

Academic Affairs Deans' Meeting
Minutes
October 16, 2018
9:30 a.m. – 11:00 a.m.
Thomas Edison Campus; Building I, Room 228

Present: Dr. Eileen DeLuca (Acting Provost)
Dr. Martin McClinton (Dean, School of Pure and Applied Sciences)
Dr. Larry Miller (Dean, School of Education)
Dr. Debbie Psihountas (Dean, School of Business & Technology)
Dr. Deborah Teed (Dean, School of Arts, Humanities & Social Sciences)
Dr. Denis Wright (Special Assistant to the President/Interim Dean, School of Health Professions)

Others: Barbara Miley (Coordinator, Accountability & Effectiveness)

1. Compliance Assist Updates
 - a. SACSCOC CR 8.1 (Student Achievement)
 - i. Dr. DeLuca spoke with Dr. van Gaalen recently; he and Kelli Dunlap are working on refining the goals and outcomes
 - b. SACSCOC Standard 8.2.a (Student Outcomes: educational programs)
 - i. Dr. van Gaalen and staff are working on closing out 2017-2018
 - c. SACSCOC Annual Meeting December 8-1
 - i. Will be held in New Orleans, LA
 - ii. Administrators and staff attending: Dr. Allbritten, Dr. DeLuca, Dr. van Gaalen, and Barbara Miley; Faculty scheduled to attend: Dr. Elijah Pritchett, Dr. Rebecca Harris, and Dr. Martin Tawil
 - iii. Dedicated time is being spent learning the revised Principles
 - iv. Monitoring Report is due my April 1, 2019; responses from other institutions and how they respond to the Principles are being reviewed
2. Standing Committee Updates
 - a. Academic Technology Committee
 - i. Professor Bunting sent an update; on track for a spring pilot
 - ii. Dr. Teed volunteered to review what is being brought forward if needed
 - iii. Dr. McClinton concerned about language pertaining to faculty developing online courses
 - iv. Deans need to carefully monitor quality control
 - v. Dr. Miller had concerns related to course developer quality; it was suggested that perhaps we can partner with other colleges offering the same course(s)
 - b. Academic Standards Committee
 - i. An issue has been raised about faculty teaching their own children
 - ii. Dr. Wright suggested we write a recommendation rather than a policy
 - iii. It was suggested that perhaps we should survey other colleges

- c. Curriculum Committee
 - i. It is quiet for now but expecting a rush soon
 - d. Safety Committee
 - i. Not a widely publicized committee; Val Miller is the chair
 - ii. A question was raised as to whether or not the parking issue should be addressed by the committee
 - iii. Dr. DeLuca stated that Dr. Allbritten is still looking into resolving the parking issue
 - iv. It was suggested that perhaps an academic administrator should be added to the committee
3. Faculty and Administrator Search Updates
- a. School of Business and Technology (Associate Dean)
 - i. Dr. Psihountas reported the committee is working steady on the search
 - ii. Three candidates will be visiting the campus this week and next
 - b. School of Health Professions (Dean)
 - i. Dr. Wright reported that four strong candidates have been identified
 - ii. Two of the candidates will be visiting campus this week; other two candidates: one has ACEN visiting the campus at this time and then is away for two weeks; the other one is very interested but can't retire from the State of NJ until August 2019
 - c. School of Education
 - i. Dr. Miller reported that he and Dr. DeLuca are in strong support of making Dr. Joyce Rollins the interim dean
 - ii. Dr. McClinton will chair the search committee for the permanent dean
 - d. Pure and Applied Sciences
 - i. Dr. McClinton reported that two searches will be closing today and the committee will begin to review the applications and schedule interviews
4. Other Business
- a. Dr. DeLuca is committed to getting faculty needs met
 - b. Dr. DeLuca met with the Union in regards to the Clewiston Institute
 - i. The language in the CNA will be revised and clarified

The meeting adjourned at 10:50 a.m.