

Minutes

Department of Speech Communication and Foreign Languages

Fernando Mayoral, Chair

February 9, 2018 at 9:00 a.m. in I-228

	Present	Absent	Excused
Administration			
Faculty			
Fernando Mayoral	x		
John Connell	x		
Ann Eastman	x		
Cynthia Enslin	x		
Ron Feemster	x		
Dani Peterson	x		
Katie Paschall	x		
Myra Walters	x		
Jennifer Summary	x		

	Present	Absent	Excused
Adjunct Faculty			
Vernita Batchelder	x		
Jerry Elam			
Eliut Gonzalez			
Bob MacPhail			
John Pause			
Carol Roark	x		
Roy Samuelson	x		
Josh Youakim	x		
Joyce Puls	x		
Guest			
Roz Jester	x		

I. The meeting was called to order at 9:01 a.m. by Fernando Mayoral, Chair.

II. Approval of Minutes

A. Clarification to January 12, 2018 minutes (III. a.): The sentence should read “share split server space.” Minutes for the January 12, 2018 meeting were approved.

III. Assessment Reports

- A. **Academic Support Advisory Council (Director Monica Moore)**—Professor Cynthia Enslin reported that the council had its first meeting on January 4th where they discussed the role of the Academic Support Centers. Representatives from all campuses discussed how these centers were supporting students. Cindy represented the Oral Communication Center.
- B. **Canvas Updates**—Cindy Enslin and Laura Price have been deleting, revising and updating our Speech Department Resources page in Canvas. This is in the form of a Canvas course with links. They are reaching out to adjuncts as well as full-time faculty and sending invites to join the course. Cindy is the contact person for comments.
- C. **Assessment Speech** – Dr. Katie Paschall reported that we will receive our fall assessment reports by the end of March.
- D. **Foreign Languages** – Fernando Mayoral reported that he would have a professional development day for Spanish. As a member of the Learning Assessment Committee, Dr. Paschall and he will be involved in scoring the investigate artifacts. Learning Assessment Committee received 400 assignments in the categories of Research and Investigate. Dani Peterson said that we finally have Assessment Tools for French.
- E. **Professional Development**— Professor Myra Walters had two announcements: (1) “FSW Publishers Forum” will be held on February 20th from 1-4 in U-102. Book reps and the Follett bookstore will be present to assist, and (2) the college will have its first annual reception in U-102 for retiring faculty on April 26th.
- F. **Summer/Fall Schedules**—Professor Fernando Mayoral is still working on the schedule.

IV. Announcements

- A. Professor Fernando Mayoral attended a chair meeting with Dr. Teed. She suggested that we should all keep our grades in Canvas, professors need do attendance verification and make sure that students in their classes match students in the official roll.
- B. Dr. Katie Paschall earned the NISOD Faculty Excellence Award for Professional Development and Scholarship.
- C. Ron Feemster thanked our department for our monetary support of his newspaper initiative.

V. FSW Online

A. Dr. Roz Jester attended our department meeting to discuss the status of online course development at the college. She announced that Dr. Eileen DeLuca challenged technology to revisit the development of our online courses in terms of

their overall quality. According to Jester the Florida Board of Governors have a strategic plan that requires 90% of online courses in the SUS (State University System) and Florida College System meet this goal. The quality of a course may be tied to the stipend for developing it. The rating rubric for these online course analyses will come from Quality Matters, a widely recognized online course evaluation system that has been in existence for a number of years. Dr. Jester also announced that we need to hire e-learning coordinators.

VI. The meeting was adjourned at 11:30 am.

Respectfully submitted,

Ann B. Eastman