Curriculum Committee

Discontinuation of Program, Certificate, or Course Proposal

School or Division	School of Education
Proposed by (faculty only)	Dr. Anne Angstrom
Presenter (faculty only)	Dr. Anne Angstrom
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date.	
Submission date	9/16/2016
Course prefix, number, and title	MAE 3320c, Teaching Methods in Middle School Mathematics with Practicum MAE 4330c, Teaching Methods in Secondary School Mathematics with Practicum MAE 4940, Internship in Middle and Secondary Education with Mathematics Emphasis

Section I, Action

Please select one of the following	Both

Section II, Complete for Program Discontinuation

Select program of certificate for discontinuation	B.S., Secondary Mathematics Education, School of Education
Explain (below) the reason for the discontinuation	
This program is being closed because of persistently low enrollment. School of Education Dean Dr. Larry Miller, Coordinators and faculty members Dr. Joyce Rollins and Dr. Anne Angstrom, and (former) Provost and current Charlotte Campus President Dr. Denis Wright endorsed this recommendation when it was brought forward in Fall 2015. Faculty meeting minutes, state accountability reports, program review data, and a memo to Provost Dr. Jeffery Stewart summarizing all of this data are attached to this submission.	

Teach out plan required: SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach-out plan template available on the document manager. Attach the teach out plan to this document.
If this program or certificate discontinuation will require discontinuing courses, complete section III

Section III, Complete for Course Discontinuation

Enter course(s) to be discontinued (add rows if necessary)	
Course Prefix and Number	**Course title** (as listed in the catalog)
MAE 3320c	Teaching Methods in Middle School Mathematics with Practicum
MAE 4330c	Teaching Methods in Secondary School Mathematics with Practicum
MAE 4940	Internship in Middle and Secondary Education with Mathematics Emphasis

Section IV, Justification for Proposal

Provide justification (below) for this proposed curriculum action
Given the low enrollment figures presented in Section II and the recommendation to close the program, the college will no longer need the courses MAE courses listed in Section III.

Section V, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Dr. Joyce Rollins

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2017
Provide an explanation below for the requested exception to the effective date.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	**Signature**	**Date**
Provost	**Signature**	**Date**

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Anne Angstrom	9/16/2016
Academic Dean or Associate Vice President	Dr. Larry Miller	9/16/2016

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

☐ Approve   ☐ Do not approve

_____   _____

Curriculum Committee Chair Signature   Date

_____

☐ Approve   ☐ Do not approve

_____   _____

VPAA: Revised 11/11, 6/12, 6/13, 7/14, 8/15, 8/16

Provost Signature   *Date*