

**Nursing District Meeting Agenda**

**Date: March 16th, 2018 9:30 – 4:30pm Facilitator:** Dr. Deb Selman

**Minutes:** Chris Renda?

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| --- | --- | --- |
| **Topic** | **Presenter** | **Time** |
| Call to Order | Deb Selman | 9:30 |
| Attendance | All Faculty and StaffWelcome: Students, Adjuncts, Clinical Associates |  |
| Approval of Minutes from Feb 9th, 2018 Meetings – All and Lee | Deb Selman |  |
| Congratulations to Jenniene Lambert re: Collier NSNA | Jenneine Lambert |  |
| **Business:**  |  |  |
| 1. Mission and Administrative Capacity
2. Advisory Meeting Results
3. LPN Gold Standard Pathway Changes – Admission Points
 | Deb Selman |  |
| 1. Faculty and Staff
2. Course Leads for ANEW
 | A. Hope Goodwin |  |
| 1. Curriculum
2. Vote to change ATI grid points in the grid on proficiency level. **(See Attached Options)**
3. Vote Pharmacology Course changes for Fall
4. Preceptorship Discussion
5. Ad hoc group formed for the immediate purpose to address issues with the CBC and design some improvements
6. Vote Level I Meeting- Nursing Process:
* There is a suggestion from Level II to move a part of the nursing process to level I.
* Although Clinical Decision Making (exemplar: Nursing Process) is not one of level I's concepts/modules, it was felt that since we teach the concept of assessment in Level I it is realistic to think that we could add an explanation of what the nursing process is and the phases.
* The suggestion is to add pages 2328-2333 (2nd ed) or 2494-2499 (3rd ed) to the concept of Assessment's reading assignment.
1. Syllabus Reduction Discussion
2. Curriculum dropbox submissions – Catalog Revision
3. Other Level Reporting Updates
 | A. Angela VitaleB. Carry CartyC. Bobby Holbrook and Andrea StorrieD. Debra WeeksE. Pat ArcidiaconoF. Pat ZebrookG. Deb SelmanH. Level Leads | 10:00 |
| 1. Outcomes
2. CBC Outcomes ARC Update
 | A. June Davis | 11:15 |
| 1. Resources
2. Textbook adoption discussion and Vote
3. Perkins
4. Budget – Nurse Tim – Wendy Morris
5. eLearning Update and Changes
 | A. Deb SelmanB. Bobby Holbrook C. Rozalind Jester | 11:30 Rozalind Jester |
| 1. Students
2. Student Advising Update
3. Amount of work in Pharmacology discussion
4. Other open discussion
 | Wendy OrtizOpen Discussion | 1:00 |
| **Other Business**1. Simulation Evaluations
2. ATI Capstone Discussion and CBC Interview for Publishing Survey Questions - Attached
3. ACEN updates/minutes in Faculty Portal
4. Office Hours (See attached)
5. Student Incident Reporting and Communication
6. Pinning Ceremony Discussion and Vote
7. Fall Planning – 50th Anniversary Tailgate?
8. April Meeting Date, Time, Location
 | A. Lynne CrandallB– E. Deb SelmanF– G. Open Discussion |  |
|  Adjourn |  | 4:30 |

**Florida SouthWestern State College**

**ASN program**

**ATI Grading Rubric Options**

Current Rubric

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Points awarded for practice test, 10 pts each, A and B | Points awarded for remediation time in ATI or Templates | Level of proficiency on proctored assessment | Points awarded for proficiency level on proctored assessment | Total Points Awarded |
| 20 | 20 | Proficiency level 3 | 60 | 100 |
| 20 | 20 | Proficiency level 2 | 50 | 90 |
| 20 | 20 | Proficiency level 1 | 10 | 50 |
| 20 | 20 | Proficiency below level 1 | 0 | 40 |

Option 1:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Points awarded for practice test, 10 pts each, A and B | Points awarded for remediation time in ATI or Templates | Level of proficiency on proctored assessment | Points awarded for proficiency level on proctored assessment | Total Points Awarded |
| 20 | 20 | Proficiency level 3 | 60 | 100 |
| 20 | 20 | Proficiency level 2 | 50 | 90 |
| 20 | 20 | Proficiency level 1 | 40 | 80 |
| 20 | 20 | Proficiency below level 1 | 30 | 70 |

Option 2:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Points awarded for practice test, 10 pts each, A and B | Points awarded for remediation time in ATI or Templates | Level of proficiency on proctored assessment | Points awarded for proficiency level on proctored assessment | Total Points Awarded |
| 20 | 20 | Proficiency level 3 | 60 | 100 |
| 20 | 20 | Proficiency level 2 | 45 | 85 |
| 20 | 20 | Proficiency level 1 | 30 | 70 |
| 20 | 20 | Proficiency below level 1 | 20 | 60 |

Option 3:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Points awarded for practice test, 10 pts each, A and B | Points awarded for remediation time in ATI or Templates | Level of proficiency on proctored assessment | Points awarded for proficiency level on proctored assessment | Total Points Awarded |
| 20 | 20 | Proficiency level 3 | 60 | 100 |
| 20 | 20 | Proficiency level 2 | 45 | 85 |
| 20 | 20 | Proficiency level 1 | 35 | 75 |
| 20 | 20 | Proficiency below level 1 | 25 | 65 |

**Questions on Your Use of ATI’s CBC Assessments**

*Please return your answers to Gina Kellogg at gina.kellogg@atitesting.com.*

 **Your Name:**

**Your Title:**

**Your School/Program:**

* How long has your program been using ATI products?
* How long have you been using a concept-based curriculum (CBC)?
* Did ATI’s Consulting Team assist you in transitioning to a CBC? If so, can you describe that process?
* What unique challenges have you faced since the transition to CBC? (Has measurement of student proficiency been among these challenges?)
* During the time you’ve been using ATI’s CBC Assessments, how has your program changed/ improved?
* How did ATI’s staff support your use of CBC Assessments into your program?
* How has ATI’s active-learning tools (such as Video Case Studies, Nurse’s Touch, Real Life, etc.) enhanced your CBC?
* What was the process of aligning/integrating ATI’s CBC Assessments with your custom CBC? How difficult/easy was the process?
* How well did ATI’s concepts and exemplars/topics in each level align with the concepts and exemplars you already had in place? Can you describe?
* How have ATI’s CBC Assessments helped in evaluating your students?
* How important is a standardized assessment in gauging how your students track against national norms?
* How will it impact your program to have nationally normed assessments in the future?
* How did ATI’s Integration Team help to incorporate and align ATI’s suite of CBC solutions with your curriculum?
* What have students’ responses been to the ATI Assessments?
* What is missing from ATI’s suite of solutions that could enhance your CBC program?
* What ATI programs have most enhanced your CBC program’s success?

OFFICE HOURS

**8.1.2 Office Hours**

A. Full-time faculty are required to schedule a minimum of ten (10) hours per week of office hours, during Fall and Spring semesters. Office hours will be posted on or adjacent to faculty office doors by means of a “Class and Office Hours Schedule.” Additional office hours beyond the required ten (10) hours may be scheduled and students may also be seen by appointment.

B. In order to accommodate online student needs, a faculty member may keep office hours in proportion to his/her teaching load. That is, teaching 15 online hours as base load equals up to 5 online office hours, 12 online hours as base load equals up to 4 online office hours, 6 or less teaching hours as base load equals up to 3 online office hours.

**In the College Operating Procedure 03-1105 Faculty Office Hours**

The above is repeated and item C is stated:

C. The configuration of these office hours is subject to the approval of the professor’s supervisor but should be distributed equally over the five work days each week. An office hour ideally is a minimum of one hour in length. When scheduling office hours, stated time should be no sooner than ten minutes before or after a class on the same day.

**FSW Administration Response to Office Hours:**

Any management right that we don’t “give up” in the CNA remains a management right.  The COP provides that office hours spread over 5 days is ideal, but it is up to the supervisor to work with the faculty to come up with the reasonable plan.  Ultimately it is up to the supervisor to approve or not approve.

Operationally, if the faculty has other campus engagement on Fridays (teaches a class, regularly scheduled meetings) then it is acceptable that their office hours are spread over 5 days.