



Minutes

Florida SouthWestern State College
District Board of Trustees
Charlotte Campus – O-117
~~November 14, 2017~~
RESCHEDULED December 7, 2017
3:00 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in regular session in Punta Gorda, Florida on 12/7/17 at 3:00 p.m. with the meeting called to order by Tristan Chapman, Chair.

Present

Tristan Chapman, Chair
Braxton Rhone, Vice Chair
Brian Chapman, Jr.
Bruce Laishley
Danny Nix, Jr.
Marjorie Starnes-Bilotti
Chris Vernon

Others

Dr. Jeff Allbritten, President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

President's Report

- President Allbritten welcomed the newest Board member, Danny Nix, Jr.
- President Allbritten presented service plaques to outgoing Board members Sankey E. "Eddie" Webb, III and Eric Loche.
- President Allbritten gave an overview of the Aviation and Power Plant workforce program. FSW is asking for \$2.4 million from the Governor's initiative, as well as appropriations from our legislative delegation.
- Three weeks ago an agreement was signed with Lorenzo de Medici in Italy. Dr. Eileen DeLuca has just returned from doing the same in Nicaragua.
- 100% of School of Education graduates (19) for this year have job contracts.
- FSW and USF-Tampa signed an MOU Honors matriculation agreement. Our Honors students can transfer automatically to the Honors program there. Other additional enhanced articulation agreements are being considered for the future.
- Secretary of Education Betsy DeVos and Congressman Francis Rooney visited FSW earlier in the week and spent time with Health Professions and with two students each from our two Collegiate High Schools. Later in the evening, Dr. Allbritten attended a reception for Secretary DeVos at Congressman Rooney's home.

- The School of Education tied for the top state college overall in the Department of Education's 2017 Annual Program Performance Reports. It also tied for third for overall state colleges and universities combined with FSW ranking 3.4 out of a possible 4.0.
- Dr. Larry Miller's study on early childhood elementary education is gaining national attention. FSW plans to transition from providing childcare to the creation of a Center for Kindergarten Readiness. It will educate and address the critical shortfall gaps identified in Dr. Miller's study through research and dissemination of findings. Dean Miller is also seeking funding for a collegiate high school on the Collier campus.
- Dr. Allbritten attended the SACS annual convention in Dallas, TX in early December where Dr. Jeff Stewart, Dr. Eileen DeLuca, and Professor Joseph Van Gaalen were presenters. Dr. Gina Doeble served as a reviewer.
- Dr. Allbritten served as a Math Pathways panelist at Commissioner Pam Stewart's convening in Orlando on November 17.
- The FSW's men's basketball team is currently undefeated at 10-0 and ranks #10 in the nation. Our women's basketball team is currently 8-3 and ranks #22 in the United States.
- Hugh Thimlar, basketball coach for 30 years, was honored with a Foundation scholarship drive which will benefit FSW students. Over 100 people attended, including former athletes and several NBA players.
- At the Suncoast Arena:
 - Chicago performed October 29.
 - A BUC BASH is scheduled for January 17 at 4:00 p.m.
 - Steve Martin and Martin Short will perform January 18.
- Dr. Allbritten gave an overview of damages from Hurricane Irma. 54 students dropped out of FSW due to Hurricane Irma.
- Since 2014, FSW has earned \$60,600 in wellness incentive funds from the Florida College System Risk Management Consortium. There has been an 8% decrease in insurance premiums due to Human Resources wellness initiatives.
- Jody Hendry, longtime education supporter, passed away on November 11, 2017 and will be honored on Tuesday, December 12 at a drop-in reception for family and friends. Mrs. Hendry served on the College's Board of Trustees from 1974 to 1988. She served as President of the Foundation from 1975 to 1991, and took its endowment of \$34.25 to \$7.5 million. Mrs. Hendry was honored for her work by the naming of an academic building – Jody Sharp Hendry Hall.
- Dr. Allbritten presented a date change for the June 26, 2018 Board of Trustees meeting to June 28, 2017, with the Trustees present agreeing to this change.

Vote to Take Action On

Agenda Item 1. Approval of Minutes (a) New Member Orientation Meeting, (b) Regular Meeting and, (c) Charter School Governing Board Meeting September 26, 2017

MOTION by Braxton Rhone, seconded by Marjorie Starnes-Bilotti, to approve the minutes, as presented. Approved unanimously.

Academic Affairs & Student Services Committee Report

Vote to Take Action On

Agenda Item 2. Course Deletions

MOTION by Brian Chapman, Jr., seconded by Braxton Rhone, to approve the course deletions as aligned with State Statute, as presented. Approved unanimously.

Business Affairs & Facilities Committee Report

Vote to Take Action On

Agenda Item 3. Pre-Qualified General Contractors

MOTION by Braxton Rhone, seconded by Bruce Laishley, to approve the list of 31 pre-qualified contractors and to authorize the administration to provide certification of the status for calendar year 2018, as presented.

Agenda Item 4. Continuing Services Engineering Firms

MOTION by Braxton Rhone, seconded by Danny Nix, Jr., to approve rank ordering of engineering firms, and to authorize the administration to award a contract(s) for projects less than (total project) \$2,000,000.00 that would commence on 1/1/18 for 2 years with an option to renew for 2 additional 1 year periods, as presented. Approved unanimously.

Agenda Item 5. Removal of College Property from Inventory

MOTION by Braxton Rhone, seconded by Chris Vernon, to remove College property from inventory, as presented. Approved unanimously.

Agenda Item 6. FSW Foundation, Inc. – Certificate of Compliance

Agenda Item 7. FSW Foundation, Inc. – Direct-Support Organizations Audit Review Checklist

Agenda Item 8. FSW Foundation, Inc. – Audited Financial Report of FY Ended March 31, 2017

Agenda Item 16. (Information Only) FSW Foundation, Inc. – IRS Exemption Forms 1023 & 990

MOTION by Braxton Rhone, seconded by Bruce Laishley, to approve Agenda Items 6-8, as presented, with Item 16 for information only. Approved unanimously.

Agenda Item 9. FSW Financing Corporation – Certificate of Compliance

Agenda Item 10. FSW Financing Corp. – Direct-Support Organizations Audit Review Checklist

Agenda Item 11. FSW Financing Corp. – Audited Financial Report of FY Ended March 31, 2017

Agenda Item 19. FSW Financing Corp., Inc. – Exemption Form 1023 & IRS Exemption Form 990

MOTION by Braxton Rhone, seconded by Danny Nix, Jr., to approve Agenda Items 9-11, as presented, with Item 19 for information only. Approved unanimously.

Mr. Vernon requested an annual update presentation on the two Direct-Support Organizations. Dr. Allbritten suggested the April meeting for this to occur.

Agenda Item 11(a). **WALK-ON ITEM** – Parking and Road Improvements on the Thomas Edison Campus

MOTION by Braxton Rhone, seconded by Marjorie Starnes-Bilotti, to authorize the administration to contract with Wright Construction for parking and road improvements on the Thomas Edison campus, and to authorize the President to approve the form of the final contract and to execute a contract within the approved project budget, as presented. Approved unanimously.

Consent Agenda

Agenda Item 12. Financial Services Consent Budget Amendments

Agenda Item 13. Approval of Personnel Actions

MOTION by Braxton Rhone, seconded by Danny Nix, Jr., to approve the Consent Budget Amendments and Personnel Actions, as presented. Approved unanimously.

Information Only

Agenda Item 14. FSW Foundation, Inc. – Financial Statements as of June 30, 2017

Agenda Item 15. FSW Foundation, Inc. – Financial Statements as of September 30, 2017

Agenda Item 17. FSW Financing Corp., Inc. – Financial Statements as of June 30, 2017

Agenda Item 18. FSW Financing Corp., Inc. – Financial Statements as of Sept. 30, 2017

Agenda Item 19. FSW State College Monthly Financial Report

These items were presented for information only.

Institutional Advancement & Policy Committee Report

Vote to Take Action On

Agenda Item 21. Adoption of New District Board of Trustees Policy 6Hx6:1.10 (Emergency Operations)

This item was tabled until Spring when a new policy with Presidential authority changes will be presented.

Agenda Item 22. Approval of an Amendment to District Board of Trustees Policy 6Hx6:4.10 (Delinquent Accounts)

MOTION by Brian Chapman, Jr., seconded by Chris Vernon, to approve an amendment to District Board of Trustees Policy 6Hx6:4.10, as presented.

MOTION TO AMEND by Chris Vernon, seconded by Brian Chapman, Jr. to state that the Vice President, Administrative Services will give a report on the progress of write-offs and collections at the February 2019 Board meeting. Approved unanimously.

Agenda Item 23. **WALK-ON ITEM** – Approval of the Julia Rush Gift Agreement

MOTION by Chris Vernon, seconded by Danny Nix, Jr., to approve the Julia Rush Gift Agreement, as presented. Approved unanimously.

Old Business – None

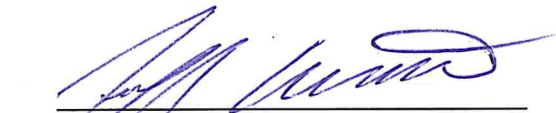
New Business – None

President's Comments – None

Board Members' Comments – None

Adjournment

The meeting was adjourned at 4:25 p.m.



Dr. Jeffery S. Allbritten
College President



Tristan Chapman, Chair
District Board of Trustees

February 27, 2018



Minutes
Florida SouthWestern State College
Charter Schools Governing Board
Charlotte Campus – O-117
December 7, 2017

Call to Order

The District Board of Trustees of Florida SouthWestern State College reconvened and met as the Charter Schools Governing Board in regular session in Punta Gorda, Florida on 12/7/17 at 4:30 p.m. with the meeting called to order by Tristan Chapman, Chair.

Present

Tristan Chapman, Chair
Braxton Rhone, Vice Chair
Brian Chapman, Jr.
Bruce Laishley
Danny Nix, Jr.
Marjorie Starnes-Bilotti
Chris Vernon

Others

Dr. Jeff Allbritten, President
June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board – None

Old Business – None

New Business – None

Other Business

Consent Agenda

Agenda Item 1. Collegiate High Schools Consent Agenda Budget Amendments
Agenda Item 2. Lee Campus Audited Financial Statements for FY Ended June 30, 2017
Agenda Item 3. Charlotte Campus Audited Financial Statements-FY Ended June 30, 2017

MOTION by Braxton Rhone, seconded by Bruce Laishley, to approve the Consent Agenda Items 1 – 3, as presented. Approved unanimously.

Information Only

Agenda Item 4. Collegiate High Schools Monthly Financial Report

The Collegiate High Schools Monthly Financial Report was presented for information only.

President's Comments

- President Allbritten recognized Dr. Larry Miller and Principal Brian Botts for attending the meeting via videoconferencing to the Thomas Edison campus.
- President Allbritten noted that the Julia Rush agenda item was the result of several years of work, and he thanked Mark Lupe, General Counsel, and Dr. Lou Traina and Susie DeSantis of the FSW Foundation, Inc.
- President Allbritten reminded the Board that Bruce Lashley was hosting a social gathering immediately following the meeting.


Board Members' Comments

Adjournment

The meeting adjourned at 4:35 p.m.



Dr. Jeffery S. Allbritten
College President



Tristan Chapman, Chair
District Board of Trustees

February 27, 2018