



# Curriculum Committee Agenda

September 7, 2018

1:30 pm – 1:30 pm

Lee AA-177, Charlotte E-105,  
Collier G-109, Hendry/Glades A-106

<b>CHAIR</b>	Dr. Mary Myers
<b>VICE CHAIR</b>	Professor Arenthia Herren

## Proposal Status

Accepted	Second Read (Postponed)	Withdrawn	Information Items
			01-SPC2608 -Introduction to Public Speaking 02-SPC1017 - Fundamentals of Speech Communications

## Committee Business

<b>Committee Business</b>
Calendar
Committee Membership

## Attendance

MEMBER	Present/Absent	Proxy
Mary Myers, Chair	P	
Arenthia Herren, Vice Chair	P	
Rebecca Harris	P	
Michael McGowan	P	
Sheila Seelau	P	
Rebecca Page	P	
Don Ransford	P	
John Salem	P	
Andrew Blitz	P	
Leroy Bugger	P	
Regina Miller	P	
Robert Olancin	P	
June Davis	P	
Susan Torres	P	
Arenthia Herren	P	
Garnett Salmon	A	
Andrae Jones	P	
Christy Gilfert	P	
Martin McClinton	P	
Joe Van Gaalen	P	

# Curriculum Committee



## Change of Course Proposal

<b>School or Division</b>	School of Arts, Humanities, and Social Sciences
<b>Program or Certificate</b>	General Education Program
<b>Proposed by (faculty only)</b>	Fernando Mayoral
<b>Presenter (faculty only)</b>	Fernando Mayoral
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
<b>Submission date</b>	5/21/2018
<b>Current course prefix, number, and title</b>	SPC 2608 INTRODUCTION TO PUBLIC SPEAKING

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve  Do Not Approve

\_\_\_\_\_  
*Curriculum Committee Chair Signature*

\_\_\_\_\_  
*Date*

Approve  Do Not Approve

\_\_\_\_\_  
*Provost Signature*

\_\_\_\_\_  
*Date*

### Section I, Proposed Changes

<b>Change to course prefix and number</b> Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
<b>Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Provide justification for the proposed prerequisite(s).</b>	

<b>Change to course title</b>	List new course title
<b>Does the Course Title Change affect other courses? (Ex: If Guitar I becomes Intro to Guitar, should Guitar II become Guitar I?)</b>	
<b>Change of School, Division, or Department</b>	List new school, division, or department
<b>Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")</b>	From: To:
<b>Change to course co-requisites</b>	From: To:
<b>Provide justification for the proposed co-requisite(s).</b>	
<b>Is any co-requisite for this course listed as a co-requisite on its paired course?</b> (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item.  List the co-requisite
<b>Change to course credits or clock hours</b>	From: To:
<b>Change to contact hours (faculty load)</b>	From: To:
<b>Are the Contact hours different from the credit/lecture/lab hours?</b>	
<b>Change to grade mode</b>	Choose an item.
<b>Change to credit type</b>	Choose an item.
<b>Change to course description (provide below)</b>	
Type in entire new course description here	

<b>Change to general topic outline (type in entire new outline below)</b>
<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>

**Change to Learning Outcomes:** For information purposes only.

**IV. Course Competencies, Learning Outcomes and Objectives**

**A. General Education Competencies and Course Outcomes**

**1. Integral General Education Competency or competencies: Research**

Course Outcomes or Objectives Supporting the General Education Competency Selected

- Students will learn to effectively locate, interpret and use information and evidence yo develop content for informative and group presentations.
- Students will create ~~Works Cited in Current MLA format~~
- Students will create a reference page in current APA format.

**B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for ....**

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

**C. Other Course Objectives/Standards**

**Section II (must complete each item below)**

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.

<b>Change course from Writing Intensive to non-Writing intensive?</b>	Choose an item.
<b>Change course to repeatable?</b>  (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item.  If repeatable, list maximum number of credits

<b>Impact of Change of Course Proposal</b>	
<b>Will this change of course proposal impact other courses, programs, departments, or budgets?</b>	Choose an item.
<b>If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?</b>	List impacts here
<b>Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.</b>	
Provide detail information here	

<b>Impact of Change of Course Proposal</b>	
<b>Will this change of course proposal impact library services or budgets?</b>	Choose an item.
<b>If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?</b>	List impacts here
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**Section III, Justification for proposal**

<b>Provide justification (below) for each change on this proposed curriculum action.</b>
Type in justification here

**Section IV, Important Dates and Endorsements Required**

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Dr. John Connell, Dr. Ann Eastman, Prof. Cynthia Enslin, Dr. Katie Paschall, Dr. Jennifer Summary, Prof. Myra Walters



**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
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Provide an explanation below for the requested exception to the effective date.

The Full-time Speech faculty adopted the APA citation format as the most accepted in the discipline.

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.

Dean or Associate Vice President	Signature	Date
Dr. Deborah D. Teed		8-14-18
Provost	Signature	Date
Dr. Eileen DeLuca		8-15-18

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Fernando Mayoral	5/21/2018
Academic Dean or Associate Vice President	Deborah D. Teed	Click here to enter a date.

# Curriculum Committee



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<b>Submission date</b>	5/21/2018
<b>Current course prefix, number, and title</b>	SPC 1017 FUNDAMENTALS OF SPEECH COMMUNICATION

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Approve
  Do Not Approve

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*Curriculum Committee Chair Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

Approve
  Do Not Approve

---

*Provost Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

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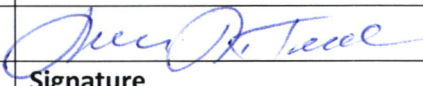

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Academic Dean or Associate Vice President	Deborah D. Teed	Click here to enter a date.

# Florida SouthWestern State College Curriculum Committee Calendar

## Deadlines for Submission and Approval of Proposals 2019-2020

Proposals Due in Dropbox account <a href="http://www.dropbox.com">www.dropbox.com</a> Username: curriculum@fsw.edu Password: Curriculum.  Registrar Office & Academic Advising reviews documents for completion and impact	Available to Office of the Provost and Academic Deans	Corrections/Review Resubmit ONLY (Must have been submitted by initial date)	Agenda due and distributed to committee	Curriculum Committee Meeting	Proposals Due to VPAA	Effective Catalog Year
Monday, August 27				September 7		
Mon., September 10	Mon., September 17	Fri., September 21	Fri., September 28	Fri., October 5	Fri., October 12	Fall 2019
Mon., October 8	Mon., October 15	Fri., October 19	Fri., October 26	Fri., November 2	Fri., November 9	Fall 2019
Tues., November 13	Mon., November 19	Wed., November 21	Fri., November 30	Fri., December 7	Fri., December 14	Fall 2019
Mon., January 7	Mon., January 14	Fri., January 18	Fri., January 25	Fri., February 1	Fri., February 8	Fall 2020
Mon., February 4	Mon., February 11	Fri., February 15	Fri., February 22	Fri., March 1	Fri., March 15	Fall 2020
Mon., March 11	Mon., March 18	Fri., March 22	Fri., March 29	Fri., April 5	Fri., April 12	Fall 2020

**Please note:**

- The October 8 proposal due date for the November 2 meeting is the final date for program changes (i.e. New Program Proposals, Discontinuation Proposals) to the Fall 2019 catalog.
- The November 13 proposal due date for the December 7 meeting is the final date for Course Proposals for the Fall 2019 catalog.
- Information items, committee business, and/or curriculum proposals to be effective Fall 2020

## Curriculum Committee 2018-2019

MEMBER	REPRESENTING	MEMBER TYPE	TERM BEGINS /TERM ENDS
Mary Myers, Chair		Faculty	2017-2018 to 2019-2020, Term 1
Robert Olancin	Academic Success and Learning Resources, FYE, Lee	Faculty	2016-2017 to 2018-2019, Term 1
Rebecca Harris (Fall) Jeremy Pilarski (Spring)	Arts, Humanities, and Social Sciences, English, Collier	Faculty	2018-2019 to 2020-2021 Term 1
Michael McGowan	Arts, Humanities, and Social Sciences, Philosophy, Collier	Faculty	2017-2018 to 2019-2020, Term 1
Sheila Seelau	Arts, Humanities, and Social Sciences, Psychology, Lee	Faculty	2017-2018 to 2019-2020, Term 1
Rebecca Page	Pure and Applied Sciences, Chemistry, Lee	Faculty	2017-2018 to 2019-2020, Term1
Don Ransford	Pure and Applied Sciences, Mathematics, Lee	Faculty	2018-2019 to 2020-2021, Term 3
John Salem	Pure and Applied Sciences, Mathematics, Charlotte	Faculty	2017-2018 to 2019-2020, Term 1
Andrew Blitz	Business and Technology, Technology, Lee	Faculty	2017-2018 to 2019-2020, Term 2
Leroy Bugger	Business and Technology, Accounting, Lee	Faculty	2018-2019 to 2020-2021, Term 3
Regina Miller	Education, Lee	Faculty	2017-2018 to 2019-2020, Term 1
June Davis	Health Professions, Nursing, Charlotte	Faculty	2017-2018 to 2019-2020, Term 1
Susan Torres	Health Professions, Nursing, Lee	Faculty	2018-2019 to 2020-2021, Term 2
Arenthia Herren, Vice Chair	Library, Hendry/Glades	Faculty	2016-2017 to 2018-2019, Term 1
Garnett Salmon	Registrar's Office	Member At-Large	N/A
Andrae Jones	Academic Advising	Member At-Large	N/A
Martin McClinton	Academic Deans	Member At-Large	N/A
Christy Gilfert	Assistant Vice Provost, Enrollment Services	Member At-Large	N/A
Joe Van Gaalen	Academic Affairs, Provost's Office	Member At-Large	N/A
TBD	Student Government Association	Member At-Large	2018-2019