

## Minutes

Department Meeting

Dr. Erin Harrel, Dean

January 30, 2013; 9:00 AM; U-202B (Lee Campus)

	Present	Absent	Excused		Present	Absent	Excused
<b><u>Administration</u></b>				<b><u>Staff</u></b>			
Dr. Erin Harrel	X			Dr. Christy Duda	X		
				Barbara Miley	X		
<b><u>Faculty</u></b>				Michele Propper			X
Dr. Anne Angstrom	X			Kristin Corkhill	X		
Wanda Day	X			Erika Keith	X		
Dr. Cathleen Doheny	X						
Dr. Regina Miller	X						
Mary Robertson	X						
Joyce Rollins	X						
Elaine Schaeffer	X						
<b><u>Adjunct Faculty</u></b>							

- I. Approval of minutes from January 16, 2013 meeting
- II. Professor Rollins distributed “Dan and Me: My Coming Out as a Friend of Dan Cathy and Chick-fil-A”
- III. \$10,000 Degree
  - a. Dr. Harrel provided an update
- IV. Common Core Grant
  - a. Dr. Harrel thanked those faculty that would be attending the upcoming training being provided by the FDOE
  - b. Dr. Harrel stated that it is important for us to have a good understanding of the common core competencies
  - c. Dr. Harrel stated that it may be possible for us offer training to other faculty
- V. Gonfalons
  - a. Dr. Harrel stated that an emblem needs to be selected by February 15th
  - b. Dr. Harrel stated that the processional/recessional at commencement may change; it may also be possible for faculty to greet students after they walk across the stage to receive their diploma
- VI. Rubrics
  - a. Professor Rollins provided an update on the changes that need to be made
  - b. Professor Rollins asked that the updated rubrics be sent electronically to Michele Propper; a template will be created and distributed
  - c. Professor Rollins suggested a goal of sending two rubrics per week to Michele with an anticipated completion date of May 4th
- VII. Tk20/LiveText
  - a. Professor Rollins opened discussion
  - b. Dr. Harrel stated that we need to consider two things: the impact on the students if we make a change and the three years of data from Tk20 if we stay
  - c. Dr. Harrel stated that if we return to LiveText we will not be changing again

- d. It was suggested we survey our students to determine what their experience has been and determine what they want
- e. Dr. Harrel asked everyone to send Barbara Miley one survey question each by Monday (February 4<sup>th</sup>)

VIII. Staff Assistant Update

- a. Professor Rollins provided an update on the screening process

IX. Other

- a. Dr. Doheny asked about the college's procedures for a Code Red

X. Meeting adjourned