

**Academic Success Department Meeting and COP**  
**October 12, 2018**  
**12:00-1:30pm**  
**Lee AA-168, Charlotte O-118, Collier G-109, Hendry/Glades A-114**

**Agenda**

- I. Good News and Dean/Associate Dean Updates
- II. Meet Dr. Shawn Moore, e-Learning Coordinator
- III. Spring Schedule
  - Registration Change
- IV. Faculty Mentoring
- V. Committee Updates
  - a. Curriculum Committee
  - b. Professional Development Committee
  - c. Academic Standards Committee
  - d. Academic Technology Committee
    - Requested assistance on OER process
  - e. One Book, One College Ad Hoc Committee
  - f. Co-Curricular Academic Programming
  - g. Learning Assessment Committee
    1. Gen Ed Assessment Requirement for SLS
    2. REA 0019 Student Survey Review
- VI. EAP Update
- VII. Reading Update
- VIII. SLS Update
  - a. Professor and Advisor GPS Visits
  - b. FYE Conference, Feb 16-19, 2019 in Las Vegas—Presentations?
  - c. Online Course Offerings
- IX. Additional Items??
- X. **Community Of Practice (COP)**—Dr. Sonji Nicholas, “Globalizing the Classroom: Examples from a Fulbright in Senegal”

**NOTE:** Next Department Meeting, Nov 9, will be in AA 177. Polycom rooms for other campuses remain the same.

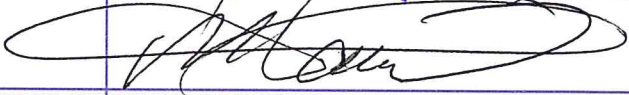
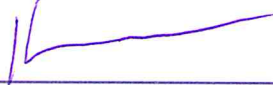
**SLS1515 – Meeting Minutes**  
**October 12, 2018**

- I. Good News and Dean/Associate Dean Update
  - a. Dr. Teed spoke of the hurricane and to remember our colleagues who have been affected.
  - b. Dr. Hester distributed a list of supplies to donate for hurricane relief.
  - c. Dr. Teed discussed the Attendance Verification problem (closing right after the date, thus not allowing updates). Registration is considering different options.
  
- II. Meet Dr. Shawn Moore, e-Learning Coordinator
  - a. Dr. Moore is the coordinator for English/Speech/Languages/Academic Success
  - b. He will be the liaison between the department and the course designers
  - c. Master courses are up to date for SLS1515
    - i. Will process paperwork and pay for development
    - ii. Will give access to masters for specific periods of time
    - iii. Will help with roles during course development
  
- III. Spring Schedule
  - a. Registration Change – New system. Videos are available at <http://www.fsw.edu/registrar>
  
- IV. Faculty Mentoring
  - a. See if they need assistance with the adjunct portfolio
  - b. Adjuncts do a portfolio every 3 years; Dual Enrollment is every year
  - c. Advisors will be teaching during the work day in spring as part of their workload.
  
- V. Committee Updates
  - a. Curriculum Committee
    - i. Things are moving towards the Curriculog software implementation
  - b. Professional Development Committee
    - i. Travel submissions will be happening more often to allow faculty the ability to review conferences in a better way.
  - c. Academic Standards Committee
  - d. Academic Technology Committee
    - i. Requested assistance on OER process
  - e. One Book, One College Ad Hoc Committee
    - i. There were 11 book submissions.
  - f. Co-Curricular Academic Programming
    - i. January will focus on Human Trafficking
    - ii. 11/8 – STEM panel (12:30 pm)
    - iii. 11/13 – A Peace Corps panel will speak about their time in the Peace Corps (11:00 am)
  - g. LAC
    - i. Gen Ed Assessment for SLS is the GPS
  
- VI. EAP Update

- VII. Reading Update
  - a. REA0019 – Student Survey is out
- VIII. SLS Update
  - a. Professor and Advisor GPS Visits
    - i. Suggestion made to create a form students would fill out prior to visiting a professor. This would help them frame a conversation. Professor Nichols has a form we could use.
  - b. FYE Conference, Feb 16-19, 2019 in Las Vegas. Presentations?
    - i. Dr. Clark is presenting
  - c. Online Course Offerings
    - i. There will be four online sections in spring to meet demand. This is an increase from 2/semester. Will reevaluate in spring to see if additional sections are needed.
    - ii. The redeveloped online course is very complete and is receiving good feedback from students.
- IX. Additional Items??
  - a. JUUL nicotine devices are becoming prevalent. They are very hazardous to student health.
- X. Community of Practice (COP) – Dr. Sonji Nicholas, “Globalizing the Classroom: Examples from a Fulbright in Senegal:
  - A.



Academic Success Department Meeting

Full Name	Signature
Dr. Kathy Clark	
Dr. Duke DiPofi	✓ Collier (MCA)
Dr. Renee Hester	Renee Hester
Karen Maguire	Karen Maguire
Dr. Mary Myers	Mary Myers
Dr. Martin Tawil	
Robert Olancin	
Heather Olson	
Dr. Mary Schultz	Mary Schultz
Troy Tucker	✓ Charlotte (MCA)
Dr. Sonji Nicholas	Don D.
Kerri Lampos-Keough	Kerri Lampos
Dr. April Ring	April Ring



**Adjuncts and Guests**

Full Name (Please Print)	Signature	Any updates to contact information on file?
1. Cindy Campbell	Cindy Campbell	—
2. ROBBIE MANAUIS	Robbie Manauis	
3. James Harvey	James	
4. Kathy Clark	Kathy	
5. Catherine Gorman	Cathy	
6. Ashley Valero	Hendry/Glades	yes
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		

If anyone would like to donate any supplies, please feel free to bring them by my office (H125 – box outside my office). Any item/s would be greatly appreciated and needed for Hurricane Michael relief.

Below are a few items requested:

Tarps (large)

Roof Felts (2x4s; 2x6s)

Roofing nails

Screw/Nails

Gloves

Batteries

Flashlights

Gas

Bug Spray

Bigger items requested/needed:

Chainsaws

Plywood

Other items needed:

Water

Nonperishable food items

Toiletry items/Personal hygiene/Feminine supplies

Paper products (plates, cups, toilet paper, paper towels, garbage bags)

Eating utensils

Manual can opener (for can foods)

Baby items: diapers, wipes, formula, baby food

Clothing (all sizes)

Shoes (all sizes)

Bedding

## Classification Description

**Job Title:** eLearning Coordinator

**FLSA Status:** Exempt

### **Job Purpose**

The eLearning Coordinator acts as the direct liaison between the eLearning department and their designated School or Academic Department. The purpose of this role is to provide faculty with oversight and management of the Canvas Sub-Account associated with their school and/or department. The eLearning Coordinator will receive Canvas administration training through eLearning and have access to all the courses, development shells, course masters, and assessment tools in their respective Sub-Accounts. The eLearning Coordinator position will require availability throughout the Academic Year (Fall, Spring and Summer). Workload will vary based on semester trends (e.g. assisting with semester start procedures, or stage of course development cycle). eLearning Coordinators receive release time and/or stipend as compensation for their work.

### **General Responsibilities**

#### **Essential Functions**

Provides academic departments with eLearning and Canvas updates prior to each department meeting.

Assists eLearning in communicating and training faculty on eLearning procedures and available support services.

Collaborates with eLearning on evaluating and prioritizing course development requests for academic departments and/or schools.

Participates in Quality Matters training (eLearning support for becoming "QM Certified").

Participates in the online external course review process.

Provides eLearning with updates on known textbook changes, or other curriculum changes, that will impact the current online master course.

Assists eLearning in the documentation and identification of courses in respective Sub-Accounts.

Assesses the current state of online master courses by applying Quality Standards Rubric.

Works with departmental faculty and eLearning to identify professional development needs/opportunities for online and campus-based instructors.



# Student Registration Changed for Spring 2019

<https://www.fsw.edu/registrar/videos>

Registrar Home

- Request Official Transcript
- Academic Calendar
- College Catalog
- Helpful Forms
- Informative Links
- Spring 2018 Commencement Ceremony
- FERPA
- Employee Directory
- FAQs
- Dean's List

**Live Support**  
**>>> OFFLINE**  
PLEASE LEAVE A MESSAGE

## How To Videos

### Registration

### Plan Ahead

### Search for a Class

### Student Profile Page

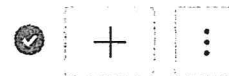
### View Holds

### Run a Degree Audit/Evaluation

**YOUR MOMENT IS NOW**  
**APPLY DAY!**

### Request an Unofficial Transcript

☰ ▾ General Information

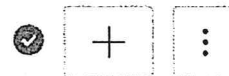


☰ 📄 **Getting Started** ✓ ⋮

☰ 📄 **Portfolio Reviewer** ✓ ⋮

☰ 📎 **Adjunct Mini-Portfolio Process Guidelines 2018-2019** ✓ ⋮

☰ ▾ All Portfolio Documents are due on the last Friday in February



☰ 📄 **Teaching Philosophy**  
Feb 22, 2019 | 4 pts ✓ ⋮

☰ 📄 **Course Syllabus**  
Feb 22, 2019 | 12 pts ✓ ⋮

☰ 📄 **Course Final Exam or Course Final Project**  
Feb 22, 2019 | 4 pts ✓ ⋮

☰ 📄 **General Education Assignment**  
Feb 22, 2019 | 4 pts ✓ ⋮

☰ 📄 **Faculty Comments on Student Opinion Survey (SOS) Results**  
Feb 22, 2019 | 4 pts ✓ ⋮

☰ 📄 **Professional Development Activities**  
Feb 22, 2019 | 4 pts ✓ ⋮

☰ 📄 **Adjunct Faculty Classroom Observation Form**  
Feb 22, 2019 | 4 pts ✓ ⋮

☰ 📄 **Additional Documentation**  
Feb 22, 2019 | 0 pts ✓ ⋮

Message from  
Collier County Public Schools



## IMPORTANT PARENT INFORMATION

### QUICK FACTS ABOUT

# JUUL

## DEVICES

Collier County Public Schools is committed to keeping parents informed on rising nationwide trends. Below is some important information regarding Juul devices, which have become popular among young adults. These devices are often hidden in plain sight, disguised as familiar objects. We are working with our school leaders and teachers to keep these devices out of our schools. We need parents to be just as vigilant at home as part of this effort.

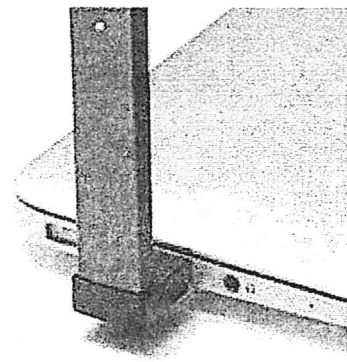
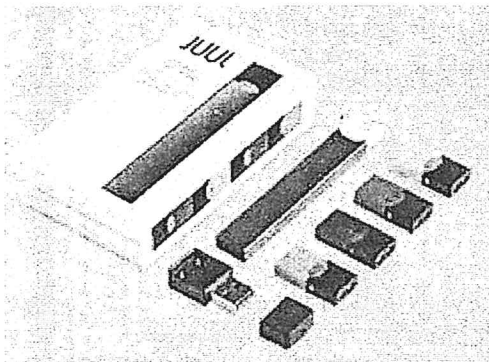
#### WHAT IS A JUUL? (pronounced "jewel")

- A battery-powered vape system containing a pod pre-filled with a high volume of nicotine
- Tiny Juul pods contain as much nicotine as an entire pack of cigarettes

#### WHY IS IT POPULAR AMONG TEENS?

- Juuls come in a variety of flavors and smells (fruit medley, mango, crème brulee, cool cucumber)
- These devices are very small and easy to hide, often disguised as USB drives, chargers, and Sharpie pens

#### WHAT DO JUULS LOOK LIKE?



## Globalizing the General Education Curriculum: Examples from a Fulbright in Senegal

Academic Success Department Meeting and C.O.P. – 10/12/18

Sonji D. Nicholas – Florida SouthWestern State College

This C.O.P. is based on the presenter's experience in 2016 as a Fulbright Seminar to Senegal Awardee. I will discuss ways in which materials from this seminar were integrated into Introductory Sociology courses to globalize instruction in this discipline. Though my focus was on Sociology, seminar materials apply across disciplines in the Arts, Humanities, and Social Sciences. For example, elements of the curriculum developed promote the Florida SouthWestern State College General Education competency of visualizing and engaging the world from different historical, social, religious, and cultural approaches and as such, could be useful in the Cornerstone Experience module on Social Interaction and Diversity.

### Discussion Points:

1. **Seminar:** Fulbright-Hays Seminars Abroad – Short Term Research/Study Seminar to Senegal in May-June 2016. Focus was on religion and diversity in Senegal, West Africa
2. **Subtopics in Introductory Sociology Courses Conducive to Seminar Materials**
  - Culture
  - Socialization
  - Global Stratification
  - Marriage and Family
  - Religion
  - Education
3. **Primary Goal:** Address the knowledge gap on Africa by integrating aspects of Senegalese culture into introductory Sociology courses.
4. **Methods for Integrating Seminar to Senegal Materials into Sociology Class**
  - Pre-Semester Assessment on Knowledge of Senegal
  - Geography – How Large is Africa? Locating Senegal on the Map
  - The Danger of a Single Story – TED Talk by Chimamanda Ngozi Adichie
  - Lecture and Demonstration of Material and Non-Material Culture Using Artifacts from Senegal (Culture)
  - Language in Senegal – Elementary Wolof (Culture)
  - Historical Connections – West Africa and the United States – Goree Island, Senegal (Global Stratification)
  - Essay Questions on Unit Exams (Culture)
  - Response Paper Assignment – Planning a Trip to West Africa (Culture, Socialization, Global Stratification, Marriage and Family, Religion, Education)

- Global Pen Pal Project – Comparing and Contrasting Family Life across Cultures (Culture, Socialization, Global Stratification, Marriage and Family, Religion, and Education)
- Post-Semester Assessment on Knowledge of Senegal

## 5. Resources

Curriculum Project on Integrating Senegal into Sociology Curriculum:

Sonji D. Nicholas, Ph.D. - phone: (863) 674-6019; email – [Snicholas@fsw.edu](mailto:Snicholas@fsw.edu)

Resources on Africa for Use in Classrooms:

Boston University Pardee School of Global Studies, African Studies Center, Teaching Africa Outreach Program - <http://www.bu.edu/africa/outreach/>

Fulbright-Hays Seminars Abroad:

<https://www2.ed.gov/programs/iegpssap/index.html>

## 6. Questions/Comments/Discussion

Academic Success  
Community of Practice  
October 17, 2018

Presented by Dr. Sanji Nicholas  
"Globalizing the General Education Curriculum"

~~Karen Maguire~~  
Maya  
Martin Tawil

Heather Olson

~~Steph Reyes~~

Boyle Gampod

Ari King

Ron Feenoter

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Academic Success Department  
Meeting

10/12/18

12:00 pm – 1:30 pm

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A.



## **Globalizing the General Education Curriculum: Examples from a Fulbright in Senegal**

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