



Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
April 18, 2017
1:30 – 2:45 p.m.
Lee Campus, Room I-225
Minutes

The Business Affairs & Facilities Committee met in Lee County, Florida, on April 18, 2017 at 1:30 p.m. in I-225.

Present: Chris Vernon
Eric Loche
Gina Doeble

Others Present: Toby Discenza
Susan Bronstein
Kathleen Porter
Jana Sabo
Justine Lewis, Recorder

Absent: Sankey "Eddie" Webb, III

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

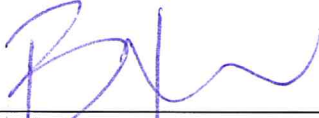
1. Approval of Minutes for Business Affairs & Facilities Committee, February 28, 2017.
Motion by Chris Vernon, seconded by Eric Loche to approve the minutes of February 28, 2017. Approved unanimously.
2. 2016-17 Equity Update Report.
Jana Sabo presented the 2016-17 Equity Update Report which is based on the statistics from the Department of Education for FSW employees and students. She indicated that they have career fairs and other things in place for continued improvement. This item will be presented at the April 18, 2017 Board of Trustees meeting.
3. Financial Services Budget Amendments – information item.
Toby Discenza presented the Financial Services *consent* budget amendments.

4. Personnel *Consent* Agenda Actions.
Susan Bronstein presented the Personnel *Consent* Agenda Actions indicating that there was nothing unusual. This item will be presented at the April 18, 2017 Board of Trustees meeting.
5. 2017-2018 Faculty Contract Recommendations – *Consent* item.
Susan Bronstein presented the 2017-18 Faculty Contract Recommendations as renewal of annual and continuous contracts with nothing unusual. This item will be presented at the April 18, 2017 Board of Trustees meeting.
6. 2017-2018 Non-Administrative Contract Recommendations – *Consent* item.
Susan Bronstein presented the 2017-18 Non-Administrative Contract Recommendations as renewal of annual and continuous contracts with nothing unusual. This item will be presented at the April 18, 2017 Board of Trustees meeting.
7. 2017-18 Administrative Contract Recommendations – *Consent* item.
Susan Bronstein presented the 2017-18 Administrative Contract Recommendations indicating that there was nothing unusual. This item will be presented at the April 18, 2017 Board of Trustees meeting.
8. 2017-18 Executive Contract Recommendations – *Consent* item.
Susan Bronstein presented the 2017-18 Executive Contract Recommendations indicating that there was nothing unusual and no fiscal impact. This item will be presented at the April 18, 2017 Board of Trustees meeting.
9. FSW State College Monthly Financial Report – information item.
Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track.
10. Accept the Fire, Safety, Sanitation & Casualty Inspection Report as required by SREF and Administrative Rule 69A-58.004.
Gina Doeble presented the annual Fire, Safety, and Sanitation & Casualty Inspection Report for Board approval indicating that the inspection went well. Discussion was held. This item will be presented at the April 18, 2017 Board of Trustees meeting.
11. Foundation 3rd Qtr. Financial Statements & Investment Report – information item.
Kathleen Porter presented the review of the Foundation 3rd Qtr. Financial Statements & Investment Report.

12. Financing Corp. 3rd Qtr. Financial Statements & Investment Report – information item.
Kathleen Porter presented the review of the Financing Corporation 3rd Qtr. Financial Statements & Investment Report.
13. Collegiate High Schools Monthly Financial Report – information item.
Toby Discenza presented the Collegiate High Schools Monthly Financial Report which compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.
14. Approval of FSW Collegiate Consent Budget Amendments.
Toby Discenza presented the FSW Collegiate Consent Budget Amendments. This item will be presented at the April 18, 2017 Board of Trustees meeting

Discussion was held.

The meeting was adjourned at 2:10 p.m.



Member
District Board of Trustees

BCU/EMF

12/7/17

Date