



Minutes  
Florida SouthWestern State College  
District Board of Trustees  
Lee Campus – I-223  
September 26, 2017  
3:00 p.m.

**Call to Order**

The District Board of Trustees of Florida SouthWestern State College met in regular session in Fort Myers, Florida on 09/26/17 at 3 p.m. with the meeting called to order by Brian Chapman, Jr., Chair.

Present

Brian Chapman, Jr., Chair  
Tristan Chapman, Vice Chair  
Bruce Laishley  
Eric Loche  
Braxton Rhone  
Marjorie Starnes-Bilotti  
Chris Vernon

Absent

Julia Perry

Others

Dr. Jeff Allbritten, President  
June Hollingshead, Recorder

**Pledge to Flag**

**Introduction of Guests and Public Comment – None**

Vote to Take Action On

Agenda Item 1. Approval of Minutes Retreat and Regular Meeting June 27, 2017

MOTION by Tristan Chapman, seconded by Eric Loche, to approve the minutes of the retreat and regular meeting on June 27, 2017, as presented. Approved unanimously.

Agenda Item 2. Election of District Board of Trustees Officers for 2017-2018

MOTION by Chris Vernon, seconded by Marjorie Starnes-Bilotti, to elect Tristan Chapman to serve as Chair and Braxton Rhone to serve as Vice Chair of the District Board of Trustees for 2017-2018. Following agreement to serve, the item was approved unanimously.

**Welcome – Bruce Laishley**

**Board Member Remarks**

Chair Chapman welcomed Mr. Laishley to the Board, and Board members echoed his regards.

***President's Report***

- President Allbritten presented Brian Chapman, Jr. with a plaque for his service as Chair.
- Dr. Allbritten shared a handout with the Board, *Preparation and Aftermath – Hurricane Irma Timeline*, outlining the College response to the hurricane along with updates by FSW Facilities, Information Technology, and others. He praised those who responded so quickly during the 7-day period that the College was closed.
- The first concert at the Arena is scheduled for October 29, featuring the band Chicago, and highlights the multi-use potential of the facility.

**Academic Affairs & Student Services Committee Report**

Vote to Take Action On

Agenda Item 3. Approval of Textbook Affordability Report

MOTION by Marjorie Starnes-Bilotti, seconded by Brian Chapman, Jr., to approve the Textbook Affordability Report, as presented. Approved unanimously.

**Business Affairs & Facilities Committee Report**

Vote to Take Action On

Agenda Item 4. Approval of Refinancing of the Residence Hall

MOTION by Braxton Rhone, seconded by Marjorie Starnes-Bilotti, to approve the resolution which provides approval for refinancing by the Florida SouthWestern State College Finance Corporation of the residence hall revenue bonds and which also includes approval of the Support Agreement, Lockbox Agreement, and provides an effective date, as presented. Approved unanimously.

Agenda Item 5. Approval to Award Contract for Custodial and Grounds Maintenance Services for Florida SouthWestern State College

MOTION by Braxton Rhone, seconded by Brian Chapman, Jr., to approve entering into a 5-year contract for the purpose of providing custodial and ground services college-wide with GCA Education Services, Inc., the top ranked firm, as presented. Approved unanimously.

Agenda Item 6. Approval of Rank of Architectural Firms and Authorizing the Administration to Award Contracts for Continuing Services for Projects Less Than (Total Project) \$2,000,000.00

MOTION by Braxton Rhone, seconded by Marjorie Starnes-Bilotti, to approve the rank ordering of six architectural firms and authorizing the Administration to award a contract(s) for continuing services for projects less than (total project) \$2,000,000.00 that would commence on November 1, 2017 for 2 years with an option to renew for (2) additional 1-year periods, as presented. Approved unanimously.

Consent Agenda

Agenda Item 7. Approval of Personnel Actions

MOTION by Eric Loche, seconded by Braxton Rhone, to approve the personnel actions, as presented. Approved unanimously.

Information Only

Agenda Item 8. Florida SouthWestern State College Monthly Financial Report

The Monthly Financial Report was presented for information only.

**Institutional Advancement & Policy Committee Report**

Vote to Take Action On

Agenda Item 9. PUBLIC HEARING. Approval of an Amendment to Board Rule 6Hx6:2.06 – Duty Day Calendar

MOTION by Braxton Rhone, seconded by Chris Vernon, to approve an amendment to *Board Policy 6Hx6:2.06 – Duty Day Calendar* which would align it with current practice and with the state statute defining state holidays by removing Good Friday and Christmas Eve as non-duty days and adding Veterans Day as a non-duty day. Approved unanimously.

Agenda Item 10. Approval of Adoption of Board Rule 6Hx6:2.14 – College Name, Marks, & Seal

MOTION by Eric Loche, seconded by Chris Vernon, to approve the adoption of *Board Policy 6Hx6:2.14 – College Name, Marks, and Seal* which provides the legal basis for the development of a College licensing process to ensure that the College marks (name, logos, restricted images, or other identifiers) are used appropriately, as presented. Approved unanimously.

**END PUBLIC HEARING** – The Chairman declared the public hearing ended.

**Old Business** – None

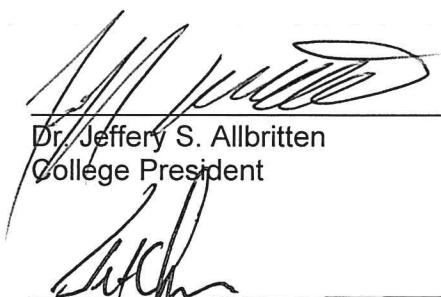
**New Business** – None


Professional Development – None

**President's Comments** – None

**Board Members' Comments** – Mr. Vernon suggested that as Board members leave their service on the Board they should assist in the training of their replacements.

**Adjournment** – The Board adjourned as the FSW State College Board of Trustees at 3:40 p.m. and immediately reconvened as the FSW State College Charter School Governing Board.

  
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Dr. Jeffery S. Allbritten  
College President

  
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Tristan Chapman, Chair  
District Board of Trustees

11/4/17 12/7/17



Minutes  
Florida SouthWestern State College  
Charter Schools Governing Board  
Lee Campus – I-223  
September 26, 2017

**Call to Order**

The District Board of Trustees of Florida SouthWestern State College reconvened and met as the Charter Schools Governing Board in regular session in Fort Myers, Florida on 09/26/17 at 3:40 p.m. with the meeting called to order by Tristan Chapman, Chair.

Present

Tristan Chapman, Chair  
Braxton Rhone, Vice Chair  
Brian Chapman, Jr.  
Bruce Laishley  
Eric Loche  
Marjorie Starnes-Bilotti  
Chris Vernon

Absent

Julia Perry

Others

Dr. Jeff Allbritten, President  
June Hollingshead, Recorder

**Introduction of Guests and Public Comment – None**

**Reports to the Charter Schools Governing Board – None**

**Old Business – None**

**New Business – None**

**Other Business**

Information Only

Agenda Item 1. Collegiate High Schools' Monthly Financial Report  
Agenda Item 2. Irma-Related Changes to the Collegiate High School Calendar

These items were presented for information only.

**President's Comments**

- Dr. Allbritten noted that season #2 of basketball returns to the Arena on November 1, 2017, with a big kick-off event being planned.
- Dr. Peel will complete committee assignments before the November 14 Board meeting.

**Board Members' Comments**

**Adjournment**

The meeting was adjourned at 3:55 p.m.



Dr. Jeffery S. Allbritten  
College President



Tristan Chapman, Chair  
District Board of Trustees

~~11/14/17~~

12/7/17