



Minutes

Florida SouthWestern State College District Board of Trustees  
Academic and Student Affairs Committee  
Tuesday, February 27, 2018  
1:30 pm – 2:45 pm  
M-205 Collier Campus

The Academic and Student Affairs Committee met in Collier County, Florida, on February 27, 2018 at 1:28 p.m.

Present: Brian Chapman  
Marjorie Starnes-Bilotti  
Mike Boose  
Dr. Jeff Stewart  
Dr. Christine Davis  
Sherolyn Crawford, recorder

Guest: Teresa Araque

**1. Introduction:**

Dr. Stewart called the meeting to order and introduced new Board of Trustees member Mike Boose.

**2. Public Comment:**

None

**3. Approval of Minutes:**

Attachment #1 Approval of Academic and Student Affairs Committee Minutes from December 7, 2017 (Presenter: Dr. Davis)

A motion was made by Mr. Brian Chapman and seconded by Ms. Marjorie Starnes-Bilotti to approve the minutes as presented. Approved unanimously and signed by Mr. Chapman.

**4. Spring 2018 Enrollment:**

(Presenter: Dr. Davis)

Dr. Davis shared a spring 2018 enrollment summary. The summary included details on headcount over the last 5 years broken down to show the number of full and part-time students; student demographics broken down by age and gender; headcount by residency, and the top 10 primary majors. Mr. Chapman asked if there were any specific trends, to which Dr. Davis spoke of online growth, more diversity overall and a strong enrollment.

**5. Local Recruitment Efforts:**

(Presenter: Dr. Davis)

Dr. Davis discussed local fall recruitment efforts. Events included college fairs, high school visits, and on-campus group tours. There were also various on-campus events which included an Application Fee Waiver week, open house, and a school counselor

workshop.

**6. Approval of College Calendar 2018-2019:**

BOT Item #3 Action Item (Presenter: Dr. Stewart)

Dr. Stewart presented the 2018-2019 College Calendar and 2018-2019 Academic Calendar for Faculty, which adhere to State mandates. Ms. Marjorie Starnes-Bilotti will present this item to the Board members at the February 27, 2018 BOT meeting for approval.

**7. Continuing Contract Recommendations:**

BOT Item #2 Action Item (Presenter: Dr. Stewart)

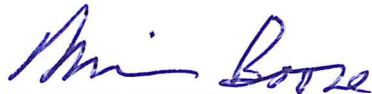
Dr. Stewart shared information about the process of Continuing Contract recommendations which are awarded based on teaching, scholarly activity, and an annual evaluation. Ms. Marjorie Starnes-Bilotti will present this item to the Board members at the February 27, 2018 BOT meeting for approval.

**8. Other Business:**

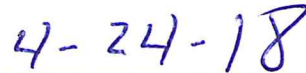
Trustee Marjorie Starnes Bilotti asked about the Textbook Affordability initiative. Dr. Stewart spoke about course fees that include books at a lower cost, customized books at a significant savings to the students, and online adoptions. More updates to come.

Trustee Brian Chapman asked about housing. Dr. Davis responded that housing is good at this time with an occupancy that is near capacity.

The meeting adjourned at 2:32 p.m.



Member  
District Board of Trustees



Date