

Provost Meeting
Minutes
October 1, 2018
2:30 p.m. – 3:30 p.m.
Thomas Edison Campus; Building I, Room 223

Present: Dr. Eileen DeLuca (Acting Provost)
Dr. Kathy Clark (Assoc. Dean, School of Arts and Sciences)
Dr. Rebecca Harris (Professor, English)
Dr. Ivana Ilic (Professor, Applied Mathematics)
Amanda Lehrian (Director, Hendry/Glades Center)
Karen Maguire (Professor, College Prep Reading)
Fernando Mayoral (Professor, Spanish)
Dr. Martin McClinton (Dean, School of Pure and Applied Sciences)
Dr. Brian Page (Professor, History/Political Science)
Dr. Tom Rath (Campus Director, Charlotte)
Dana Roes (Professor, Art)
Dr. Peggy Romeo (Professor, Biology)
Dr. Joe van Gaalen (AVP, Institutional Research, Assessment & Effectiveness)

Others: Barbara Miley (Coordinator, Accountability & Effectiveness)

1. Review SACSCOC Update
 - a. The institution was notified in July of the need for a Monitoring Report related to FR 4.1 and CS 3.3.1.1
 - b. Dr. van Gaalen provided a review of Compliance Assist
 - i. The 2017-2018 General Education Effectiveness Plan was reviewed for best practices and components
 - ii. It is very important to link 2017-2018 plans to 2018-2019 plans
 - iii. Key to reporting results of goals is to have meeting minutes or notes
 - iv. Goals do not necessarily have to be met for the process to be considered effective/successful; the key is to set goals, assess, review and analyze, and then determine how the results will be used
2. Discuss 8.2a (SACSCOC Principle)
 - a. "For each of its educational programs, the institution a. Justified and documents the qualifications of its faculty members. (Faculty qualifications)"
 - b. It is important to understand the principle as we begin to prepare for reaffirmation in 2022
 - c. It is also important to demonstrate we have an adequate number of full-time faculty and then make the case for compliance
 - d. The narrative will also need to document any supervisory roles of full-time faculty
 - e. Deans need to start thinking about where the faculty shortages are occurring and move staffing requests forward

3. Discuss CAN 8.15 and 8.5
 - a. 8.1.5F is very important in the faculty hiring process; deans will make the final decision in determining a faculty member's teaching schedule
 - b. 8.5 – when thinking about relocating faculty, deans need to think in terms of relocating from the Lee campus to other campuses (not vice versa)
 - c. Staffing for the Clewiston Collegiate Institute was reviewed and we are committed to hiring the faculty to staff the classes
 - d. Dr. McClinton and Dr. Teed are ultimately responsible for AA staffing and scheduling
 - e. Dr. DeLuca is committed to lobbying for staffing faculty needs
 - f. Faculty that are being interviewed need to interview on the prospective campus and need to meet campus leaders

The meeting adjourned at 3:45 p.m.