

Minutes

Mathematics Department Meeting, Florida SouthWestern State College

Dr. Ivana Ilic, Mathematics Department Chair

August 15, 2018
2:15 PM – 3:45 PM

Location: H-120 Thomas Edison Campus

Faculty	Present	Absent	Excused		Present	Absent	Excused
Cheban Acharya	X			Ivan Melendez	X		
Tatiana Arzivian	X			Kristi Moran	X		
Rona Axelrod	X			Douglas Nering	X		
Cynthia Baker	X			Cindy Quehl	X		
Patel Bharatkumar	X			Donald Ransford	X		
Karen Buonocore	X			Joseph Roles	X		
Mark Cevallos	X			John Salem	X		
James Chan	X			Elizabeth Schott	X		
Jennifer Chesnutt	X			Sandra Seifert	X		
Michael Chiacchiero	X			Christine Smith	X		
Tina Churchill	X			William Stoudt	X		
Sabine Eggleston	X			Marjorie Thrall Moller	X		
Laurice Garrett	X			Joan Van Glabeke		X	
Rebecca Gubitti	X			Terry Zamor	X		
Beverly Hall	X			Jaime Zlatkin	X		
Ivana Ilic	X						
Bertram Lawrence	X						
David Licht	X			Guest			
Kelsea Livingstone	X			Martin McClinton			
Douglas Magomo	X						

Ivana Ilic called meeting to order at 2:15 PM.

- I. Adoption of Agenda – unanimous
- II. Approval of previous minutes from April 13, 2018 – unanimous
- III. New mathematics faculty: 3 full-time and 2 full-temps
 - a. New full time faculty: Mark Cevallos, James Chan, Kelsea Livingstone
 - b. Full time temp faculty: Jennifer Chesnutt, Mark Nering
- IV. New faculty Mentors – Collier: Tatiana Arzivian will serve as faculty mentor to James Chan, Michael Chiacchiero as faculty mentor to Kelsea Livingstone, Mark Cevallos.
- V. Successes and Accomplishments:
 - a. Sabine Eggleston thanked everyone for all their help during the time she was Department Chair.
 - b. Elizabeth Schott and Rebecca Gubitti will travel to Italy (guest teaching, FSW Center for International Education).
 - c. Rona Axelrod and Beverly Hall took a StatPrep course in Connecticut and Rona Axelrod attended the leadership course since FSW will be hosting StatPrep in 2020/2021.

- d. Christy Smith collected 5100 pairs of sneakers for children in Charlotte County.
 - e. Don Ransford attended Center for Curriculum Redesign Conference in Geneva.
- VI. Future Mathematics Department meeting dates and times were listed with the Community of Best Practice: Focus in Mathematics to follow. Mathematics Department meetings are scheduled for second Friday of the month 9:00-11:00 AM with Community of Best Practices 11:00 AM-12:00 noon.
 - VII. Proctorio – just for online courses. Faculty training for Proctorio is available through TLC. Students can use TI 83/84, white board, there are videos for online students to show them what is expected. It is recommended that exams are located in Canvas to be monitored/proctored by Proctorio. Question pooling can be done in Canvas: for example, by forming question groups or by building question banks. Multiple versions of exams may also be used.
 - VIII. Updates regarding MyLabsPlus and MyLab Math were provided by Sabine Eggleston: MyMathLab is now called MyLab Math. Both MyLab Math and MyLabsPlus went down this Summer. The following FSW employees currently have administrator access to MLP: Sabine Eggleston, Rona Axelrod, Ivana Ilic, Rozalind Jester and Kim Turano. New representative for Pearson is Megan Wible. Faculty expressed interest in having future training in MLP and MLM.
 - IX. MGF 1106 and MGF 1107 are transferred from MyLabsPlus to MyLab Math this Summer 2018 for use in Fall 2018 (pilot: using MyLab Math with MGF 1106/1107 courses). Cheban Acharya is MGF 1106/1107 course coordinator.
 - X. Faculty stated that Dr. Rozalind Jester and Dr. DeLuca said that it is acceptable to have our grades in MLM or MLP. Announcement should be in Canvas that the gradebook for the course is in MLM or MLP. Syllabus must be in Canvas.
 - XI. Ivana Ilic created a video: an example how to create a test in Canvas from TestGen. Elizabeth Schott commented that you need a sortable gradebook in Canvas if you are going to pull MLP or MLM grades (via a spreadsheet) into Canvas.
 - XII. Course access for MGF 1107 if took MGF 1106: instructors should give the list of students who took MGF 1106 in the Summer 2018 and now are in MGF 1107 to Sabine Eggleston who will contact Pearson representative for possible free access codes for those students.
 - XIII. Course Coordinators:
 - MAC 1105 College Algebra (currently Dr. Cheban Acharya, until new coordinator is appointed)
 - MAT 0057 Mathematics for College Success – Karen Buonocore, Terry Zamor
 - MAC 1114 Trigonometry – David Licht
 - MAC 1140 PreCalculus Algebra – Beverly Hall
 - XIV. Math Pathways –update provided by Don Ransford : On Sept 18th Dr. McClinton and Don Ransford will travel to St. Petersburg for a meeting regarding Math Pathways for colleges. Don is member of the group that that will discuss Florida College System mathematics alignment and Dr. McClinton is member of the group that will discuss Florida College System to university mathematics alignment. There is the discussion of course needs for STEM vs. nonSTEM majors. Some colleges are going towards MGF 1106, 1107, and Statistics as having no prerequisites and course entrance is based on competency exams. They are discussing why are students successful or not in certain courses.
 - XV. Learning Assessment Committee- update given by Kristi Moran, Learning Assessment Coordinator: proposal (pilot) in Fall 2019 to have 5-10 focus (core) questions from material that is solely taught in each course. These are the questions that would be evaluated by the Assessment Office. Other questions could be added by the professor or department. Full

department final exam will be created for the Dual Enrollment students. Small teams of faculty for each required department final would meet to decide what the core questions should be.

- XVI. Learning assessment summaries of results from last Spring are due by Sept 4, 2018 from Course Coordinators. Submit the summary to Kristi Moran, Learning Assessment Coordinator. The data is at the FSW Learning Assessment web site.
- XVII. ACCUPLACER Next Generation Advanced Algebra Functions (AAF) will be replacing CLM exam Jan 28, 2019. Mathematics Department and FSW Testing Services are conducting demo testing to determine cut scores. Faculty who will demo-test Accuplacer AAF at testing centers are Schott, Acharya, Chan, Magomo, Seifert, Eggleston, Ransford, Ilic.
- XVIII. AMATYC: Rebecca Gubitti reported that FSW agreed to reimburse faculty for registration and possible some expenses for travel and hotel. She filed for an FEE grant.
- XIX. FTYCMA Fall Retreat: Don Ransford asked for volunteer(s) to be on a panel on October 5-6 at Polk State College.
- XX. One Book– One College initiative: update given by Don Ransford.
- XXI. Community Service opportunity: STEM Forum with Heartland Consortium on March 23, 2019.
- XXII. Don Ransford: Texas Instruments has a Reward Program (possibility to get about 40 free calculators per year that can be used as classroom calculators).
- XXIII. Room U-112B Thomas Edison Campus (Lee): Printer/copier, shredder, scantron machine, etc.

The meeting adjourned at 3:45 PM.

Minutes submitted by Beverly Hall