

DATE: January 25, 2018

TO: Dr. Jeff Stewart, Provost and Vice President for Academic Affairs

FROM: Dr. Tom Smith, Discipline Chair, Music

RE: MVJ 12xx and 10xx Course Description

This Memo is a "request permission" to change already submitted and approved MVJ 10xx courses' credit hours, contact hours (faculty load) and course descriptions for the 2018-2019 catalog year.

In the MVJ 10xx courses listed below: credit hours should be increased from 1 to 2 credits; faculty load from .5 to 1; and per SCNS instructions, course descriptions should be changed/amended to include the specific instrument within the course description. The corrected course description should read: Private instruction in freshman level jazz instruments designed to equip the student for continued study leading to greater proficiency in jazz [insert appropriate instrument].

MVJ 1010 Pre-Principal Jazz Piano

MVJ 1011 Pre-Principal Jazz Voice

MVJ 1012 Pre-Principal Jazz Violin

MVJ 1013 Pre-Principal Jazz Guitar

MVJ 1014 Pre-Principal Jazz Bass

MVJ 1015 Pre-Principal Jazz Flute

MVJ 1016 Pre-Principal Jazz Saxophone

MVJ 1017 Pre-Principal Jazz Trumpet

MVJ 1018 Pre-Principal Jazz Trombone

MVJ 1019 Pre-Principal Jazz Percussion

Your approval for this request will align these courses with the state guidelines prior to the publication of the 2018-2019 catalog.

Cc: Deborah Teed, Dean, DoAHSS

May R. Myers 2/8/18