



MINUTES  
District Board of Trustees  
New Member Orientation  
Lee Campus – Building I, 226  
May 2, 2018  
2:00 p.m.

Laura Perry, new member of the District Board of Trustees of Florida SouthWestern State College, met with the College President and Chief of Staff for New Member Orientation in Lee County, Florida, on May 2, 2018 at 2:00 p.m.

Present: Dr. Jeffery Allbritten, President  
Dr. Henry Peel, Chief of Staff  
Laura Perry

**Introduction** – General introductions were exchanged by those present.

**New Member Orientation**

President Allbritten provided background on the College from its beginning as a junior college to its current baccalaureate degree-granting status, and shared background on the College name change and restructuring of his administrative team. Other topics covered included the former Board Liaison Model vs. the new Committees structure, Committee assignment, FSW's two direct support organizations, the role of Trustees in developing policy, the role of FSW Vice Presidents, and the Florida Sunshine Law.


**Information Session**

Dr. Peel presented *New Member Orientation* notebooks to Ms. Perry and reviewed information about the President's office contacts, Charter School Orientation, Board Committee assignment, access to Board meeting materials, and a schedule of Board meetings, plus other protocol and housekeeping items. She also received a copy of the *2018 Florida College System Trustee Manual*.

**Oath of Office**

Mark Lupe, General Counsel, administered Ms. Perry's Oath of Office.

**Adjournment** – The meeting was adjourned at 4:15 p.m.

  
Dr. Jeffery S. Allbritten  
College President

  
Braxton Rhone, Chairman  
District Board of Trustees

June 28, 2018