

 APPROVED

**FLORIDA**  
**SOUTHWESTERN**  
STATE COLLEGE

Minutes

Florida SouthWestern State College  
District Board of Trustees New Member Orientation  
Lee Campus – Building I, Room 226  
February 13, 2018  
9:30 a.m.

Mr. Mike Boose and Mr. Chris Cunningham, newest members of the District Board of Trustees of Florida SouthWestern State College, met with the College President and Chief of Staff for New Member Orientation in Lee County, Florida, on February 13, 2018 at 9:30 a.m.

Present: Dr. Jeffery S. Allbritten, President  
Dr. Henry Peel, Chief of Staff  
Mr. Mike Boose  
Mr. Chris Cunningham

**Introduction**

General introductions were exchanged by those present.

**New Member Orientation**

President Allbritten provided background on the College from its beginning as a junior college to its current baccalaureate degree-granting status, and shared background on the College name change and restructuring of his administrative team. Other topics covered included the former Board Liaison Model vs. the new Committees structure, Committee assignments, FSW's two direct support organizations, the role of Trustees in developing policy, the role of FSW Vice Presidents, and the Florida Sunshine Law.

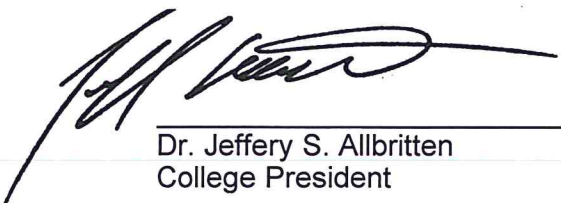
**Oath of Office**

Mark Lupe, General Counsel, administered the Oath of Office to Mr. Boose and Mr. Cunningham.

**Information Session**

Dr. Peel presented *New Member Orientation* notebooks to Mr. Boose and Mr. Cunningham and reviewed information about the President's office contacts, Charter School Orientation, Board Committee assignments, Board policies, College catalog, access to Board meeting materials, and a schedule of Board meetings, plus other protocol and housekeeping items.

**Adjournment** – The meeting was adjourned at 11:45 a.m.

  
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Dr. Jeffery S. Allbritten  
College President

  
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Tristan Chapman, Chairman  
District Board of Trustees

February 27, 2018