

International Education Admissions and English for Academic Purposes Meeting
Minutes
June 25, 2018
9:30 a.m. – 10:30 a.m.
Thomas Edison Campus; Building I, Room 225

Present: Dr. Eileen DeLuca (Assoc. Vice President, Academic Affairs)
Dr. Christy Gilfert (Assistant Vice President, Enrollment Services)
Andrae Jones (Assoc. Director, Academic Advising, Career & Transfer Svcs.)
Vanessa Mayse (Assoc. Director, Student Financial Aid)
Amber McCown (Director, Admissions)
Jessica Rebstock (Assoc. Director, Academic Advising, Career & Transfer Svcs.)
Garnett Salmon (Registrar)
Dr. Jeff Stewart (Provost and Vice President of Academic Affairs)
Dr. Deborah Teed (Dean, Arts, Humanities & Social Sciences)

Others: Barbara Miley (Coordinator, Accountability & Effectiveness)

1. College Catalog

- a. Dr. Stewart thanked Garnett Salmon and his staff for working diligently on getting the 2018-2019 Catalog close to completion

2. TOEFL

- a. Dr. Stewart reviewed a handout outlining TOEFL score requirements for FCS and SUS institutions
- b. FSW's requirement for the TOEFL (internet) is a 79
- c. Input was requested from the committee to review the College's admissions policies
- d. Dr. Stewart recommended considering a score that will fall more into line with other institutions; most of the other FCS institutions require a lower score with a 61 being the most common
- e. We want our students to be successful and remain competitive
- f. Dr. Stewart asked the committee to consider lowering the College's TOEFL (internet) score to 61
- g. Dr. DeLuca noted that additional support for our students will be needed when we lower the score
- h. Amber McCown noted there are alternative admissions requirements for students that don't meet the score requirements: taking the P.E.R.T. and scheduling an interview with the International Student Services representative
- i. The committee considered whether or not we need to review the interview committee process, better understand what members are looking for when meeting with students, and perhaps making the interview the mechanism for consideration rather than a petition filed by a student
- j. The committee agreed the TOEFL (internet) score should be changed from 79 to 61

- k. The score will be changed in the 2018-2019 Catalog; the admissions language, though, will remain the same until further research and recommendations can be made by and to the committee
3. English for Academic Purposes (EAP)
- a. Part of the College's language proficiency requirements include students only being able to apply six credits of EAP courses (Level 5 and Level 6) towards their A.A. degree
 - b. The committee was asked to consider whether or not we should change our policy to accept 12 credits towards a student's A.A. degree
 - c. Vanessa Mayse indicated there may be a financial aid issue and we need to make sure students don't run out of available funds
 - d. Dr. Stewart asked the committee to send him any concerns regarding the acceptance of 12 credits for EAP courses
4. Other
- a. Dr. Stewart will send an email to the College's leadership informing them of the changes for AY 2018-2019

The meeting adjourned at 10:10 a.m.