SouthWestern State College Monthly Financial Report
Agenda Item #20. Florida SouthWestern State College Financing Corporation, Inc. Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990
Agenda Item #21. Florida SouthWestern State College Financing Corporation, Inc. Financial Statements as of June 30, 2018
Agenda Item #22. Florida SouthWestern State College Foundation, Inc. First Quarter Financial Reports

Items #19 – 22 were presented for information only.

Institutional Advancement & Policy Committee

Vote to Take Action On

Agenda Item #23. Insurance Requirements for International Students

MOTION by Jonathan Martin, seconded by Mike Boose, to approve the proposed *Board Policy 6Hx6: 6.08 – Insurance Requirements for International Students*, as presented. Approved unanimously.

Old Business – None

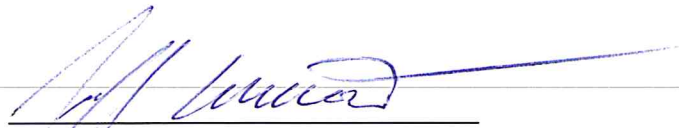
New Business

- Following Trustee discussion of the current number of Board of Trustees meetings, the Chair recommended the addition of a 3:00 p.m. Board meeting, preceded by lunch at noon and a joint committee meeting at 1:30 p.m., to the meeting schedule for Tuesday, November 13, 2018 on the Lee Campus. The Chair will collaborate with President Allbritten, Dr. Henry Peel, Chief of Staff, and the 3 Board committees to propose revisions to the current schedule.
- Chair Rhone would like to include staff feedback in the Trustees' annual evaluation process of the President in order to enhance full transparency, a process he indicated, similar to what he just experienced in his company.


President's Comments

Board Members' Comments

Adjournment – The meeting was adjourned at 4:35 p.m.



Dr. Jeffery S. Allbritten
College President



Braxton Rhone, Chair
District Board of Trustees

November 13, 2018



Minutes
 Florida SouthWestern State College
 Charter Schools Governing Board
 Lee Campus, I-223
 September 25, 2018
 4:35 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College reconvened and met as the Charter Schools Governing Board in regular session in Fort Myers, Florida on 09/25/18 at 4:35 p.m. with the meeting called to order by Braxton Rhone, Chair.

Present:

Braxton Rhone, Chair
 Danny Nix, Vice Chair
 Mike Boose
 Chris Cunningham
 Julia du Plooy
 Bruce Laishley
 Jonathan Martin
 Laura Perry
 Marjorie Starnes-Bilotti

Others:

Dr. Jeff Allbritten, President
 June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board – None

Old Business

After welcoming all new Board members at the previous Board meeting and extending an open invitation to visit the Collegiate High School(s) at any time, Dr. Larry Miller, Dean, School of Education, indicated that he toured the Lee Campus Collegiate High School on Tuesday, September 18, 2018, with Trustee Julia du Plooy.

New Business

Other Business

Consent Agenda

Agenda Item #1. Collegiate High Schools' Consent Agenda Budget Amendments

Agenda Item #2. Collegiate High School – Lee: Audited Financial Statements for the Fiscal Year Ended June 30, 2018

Agenda Item #3. Collegiate High School – Charlotte: Audited Financial Statements for the Fiscal Year Ended June 30, 2018

MOTION by Danny Nix seconded by Mike Boose, to approve Consent Agenda items 1-3 together, as presented. Approved by Governing Board members: Braxton Rhone, Danny Nix, Mike Boose, Chris Cunningham, Julia du Plooy, Bruce Laishley, Marjorie Starnes-Bilotti, and Laura Perry.

Information Only

Agenda Item #4. Collegiate High Schools Monthly Financial Report

Agenda Item #5. Collegiate High Schools Performance Data

Agenda Item #6. Charlotte Principal Michelle Wier – Biography

Following the presentation of these items for information only, the Chair recognized Dr. Larry Miller.

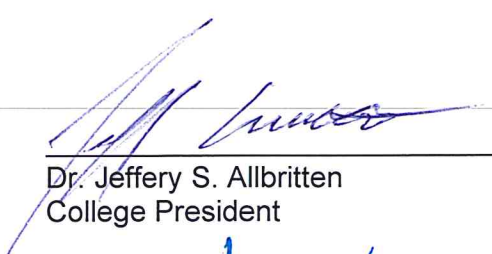
- Dr. Miller thanked Trustee du Plooy for visiting the Lee Collegiate High School.
- Dr. Miller welcomed and introduced Michelle Wier, principal at Charlotte Collegiate High School.
- Dr. Miller shared that the elementary program in the School of Education ranks #3 in the State of Florida.
- Dr. Miller gave an overview of the charter high schools' ranking.
 - When considered as a unit, FSW operates the highest performing network of charter schools in the state.
 - When considering only charter schools, FSW is clearly #1 and #3 in the state when considered individually.
 - We are clearly the highest two performing high schools in SW Florida (including both charter and regular district).
 - When considering percent possible points for schools (including both charter and regular district in Florida) taking 8 or more tests, the Lee Collegiate High School ranks #1, and the Charlotte Collegiate High School ranks #4.

President's Comments


Board Members' Comments

Adjournment

The meeting was adjourned at 4:50 p.m.



Dr. Jeffery S. Allbritten
College President



Braxton Rhone, Chair
District Board of Trustees

November 13, 2018