Curriculum Committee

FLORIDA SOUTHWESTERN STATE COLLEGE

Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	AS Accounting Technology, CCC Accounting Technology Management
Proposed by (faculty only)	William Van Glabek
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/9/2017
Current course prefix, number, and title	ACG 2450, Accounting Software Applications

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	N/A – this is a reduction in number of prerequisites.
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: (ACG 1001 OR ACG 2021) and (CGS 1000 or CGS 1100) To: ACG 1001 OR ACG 2021
Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	

Change to credit type	

Change to course description (provide below)
ACG 2450 - Accounting Software Applications 3 credits Prerequisites: ACG 1001 or ACG 2021 This course is intended for students desiring a working knowledge of computerized accounting using software commonly used in business. The course covers the five major systems commonly found in computerized accounting environments - general ledger, depreciation, accounts receivable, accounts payable, and payroll.

Change to general topic outline (type in entire new outline below)
No change to general topic outline as seen below: • Design and create an accounting information system for a new organization • Record transactions • Generate and analyze reports such as sales, banking, purchasing, inventory, and payroll • Generate complete financial statements

Change to Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives
A. General Education Competencies and Course Outcomes 1. Integral *General Education Competency or competencies*:   2. Supplemental *General Education Competency or competencies*: **B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for ....** Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B. **C. Other Course Objectives/Standards**

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
No discussion needed as there is no impact on other programs.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Word processing, spreadsheet, and database formatting and structure learned in CGS 1000 or CGS 1100 are not applicable to ACG 2450.

Section IV, Important Dates and Endorsements Required

VPAA: Revised 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
William Van Glabek, Leroy Bugger

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	**Signature**	**Date**
Dr. Thomas Rath		
Provost	**Signature**	**Date**
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bugger	11/9/2017
Academic Dean or Associate Vice President	Dr. Thomas Rath	11/9/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

🗹 Approve   ☐ Do not approve

Curriculum Committee Chair Signature   Date

12/6/17

☒ Approve   ☐ Do not approve   (ACG2450)

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Provost Signature

12/11/17

Date