



Minutes

Florida SouthWestern State College District Board of Trustees  
Academic and Student Affairs Committee  
Tuesday, April 24, 2018  
1:30 pm – 2:45 pm  
I-215 Lee Campus

The Academic and Student Affairs Committee met in Lee County, Florida, on April 24, 2018 at 1:30 p.m.

Present: Marjorie Starnes-Bilotti  
Mike Boose  
Julia du Plooy  
Dr. Jeff Stewart  
Dr. Christine Davis  
Michelle King, Recorder  
Sherolyn Crawford, Recorder

Guest: Dr. Eileen DeLuca

**1. Introduction:**

Dr. Stewart called the meeting to order and introduced new Board of Trustee members and guests. Also, he briefly explained the purpose of this committee and touched on the organizational transition effective July 1, 2018.

**2. Public Comment:**

None

**3. Approval of Minutes:**

Attachment #1 Approval of Academic and Student Affairs Committee Minutes from February 27, 2017 (Presenter: Dr. Stewart)

A motion was made by Mrs. Marjorie Starnes-Bilotti and seconded by Mr. Mike Boose to approve the minutes as presented. Approved unanimously and signed by Mrs. Starnes-Bilotti.

**4. 2018 Commencement:**

(Presenter: Dr. Davis)

Dr. Davis explained the college has two graduation ceremonies each year, which are held in the Suncoast Credit Union Arena. She also shared graduation data from 2016 to present. This information included a breakdown by degree and school for the fall, spring, and summer semesters.

**5. FSW Serves:**

(Presenter: Dr. Davis)

Dr. Davis presented a handout which summarized FSW students and their involvement in the communities. It also highlighted significant accomplishments by our student

athletes, Dental Hygiene Program students, PTK, and FSW's study abroad program.

**6. Collective Negotiation Agreement:**

(Presenter: Dr. Stewart)

Dr. Stewart discussed the agreement dated July 1, 2016-June 30, 2019. He indicated the agreement runs on a three year cycle and at the end of the cycle, faculty union representatives, FSW administrators, and HR representatives come together to negotiate the terms and conditions for faculty employment. The agreement outlines faculty requirements, which ultimately aids in their growth and development. A few of the negotiated terms mentioned were: the evaluation process, text book selection process, sabbaticals, office hours, and salaries. He noted that not all faculty are union members; however, they are all part of the collective bargaining unit. He also noted that faculty are subject to respective Dean reviews, peer reviews, and self-evaluation.

**7. Other Business:**

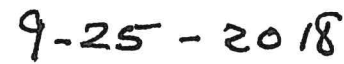
Drs. Stewart and Davis shared examples of items that may require the committee's approval thus presenting at the main board meeting for voting.

Dr. Stewart explained the difference between FTE, duplicated, and unduplicated enrollment.

Dr. Stewart briefly discussed FSW's partnership with (UPOLI) Universidad Politecnica de Nicaragua as a few of their representatives recently visited the campus.

The meeting adjourned at 2:32 p.m.

  
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Member  
District Board of Trustees

  
\_\_\_\_\_  
Date