

## **ARC Committee Meeting**

### **Minutes**

July 20, 2018, Lee Campus I-228

In attendance: Larry Miller, Randy Moffett (via polycom), Anne Angstrom, Catherine Carney, Mary Shaw, Stella Egan, Joseph van Gaalen

- J. van Gaalen welcomed and reviewed the agenda with the committee.
- J. van Gaalen re-introduced the new ARC Diamond Plan and the use in scoring. This was particularly important as it was the first use of the ARC Diamond and the first meeting for many new members (A. Angstrom and C. Carney).
  - J. van Gaalen clarified the original purpose of the new ARC Diamond plan which was to ensure that scoring was clear, concise, and as fair as possible. Moreover, it was the intent of the Office of Sponsored Programs & Research that in the event a proposal was not scored, such a clear, concise, and fair scoring practice could be made transparent to the applicant such that a learning process for re-application could be made possible.
  - All members elected to re-score portions of the proposals based on discussions regarding rubric interpretation.
- Based on these discussions, ARC determined a review and possible refining of the ARC rubrics should be undertaken at the next ARC meeting to ensure that rubrics will be used consistently across all ARC proposals going forward; particularly the sections of 'timeline' and 'evidence.'
- ARC Committee reviewed and scored seven ARC proposals submitted for funding.
  - Recommendations for funding of 4 of 7 were submitted to Dr. Eileen DeLuca.

Minutes submitted by S. Egan and J. van Gaalen