

Fall 2017
Academic Success Department Meeting
August 15, 2017
2:30 pm-4:30 pm, **U-120**
Meeting Minutes

Attendance: Karen Maguire, Wanda Day, Heather Olson, Dr. Martin Tawil, Troy Tucker, Dr. Mary Ellen Schultz, Dr. Duke DiPofi, Scott VanSelow, Dr. Renee Hester, Dr. Mary Myers, Robert Olancin, Catherine Gorman, and Dr. Kathy Clark.

- I. Welcome / sharing
 - a. Dr. Teed stopped by to meet the faculty
 - b. Heather – Newhouse
 - c. Robert – Travel to Warsaw, Poland
 - d. Martin – Travel to Jordan and England
 - e. Karen – Cruise on the Queen Mary
- II. Travel – PD
 - a. FYE Conference – Apply for funding through the Professional Development committee. The deadline is approaching. Contact Dr. Gubitti if you have questions
 - b. Information on the 2018 FYE Conference in San Antonio is now available on the website.
- III. Standing Committee Update
 - a. If you are a member of a committee, please share the information each month.
- IV. Faculty Evaluations
 - a. No one in the department is up for continuing contract, so we do not need to nominate anyone for a review committee.
 - b. The Timeline is on the Academic Affairs website.
- V. Textbook/ Open Sources/ CCTDI
 - a. There is interest in exploring an open source alternative to the current textbook.
 - b. Can students be required to purchase access to the CCTDI test? Can we purchase it through a course fee? These ideas need to be vetted through the appropriate channels. Perhaps the Affordable Textbook Committee would be a good source of information.
- VI. Finals Week
 - a. The dean has asked that classes meet during finals week. There must be a significant activity.
 - b. The Faculty Senate will be discussing whether a meeting is required in finals week.

SLS Breakout Session:

- VII. H/G Collegiate SLS 1515
 - a. There is a dual-enrolled SLS1515 class at Clewiston High School, under the supervision of the Hendry/Glades center. We are piloting differences in the GPS activity and the role of peer mentors. We will be adjusting as we go.

- VIII. Cornerstone awards
 - a. Dr. Tawil requested that we think about the Cornerstone Student Awards and the Peer Mentor awards. Do we want to continue this?
 - b. Professor Gorman noted that the mentors will be NASPA certified and this will be a great recognition of their work.

- IX. Mentor / Mentees
 - a. The draft list of mentees was distributed. Faculty were asked to review and make any changes due to scheduling.
 - b. Payment will be made at the end of the year (\$150.00/mentee)

- X. Canvas Shells
 - a. Fall Canvas shells should be loaded. If you have a mentee with a blank shell, please contact eLearning and have the shell loaded.
 - b. The online and blended shells have not been updated with the new rubrics. Faculty will make do for fall and request the updates for spring.

- XI. Critical Thinking Series
 - a. The list has been distributed to all faculty.
 - b. Consider putting the dates in your syllabus.

- XII. Online Workshops
 - a. IT developed two workshops: Tech Tools and a Campus Scavenger Hunt.
 - b. We need to develop online workshops that can be self-graded.
 - c. This project will be ongoing.

- XIII. Blended Classroom
 - a. Faculty teaching blended classes have had success with student engagement and retention.
 - b. Please let Dr. Tawil know if you are interested in blended sections for spring.

- XIV. Community of Practice
 - a. The COPs will be held right after the department meetings.
 - b. Dr. Tawil proposed that the first one be facilitated by Dr. Van Gaalen. This will allow us time to look at our student data and discuss improvements/changes to the course.

- XV. Dr. Clark
- a. Data from the contextualized reading courses will be shared.
 - b. The spring scheduling deadline is September 15. Dr. Tawil will be working on this with faculty.
 - c. Submit your office hours to Dr. Clark.
 - d. There will be a search for a new Collier faculty member (to replace Dr. Newhouse). The anticipated start date is January, 2018.
 - e. All classes have sufficient enrollment or are full – none will be cancelled.
- XVI. Fall Meeting Times
- a. The meetings are scheduled for 9 am on 9/8, 10/13, 11/17, and 12/8
 - b. Dr. Tawil is going to see if the time can be changed to 12 noon to accommodate faculty who teach on Friday morning.
 - c. The Reading faculty will meet prior to the start of the department meeting.

The meeting adjourned at 4:00 pm.