

# *Minutes*

Department of Speech Communication and Foreign Languages

Fernando Mayoral, Chair

April 14, 2017 at 9 a.m. in I 223

	Present	Absent	Excused		Present	Absent	Excused
<b>Administration</b>							
Dean McClinton	x						
<b>Faculty</b>				<b>Adjunct Faculty</b>			
Fernando Mayoral	x			Eliut Gonzalez			
John Connell	x			Jan Klein	x		
Ann Eastman	x			John Pause	x		
Cynthia Enslin	x			Carol Roark	x		
Ron Feemster	x			Rebecca Yost			
Dani Peterson	x			Joyce Puls	x		
Katie Paschall	x			Vernita Batchelder	x		
Myra Walters	x						
				<b>Guest</b>			
				n/a			

- I. The meeting was called to order at 9 a.m. by Fernando Mayoral, Chair.
- II. Minutes for the March 10, 2017 meeting were reviewed and approved (Connell moved to approve and Walters seconded).
- III. New Business
  - A. Mayoral reviewed the document outlining the duties and responsibilities for Department Chair.
    - a. The document outlines the factors, considerations and important dates concerning the department chairs along with a grid that factors the compensation for department chairs.
    - b. Mayoral recommended that everyone attend the “compensation meeting” to be held on May 4<sup>th</sup>.
    - c. McClinton mentioned that the “model” for the Speech and Foreign Language Department would change due to the number of adjuncts.
  - B. McClinton gave an update on the search for the Dean of Arts, Humanities and Social Sciences.
    - a. McClinton welcomes informal feedback about the candidates for the dean’s position.
    - b. Walters suggested that there be a formal mechanism for submitting feedback.
  - C. Connell gave an update on the search for the Speech professor.
    - a. The search committee had narrowed the search from about forty candidates to five phone interviews.
    - b. The first of those interviews to be scheduled for April 14.
- IV. Reports
  - A. Learning Assessment Committee
    - a. Paschall received the Fall Assessment report in January (she had not received the spring reports, those would be received during the summer).
      - i. Based on an initial reviewing of the fall reports, with 70% of students scoring, primary goals seemed to be met. However, there seems to be a difference between how high, moderate and underachieving students are scoring in “Conclusion”, “Oral Documentation” and “media documentation”.
      - ii. For SPC 2608 the conclusion is that assessment is trending in the right direction. The goal was to see if the outline has an effect on overall achievement, but it only looked at the corresponding categories between the outline and the speech.
    - b. Paschall mentioned that the Speech faculty needs to come together to decide if they want to keep or change the assessment and whether or not changes need to be made to the rubric.
      - i. It was decided that on Thursday, May 4<sup>th</sup>, Speech faculty would have a meeting to consider the rubric and assessment.

- ii. It was suggested that, in addition, Speech faculty would discuss how to help underachieving students.
- c. Mayoral discussed the Assessment report for Foreign Languages.
  - i. These things stood out: there is disparity in the scores from the foreign languages' faculty. The assessment tool for SPN 1120 is the final exam. The goal of this assessment tool is to help identify the possible underachieving students in SPN 1121.

#### IV. Professional Development

- a. Walters described the award for "Master Teacher Recognition". The prize for this award is a course release designed to allow for the recipient to become involved with the TLC, and that recipients of this award would travel to all of the campuses to give workshops.
  - i. Katie Paschall was one of the recipients of this award.
  - ii. Attendance at the Collier campus for Master Teacher Recognition was very good at the Collier campus.
  - iii. Walters encouraged everyone to attend all four Master Teacher Workshops.
  - iv. Walters informed the department that if you are interested in applying for this award in the fall it is a requirement to have taught in higher education for a minimum 10 years and for a minimum of 5 years at FSW.
- b. Walters also mentioned that Dr. Stewart wants to recognize faculty more, there are 3 more teaching awards in the areas of Teaching and Instruction, Professional Development, and Teaching in College and Community Service.
- c. Walters, as a member of the Textbook Affordability Committee, recommended that there be a session on textbook affordability in upcoming professional development days.
  - i. Many faculty members do not realize that there is a statute concerning textbook affordability or what the statute says.
  - ii. The goal of the session would be to make sure that all faculty know the guidelines and that they are followed. (For example, textbook affordability does not mean that faculty have to choose the cheapest book. Instead, faculty should choose the best book at the most responsible price for students.)

#### V. Update on Program Proposal for changes to the General Education Program.

- a. Walters mentioned that in an earlier department meeting we received Don Ransford as a guest from the General Education Advisory Council concerning the School of Health Professions desire to make a more flexible plan for their students' general education requirement.
  - i. As in the previous meeting, it was discussed how this would impact the Speech department because some colleges are already allowing students to take classes that include public speaking as a learning outcome rather than taking a public speaking class.
  - ii. The General Education Advisory Council will meet during the summer to look at these new guidelines for how students can meet the public speaking learning outcome and a decision will be made in fall 2017.
  - iii. It was recommended that Speech faculty have a strong presence at the summer meeting.

#### VI. New Business

- a. Eastman mentioned that she was nominated for a NISOD award.

#### VII. The meeting was adjourned at 10:30 am. (Walters moved the meeting be adjourned, Eastman seconded.)