

ARC Committee Meeting

Minutes

March 23, 2018, Lee Campus U-202B

In attendance: Timothy Lucas, Larry Miller, Randy Moffett, Caroline Seefchak, Mary Shaw, Anthony Valenti, Angela Vitale, Stella Egan, Joseph van Gaalen

- J. van Gaalen welcomed and reviewed the agenda with the committee.
- J. van Gaalen shared changes to the website.
 - J. van Gaalen shared two major items from previous meeting.
 - What satisfies minimum requirements?
 - What are the consequences for noncompliance?
- C. Seefchak addressed what are the minimum requirements? She opened it up to the council for discussion.
 - Council agreed that if applicant receives any “0” would indicate an incomplete application, not qualified
 - Council suggested changing scoring titles to Exceeds Requirements, Meets Requirements, and Does Not Meet Requirements.
 - R. Moffett asked about the possibility of a tie.
 - L. Miller suggested ranking categories as tie breakers.
 - 1st – Future Research (highest score here is first tiebreaker)
 - 2nd – Goals/Significance
 - 3rd – Methodology
 - 4th – Evidence
- L. Miller suggested meeting with applicants to review scoring.
 - J. van Gaalen shared that one applicant asked about scoring given and asked for recommendations to assist in the future.
 - J. van Gaalen noted information is provided in letter sent to applicants regarding their scores.
 - J. van Gaalen suggested giving a cumulative score to applicants.
 - L. Miller suggested publishing scores. J. van Gaalen recommended transparency is available, upon request. Council agreed. J. van Gaalen will post general statistics of ARC winners on webpage (once new ARC Diamond rubric is used for scoring).
- J. van Gaalen addressed the second agenda item, consequences for non-compliance.
 - J. van Gaalen suggested if an applicant is non compliance
 - The applicant is not eligible to apply for 5 years
 - The applicant is not eligible to serve on the ARC Committee
 - L. Miller suggested sending the applicant a letter informing them they have not met the conditions of the grant award and give the applicant 30 days to respond.

- L. Miller suggested acknowledging those who have complied with some form of recognition possibly through the Provost 411 and other venues.
- J. van Gaalen noted some applicants have had opportunities to present outside of FSW, they are given a personalized portfolio for outside grant opportunities and are invited to present at the Research Lecture Series and Poster Session.
- J. van Gaalen also noted future letters would now be able to be more heavily detailed based on updated rubric, thus allowing for greater discussion and feedback between applicant and ARC.
- A. Vitale addressed reviewing the area of the Budget for the purpose of publication fees for papers written by applicants.
- J. van Gaalen shared information about the first Research Lecture Series and Poster Session.
 - The first presentation featuring Dr. Wendy Chase will be April 11, 2018 in J-103 12:30pm-1:30pm with a poster session preceding the talk from 11:30am to 12:30pm in the lobby. The poster session will be presented by faculty and students.
- C. Seefchak thanked the committee for the support given as chairperson and noted two other members of the committee will be stepping down and their term is complete.
 - J. van Gaalen noted he will do a call out for new committee members to replace the three open positions.

Minutes submitted by S. Egan and J. van Gaalen