



DATE: Tuesday, December 5, 2017, 1-3pm, A-137

PURPOSE: SHP Leadership Standing Meetings Fall 2017

ATTENDEES: Program Directors, Associate Deans, Dean

GUESTS: None

1. Semester recap – all programs got students caught up after Hurricane Irma
2. Clinical Agreements still outstanding – Promise (HIT – Deborah will contact new administrator and update Marie/Adriana), Fawcett (CVT addition – entire agreement being rerouted; they will not accept addendum).
3. VA Outpatient Clinic – Cape Coral – follow up with Deborah to see if Bay Pines VA covers the Cape Coral VA location as well
4. Lee EMS County – shift friendly cohort set to start spring 2018. Two CC resignations Jan 2. Joe Washburn and Adjuncts will spread out teaching responsibilities. Provost approved. Joe Barry may return as Adjunct. HR will help with recruitment; difficulty attracting.
5. Radiologic Technology – early April site visit date. Site team members to be determined. Spoke with General Counsel about portable x-ray machine purchased using SWFL Children's Charity funds. It will be delivered December 15 or early January 2018. Scanner purchased using Perkins funds. Software will be ordered.
6. Secretary DeVos and Congressional Rooney – tour went very well.
7. Discussed Foundation funds; SWFL Children's/AITF. Plan allocations in January each year. Funds usually received Feb-March for use during the upcoming academic year.
8. Respiratory Care – Perkins funds new ventilator, software upgrades, heated vapotherm units, new maintenance agreement. All online admissions, schedule interview online, and online Watson Glaser testing at FSW Testing Center.
9. Health Information Technology – end of semester presentations on internship experiences on Friday. Millennium Physician practice management hierarchical management program. Annual report has been submitted. Curriculum mapping with new domains.
10. Social and Human Services – articulation agreements with Rasmussen, Marilyn at Barry, Tom at FGCU: Psychology, Social Work, Human Services. FGCU Social

Work not progressing right now. Child and Youth Studies in the Department of Education at FGCU. Modules in colloquium that will be like a student handbook. Fitness for the Profession.

11. Cardiovascular Technology – annual report submitted and reviewed; accepted. Applications same as Resp Care. Perkins Funds – upgrade Cath Lab to increase the capacity. Scholarship in Memory of CVT Alumni Class of 2007 who passed away at 31. January 2018 - Ray Lenius will be the Chair of the Joint Review Committee for Education in CVT. Publicize in January with FSW Media (Whitney Rhyne).
12. Dental Hygiene – 4 of 12 students are dually enrolled with St. Pete in their BS degree. Second class in March 2018 after National Board DH Exam. \$2100. Three FSW graduates completed St. Pete BSDH degree. Flip and blended classrooms to take more classes online. Dr. Elsberry presented a workshop on test analysis.
13. Cardiopulmonary Sciences – curriculum proposal to reduce degree credits from 127/128 credit hours to 120 credit hours was not approved by FSW curriculum committee. Revised proposal will be submitted to update College catalog to show the actual hours of the degree to 127/128. Information to incoming students on how to navigate Canvas. New adjunct Robert Seifrit for BS-CPS program to teach second section of Prof Lenius' courses.
14. EMS – new curriculum completed. Marie updated all on the Lee Co EMS shift friendly plan in progress for spring 2018. 39/41 students were successful on the state EMT-P exam and will take national NREMT-P exam next. 14 students from NNFR and completed the lecture at station and labs at FSW.
15. Resp Care and CVT working on a video project for promotional video. Press release afterwards.

DATE: Tuesday, November 7, 2017, 1-3pm, A-137

PURPOSE: SHP Leadership Standing Meetings Fall 2017

ATTENDEES: Program Directors, Associate Deans, Dean

GUESTS: Dr. Joe Van Gaalen - CVT/RC Admissions Variable findings to other limited access programs

1. Assessment study – Admissions Variables/Predictors of Success - Drs. Van Gaalen, Elsberry and Davis.
2. Continued discussion of the role of the interview in various limited access programs. Affective and critical skills discussion.
3. Cybersecurity TLC Overview – Dr. Jeff Elsberry attended workshop and shared some information. Hoover over link to see where the message is coming from. Renting texts may not be a good option for SHP students since they use over the the entire program.
4. Encouraged to attend TLC Workshops and share with SHP colleagues.
5. Textbook Affordability Committee Update – Dr. Collins, Prof Jeff Davis – not a problem for SHP programs since students on set cohorts and using same texts.
6. Accessing Program Majors through [ARGOS](#)
7. 2017-18 Curriculum Committee – all review AS, AA Focus catalog pages and Academic Program Page for any edits for Fall 2018 catalog.
8. Information Sessions – FSW Campus Events Calendar
9. Course Syllabi for Document Manager – send Fall 2017 and Spring 2018 to Marie to post if not posted on Doc Manager already. DH, RAD, HIT no changes, can post now.
10. Social Media policy – dental hygiene has one and will share
11. CareerSource report due in December but most can complete now. Marie will send 2016 submissions to all.
12. Annual Performance Reviews – electronic submission is now accepted per D. Zambito in HR.
13. Student Professional Liability \$10,000 for “Damage to Property of Others”
14. eLearning Org Chart updated 10.1.17
15. Latest [SpyGlass](#) – several SHP programs are featured
16. Fall 2017 Majors and Headcount report – 6 of 10 in top 10 still
17. Scholarships – awarded from Foundation. We need to verify AA Focus DH, AS DH.

DATE: Tuesday, October 24, 2017, 1-3pm, A-137
PURPOSE: SHP Leadership Standing Meetings Fall 2017
ATTENDEES: Program Directors, Associate Deans, Dean
GUESTS: None

1. Full-Time Faculty Evaluation 2017-18
2. Adjunct Faculty Evaluation 2017-18
3. Clinical Agreements Process Update and Shared Folders
4. November 3: Next Curriculum Committee Meeting. Presentations: BS-CPS, HUS,
5. November 13: Next DropBox deadline for Dec 1 Curriculum Committee/2018-19 Catalog updates.
6. Reminder to all students: FAFSA and FSW Scholarship application
7. Reports: Last Name, First Name, FSW ID, National License, State License, Date of Certification Exam Month/Year, Graduation Month/Year
8. Perkins Purchases Update
9. NN2 meeting: IPE, OTA, CMA, CNA/LPN, Paid Apprenticeship programs in rural areas. presented Establishing and Sustaining a School of Health Professions at the annual meeting of the National Network of Health Career Programs in Two-Year Colleges (NN2), Colorado Springs, CO, October 6, 2017
10. Applicant Profiles – Nursing sample and Tamra drafts

DATE: Tuesday September 26, 2017 1-3pm, A-137
PURPOSE: SHP Leadership Standing Meeting Spring 2016
ATTENDEES: Program Directors, Associate Deans, Dean
GUESTS: None

1. Introduction and Welcome – Dr. Deborah Selman, Interim Associate Dean for Nursing Programs.
2. Post-Irma – new academic calendar Sept 2017; if students need assistance, contact Danielle Busby and copy dean and Cassie Steves, SSA II.
3. Faculty Evaluation Timeline – SOS data and Student success data expected next
4. Credit Review Committee – none emergency right now. Meeting will be rescheduled by Dr. DeLuca soon.
5. Professional Development Committee – Fall 2017 awards have been made. Marie resend reminder for Spring 2018 applications. Pat Zebrook will cancel due to cancelation, Naples FL.
6. 20th Suncoast Pulmonary Symposium – canceled will not be rescheduled for 2017. Planning for 2018 program.
7. Clinical Affiliation Agreements – overview of process and share drive. Add CVT to Fawcett. Follow up on Promise with Chris Pistone/Linda Pakulis+see DH.
8. Staff transitions: program duties and CE duties will be updated over next few days and sent to all.
9. Simulation Education Center transitions – maintain interprofessional activities. Nov 3 – Dental Hygiene/EMS/Sim Ed on Lee. Oct 20 and 27 – Respiratory/Nursing in Charlotte. Jean Newberry will speak with Deb Selman about implementing activities on Lee and Collier campuses.
10. Recent Kudos – Elizabeth Whitmer (National AHIMA Triumph Award), Cassie Steves (Master of Arts degree in Curriculum and Instruction from FGCU), Ray Lenius (Professional Service), Jennifer Lambert (Hurricane Irma support).
11. Radiologic Technology – submitted self-study; site visit in January 2018, exact date TBD.
12. Marie shared discussion topics at the Becker's Hospital Review + IT Conference – consumerism in healthcare, revenue cycle, and EHR in the Cloud.
13. SACSCOC – interim report – faculty/admin/staff – full and part time faculty % per programs includes FT Faculty/Program Directors/Clinical Coordinators.
14. Perkins Industry Certification Report notification 9/25/17 **due 9/29/17**: Student Name, FSW ID, Date of Certification Exam Month/Year, Pass/Fail.

NEXT MEETING: Tuesday, October 10, 2017, 1-3pm, A-137