

School of Education Department Meeting

Friday, September 14, 2018

10:00 a.m., U-217

Present: Dr. Anne Angstrom, Joanne Devine, Kathie DiLascio, David Koehler, Dr. Julia Kroeker, Dr. Larry Miller, Dr. Regina Miller, Laura Osgood, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

The minutes of the August 14, 2018 and the August 15, 2018 School of Education Department Meetings: David Koehler moved to approved the minutes of the August 14, 2018 School of Education Department Meeting. Kelly Roy seconded the motion. Discussion: Joyce Rollins amended the minutes of the August 14, 2018 meeting as follows: V. Adjunct Faculty Meeting, bullet point two, first sentence, to add, "to discuss new online course." The minutes of the August 14, 2018 meeting were approved as amended and the minutes of the August 15, 2018 meeting were approved as distributed.

- I. Sibme: Larry Miller
 - a. A formal agreement has been created and approved by General Counsel and the CIO.
 - b. Please see Joyce Rollins for any students using Sibme who need accommodations. She will provide proper modifications for ADA compliance.

- II. Transfer Fairs: Larry Miller
 - a. Charlotte campus: Tuesday, October 2, 2018
 - b. Hendry/Glades center: Thursday, October 4, 2018
 - c. Discussion about this as a priority since there was a zero return the last time these were held. It was decided to not attend and let Amanda Lehrian and Dr. Tom Rath know.

- III. Fall 2018 Open House: Larry Miller
 - a. Tuesday, October 9, 2019 on Thomas Edison campus, U-102, 2:30 – 5:30 p.m.
 - b. Since this is a very well-attended event, Larry asked all to please stop in and encourage students to consider the School of Education.

- IV. New Course: MGF 1113, Mathematics for Teachers: Larry Miller (handout)
 - a. Math professor, Don Ransford is proposed new math course MGF 1113. This course will help the student to think more conceptually. It will also help students be better prepared for the GKT.

- b. Joyce Rollins, David Koehler and Larry Miller reviewed the proposal and gave feedback.
 - c. The SoE faculty unanimously supports this proposal.
- V. Test Support Groups: Joyce Rollins
- a. These groups have been created to support SoE students who are nearing final internship and have not yet passed all areas of GKT and/or Pro-Ed.
 - b. Caroline Seefchak is working with three students on Language Arts.
 - c. Joanne Devine is working with two students on Math.
 - d. Joyce Rollins is working with two students on Social Studies and three students on Science.
 - e. Larry Miller recommended we also include email documentation with these students.
 - f. Anne Angstrom recommended a generic form be created that the student would carry with them. Caroline Seefchak will create the form.
 - g. Joyce Rollins also reported that she pulled the first time pass rate data in all for subject areas and Pro-Ed with above 80%.
- VI. Update from Faculty Senate: Joyce Rollins
- a. Joyce Rollins reported that Dr. Jeff Allbritten will address the next meeting on Friday, September 21, 2018, 1:00 p.m., A-177. She asked for faculty to attend if possible.
 - b. Eileen DeLuca, Acting Provost – faculty asked that this subject be put on the agenda for next month.
- VII. Curriculum Library & Demo Classroom: Joyce Rollins
- a. The Curriculum Library is being organized, not done yet.
 - b. The Demo Classroom: if you see things that don't belong in that room, please discard.
- VIII. Completed Field Experience rubric with descriptors: Joyce Rollins
- a. Rubric has been completed and was utilized at the first cooperating teachers training last month with excellent feedback.
 - b. ZOOM was discussed. Larry Miller and Laura Osgood need to meet with Roz Jester about possibly incorporating this.
- IX. LiveText phase out plan: Laura Osgood (handout)
- a. Distributed chart outlining field experience levels, which programs students need to purchase at each level, and which programs students, faculty, and cooperating teachers will be using to track hours, complete observations and evaluations, and submit assignments.
 - b. Joyce Rollins is in the process of moving LiveText rubrics to Canvas.
 - i. Laura Osgood volunteered to help get this set up correctly.
- X. Foundation hours verification & evaluation survey: Laura Osgood (handout)
- a. Foundation students are no longer required to purchase LiveText. Their verification of hours and evaluations will be done in a Qualtrics survey.
- XI. Results & use of results from 2017-18 effectiveness plans: Laura Osgood (handout)

- a. Distributed a document highlighting the successes from the 17-18 effectiveness plan.
 - b. Final workshop on 9/17/18.
 - c. Laura wants to create a SoE Data Wall and brought certificate samples.
- XII. DARE date: Laura Osgood
- a. Discussed possible dates for the Fall 2018 DARE event. Faculty decided on October 12, 2018, 12:00 – 2:00 p.m., immediately following faculty meeting. Lunch will be provided.
 - b. Agenda items: 18-19 Effectiveness Plan goals, improvement plan progress, and curriculum adjustments.
- XIII. Fall 2018 Advisory Board Meeting Reminder: Laura Osgood
- a. 9/26/18, 4:00-5:00 p.m., U-219, expecting 30 community partners to attend.
- XIV. Improvement Plan Update: Laura Osgood (handout)
- a. Distributed form titled “Improvement Plan Update”, as well as the final copy of the action plan and narrative that was submitted to the state.
 - b. Reviewed each action step and discussed progress.
 - c. Goal 1 form will be completed by Osgood.
 - d. Goal 2 form will be completed by Larry Miller and Liz Perdomo.
 - e. Goal 3 will be completed by Joyce Rollins, Caroline Seefchak, and Regina Miller.
 - f. Improvement Plan Final Version handout was distributed.
- XV. Updated/finalized professional responsibilities matrix: Laura Osgood (handout)
- a. Distributed 2018-19 Professional Responsibilities Matrix with FSW Committee memberships, program support, course leads, community service involvement, and professional organizations.
- XVI. Complete list of faculty mentors matched with interns: Laura Osgood (handout)
- a. List of final interns (EDE 4940) with faculty members who supervise them and cooperating teachers.
- XVII. Recruiting results Fall 2018: David Koehler (handout)
- a. Final numbers: one less application, 5 less admitted, 7 non-degree students trying to convert to degree seeking, 3 appeals.
 - b. David is working in IRPs.
- XVIII. Clinical Placements: Liz Perdomo (handout)
- a. Liz reported that all students have been placed.
 - b. Working on Observation Days.
 - c. Job Fair: Friday, October 19, 2018, 10:00 a.m. – 2:00 p.m., Building U.
 - d. CT Paperwork: Docusign forms for Fall 2018 completed.
 - e. Requesting CT paperwork for stipend payments.

- f. CT Certification completed for FSW Qualified Cooperating Teachers new stipend payment, awaiting approval from Joyce Rollins.
- XIX. Reading Endorsement Legislation: Caroline Seefchak
- a. New Legislation in the State of Florida states that schools should now recognize that Dyslexia is a reading disability. As a School of Education that grants a Reading Endorsement to its graduates, all of us should be aware of using language that includes the words systematic, implicit, and multisensory to describe the imbedded reading instruction in our classes.
- XX. General Education Assessment for Learning Assessment Committee: Caroline Seefchak
- a. Last Academic Year, the Learning Assessment Committee (LAC) voted to assess the “Visualize” and “Engage” General Education Competencies during the 2018-2019 Academic Year. In the assessment plan, courses which were identified by faculty of that discipline as “Visualize” or “Engage” at the *integral* level can be randomly selected for General Education Assessment during Fall 2018 as part of the AY 2018-19 assessment plan. A sampling was made by the Office of Academic Assessment, and classes have been selected for the assessment plan. Faculty of selected classes will receive emails, asking for assignment identification, during the week of October 1. Deans have complete lists of the selected classes.
- XXI. Course Level Assessment for Learning Assessment Committee: Julia Kroeker
- a. EDF 2085: a new common course assessment will be implemented this semester. It is an authentic assessment the cross-cultural paper. There is a rubric in place already and baseline data is being collected this semester. There will also be a scoring session using the current rubric to ensure inter-rater reliability this semester.
 - b. EDF 2005: will have a performance-based assessment in the future but we will keep the current common course assessment because the course is currently being redesigned.
- XXII. Faculty Senate Executive Committee and Academic Technology: Joyce Rollins
- a. Joyce is on both committees and they both meet at the same time, the third Friday of each month at 2:00 p.m. She asked if anyone was interested in taking her place on the Academic Technology committee. Laura Osgood volunteered as an Ex-Officio member and Kelly Roy volunteered as well. They will work together on this committee.
- XXIII. Joanne Devine reported on the Portfolio Committee.
- XXIV. ELED Accreditation Plans: Larry Miller reported the trip to CAEPCon this week was canceled due to Hurricane Florence. The plan is to attend next year’s Fall 2018 conference.

- XXV. KDE and Autism Walk: Joyce Rollins reported KDE has already raised over \$1,000 for Autism Speaks. She encouraged faculty and staff to join the KDE team and walk with them on Saturday, October 6, 2018 in Estero Park at 9:00 a.m.
- XXVI. Fall 2018 Pinning: November 1, 2018 is the deadline for all decisions that need to be made.
- XXVII. Family Math Night: October 18, 2018, 5:30 – 7:30 p.m.
- XXVIII. Pop-Up Play: November 10, 2018, 1:00 – 4:00 p.m.

The next SoE Department Meeting will be on October 12, 2018, 10:00 a.m. – 12:00 noon, Room U-217.

The meeting was adjourned at 12:10 p.m.

/kdl