

December 1, 2017

1:30 PM

Lee AA-177, Charlotte E-105,
Collier G-109, Hendry/Glades A-106

CHAIR	Dr. Mary Myers
VICE CHAIR	Professor Arenthia Herren

INFORMATION ITEM	
TYPE OF PROPOSAL	
PRESENTER	Professor Frank Dowd, Professor Cindy Campbell
COURSE: LIS2004	Effective Date: N/A
Summary:	
The college librarians would like to present the updated course outcomes to the committee.	

COMMITTEE BUSINESS	Second Read Proposal		
PRESENTER	Dr. Mary Myers		
Modify Curriculum Handbook Wording for Second Read Motions			
Summary of proposed changes:			
Current Language:			
Action items will receive two readings ideally at sequential meetings unless a motion is made and approved to forego the second reading.			
Proposed Language:			
A committee member may move to require a second reading on any proposal. A proposal granted a second reading will be heard at the next committee meeting. If the proposal is accepted at the subsequent meeting, the catalog effective date will be the date of the month in which the proposal was first heard.			
If a motion is not made for a second reading, the proposal is eligible for a vote at that time.			
A proposal needing significant corrections such as incorrect course listings or changes to prerequisites, will automatically be scheduled for a second reading with the corrections at the next committee meeting. If the proposal is accepted at the subsequent meeting, the catalog effective date will be the date of the month in which the proposal was first heard.			
Minor corrections such as grammatical mistakes that are noticed during the second reading may be corrected leaving the proposal eligible for a vote			
ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	1 (Second Read of November Proposal 9)		
TYPE OF PROPOSAL	Change of Program or Certificate		
PRESENTER	Professor Don Ransford		
General Education Changes – AA Degree		Effective Date: Fall, 2018	
Summary of proposed changes:			
(1) Three credit hours of flexibility among the categories of Humanities, Social Sciences, Mathematics and Natural Sciences (2) A distinction between General Education requirements for ALL programs at FSW and General Education requirements for the Associate in Arts (A.A.) program (3) A shift of courses between Category A and Category B of the Social Sciences category to primarily distinguish Behavioral Sciences from Civics			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	2 (Second Read of November Proposal 10)		
TYPE OF PROPOSAL	Change of Program or Certificate		
PRESENTER	Professor Don Ransford		
General Education Changes – AS and Baccalaureate Degrees		Effective Date: Fall, 2018	
Summary of proposed changes:			
(1) Three credit hours of flexibility among the five categories for General Education (2) Flexibility of how the oral communication requirement is to be met in programs outside of the Associate in Arts (A.A.) program (3) A distinction between General Education requirements for ALL programs at FSW and General Education requirements for the Associate in Arts (A.A.) program (4) A shift of courses between Category A and Category B of the Social Sciences category to primarily distinguish Behavioral Sciences from Civics			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	3 (Withdrawn from November – Proposal 11)		
TYPE OF PROPOSAL	Change of Program or Certificate		
PRESENTER	Professor Susan Torres – SHP		
RN-BSN Catalog Change – General Education Requirements		Effective Date: Fall, 2018	
Summary of proposed changes:			
The proposed changes in General Education courses for the RN to BSN Program will assist in meeting the 120 credit degree requirements by eliminating excess credits and costs to the students. Catalog changes are included in the proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	4		
TYPE OF PROPOSAL	Change of Program or Certificate		
PRESENTER	Professor Sindee Karpel – SHP		
Cardiopulmonary Sciences, BS– General Education Requirements		Effective Date: Fall, 2018	
Summary of proposed changes:			
Clarified the total General Education requirements for the specialized AS to BS degree completion for Cardiopulmonary Sciences requires a total of 40 credits to meet State Common Prerequisites for this specialized degree program.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	5		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Professor Jean Newberry – SHP		
COURSE: RET 4034 Problems in Patient Management		Effective Date: Fall, 2018	
Summary of proposed changes:			
The prerequisite for this course was changed to specify the RRT credential because the content builds upon clinical expertise that is unique to Respiratory Therapists. The general topic outline was revised to reflect the topics in critical care management. Lastly, the general education competencies were added to reflect the current FSW CREATE model.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	6		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Professor Jean Newberry – SHP		
COURSE: RET 2264 Advanced Mechanical Ventilation	Effective Date: Fall, 2018		
Summary of proposed changes:			
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	7		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Professor Jean Newberry – SHP		
COURSE: RET 2264L Advanced Mechanical Ventilation Laboratory	Effective Date: Fall, 2018		
Summary of proposed changes:			
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	8		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Professor Jean Newberry – SHP		
COURSE: RET 2295 Pulmonary Studies	Effective Date: Fall, 2018		
Summary of proposed changes:			
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	9		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Professor Jean Newberry – SHP		
COURSE: RET 2875L Clinical Practicum III	Effective Date: Fall, 2018		
Summary of proposed changes:			
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	10		
TYPE OF PROPOSAL	Discontinuation of Program, Certificate, or Course		
PRESENTER	Professor Marius Coman, SPAS		
PHY1007 – Physics for the Health Sciences	Effective Date: Fall, 2018		
Summary of proposed changes:			
PHY1007 and PHY1007L will be combined into PHY1007C. This will align the course with the Health Sciences curriculum, which now requires three credits of PHY coursework, instead of four.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	11		
TYPE OF PROPOSAL	Discontinuation of Program, Certificate, or Course		
PRESENTER	Professor Marius Coman, SPAS		
PHY1007L – Physics for the Health Sciences Lab	Effective Date: Fall, 2018		
Summary of proposed changes:			
PHY1007 and PHY1007L will be combined into PHY1007C. This will align the course with the Health Sciences curriculum, which now requires three credits of PHY coursework, instead of four.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	12			
Type of proposal	New Course			
Presenter	Professor Marius Coman, SPAS			
PHY1007C – Physics for the Health Sciences	Effective Date: Fall, 2018			
Summary of proposed changes:				
This new 3 credit course will align with the Health Sciences curriculum, which now requires three credits of PHY coursework, instead of four.				
CURRICULUM ACTION				
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/>	Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	13			
Type of proposal	Change of Program or Certificate			
Presenter	Professor Marius Coman, SPAS			
Catalog Changes	Effective Date: Fall, 2018			
Summary of proposed changes:				
Update the catalog for the changes in the Sciences program: BSC1050, PHY1007, PHY1007L, and PHY1007C.				
CURRICULUM ACTION				
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/>	Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	14			
TYPE OF PROPOSAL	Change of Course			
PRESENTER	Leroy Bugger, SoBT			
COURSE: ACG 2450, Accounting Software Applications	Effective Date: Fall, 2018			
Summary of proposed changes:				
Change Prerequisites From: (ACG 1001 OR ACG 2021) and (CGS 1000 or CGS 1100) To: ACG 1001 OR ACG 2021				
CURRICULUM ACTION				
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/>	Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	15		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Leroy Bugger, SoBT		
COURSE: ACG 3113 Intermediate Accounting II	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	16		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Leroy Bugger, SoBT		
COURSE: COP 2949- Computer Programming Internship II	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	17		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Leroy Bugger, SoBT		
COURSE: ISM 4153 – Enterprise Information Systems	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	18		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Leroy Bugger, SoBT		
COURSE: ISM 4220 – Distributed Information Systems	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	19		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Leroy Bugger, SoBT		
COURSE: MAR 1949 Marketing Internship I	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	20		
TYPE OF PROPOSAL	Change of Program or Certificate		
PRESENTER	Leroy Bugger, SoBT		
COURSE: MAR 2141 International Marketing and Business Practices	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	21		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Leroy Bugger, SoBT		
COURSE: MAR 2949 Marketing Internship II	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course Retention proposal.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	22		
TYPE OF PROPOSAL	New Program or Certificate		
PRESENTER	Leroy Bugger, SoBT		
CCC Risk Management & Insurance Management	Effective Date: Fall, 2018		
Summary of proposed changes:			
The Florida Department of Education (FDE), Florida Department of Financial Regulation (FDFR), and the Florida Association of Insurance Agents (FAIA) have identified a workforce need for insurance agents. These parties are seeking partnerships with State Colleges in Florida. Upon successful completion of the program the Florida Department of Financial Regulation will waive the examination requirement for 215, 440, 2044 insurance licenses for the State of Florida. The FSW SoBT Advisory Board endorsed the addition of the certificate.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	23		
TYPE OF PROPOSAL	New Course		
PRESENTER	Leroy Bugger, SoBT		
Course: HOS1010 Introduction to Horticulture	Effective Date: Fall, 2018		
Summary of proposed changes:			
This course is in part being proposed to determine the demand and need for agricultural and horticultural-related offerings and programs in Hendy/Glades counties, especially in horticultural and agricultural college credit certificates and a possible AS degree. This was discussed with the dean and chair of Pure and Applied Sciences.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	24		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: DIG2080C Digital Video with Sound	Effective Date: Fall, 2018		
Summary of proposed changes:			
From: Nothing To: Successful completion of DIG2205C, Basic Video Editing, with a grade of C or better.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	25		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUH2018 Jazz History	Effective Date: Fall, 2018		
Summary of proposed changes:			
Include this course as an Additional Humanities General Education Course.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	26		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUM2604C Multi Track Mixdown	Effective Date: Fall, 2018		
Summary of proposed changes:			
From: Nothing To: Successful completion of MUM2601C, Basic Audio Recording I, with a grade of C or better.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	27		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN1100 Pep Band and Drumline	Effective Date: Fall, 2018		
Summary of proposed changes:			
Provides performance experiences with the FSW Pep Band and Drumline. Open to any student by audition.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	28		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN2004 Commercial Music Ensemble	Effective Date: Fall, 2018		
Summary of proposed changes:			
This course is the study and performance of ensemble music as it is applied in a recording studio setting. Open to any student by audition.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	29		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN2490 New Music Ensemble	Effective Date: Fall, 2018		
Summary of proposed changes:			
This course is the study and performance of music for various combinations of instruments. Permission of instructor.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	30		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN2704 Rock Ensemble		Effective Date: Fall, 2018	
Summary of proposed changes:			
Students are required to compose or arrange two compositions for the ensemble. Auditions are required.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	31		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUT1112 Music Theory II		Effective Date: Fall, 2018	
Summary of proposed changes:			
Course topic outline components were not descriptive of course level sequence. This correctly aligns the topics between Music Theory II, III and IV			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	32		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUT1116 Music Theory III		Effective Date: Fall, 2018	
Summary of proposed changes:			
Course topic outline components were not descriptive of course level sequence. This correctly aligns the topics between Music Theory II, III and IV			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	33		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUT1117 Music Theory IV	Effective Date: Fall, 2018		
Summary of proposed changes:			
Course topic outline components were not descriptive of course level sequence. This correctly aligns the topics between Music Theory II, III and IV			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	34		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUS1010 Recital Attendance	Effective Date: Fall, 2018		
Summary of proposed changes:			
This course requires attendance and participation in student seminars, master classes and recitals of the applied music courses. This course can be taken a maximum of six (6) times.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	35		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVB 10xx, 12xx, 13xx, 22xx and 23xx	Effective Date: Fall, 2018		
Summary of proposed changes:			
The corequisite course MUS1010 has been added to the MVB series of courses.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	36		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVW 10xx, 12xx, 13xx, 22xx and 23xx	Effective Date: Fall, 2018		
Summary of proposed changes:			
The corequisite course MUS1010 has been added to the MVW series of courses.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	37		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVS 10xx, 12xx, 13xx, 22xx and 23xx	Effective Date: Fall, 2018		
Summary of proposed changes:			
The corequisite course MUS1010 has been added to the MVS series of courses.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	38		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVV 10xx, 12xx, 13xx, 22xx and 23xx	Effective Date: Fall, 2018		
Summary of proposed changes:			
The corequisite course MUS1010 has been added to the MVV series of courses.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	39		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVP 10xx, 12xx, 13xx, 22xx and 23xx	Effective Date: Fall, 2018		
Summary of proposed changes:			
The corequisite course MUS1010 has been added to the MVP series of courses.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	40		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVK 10xx, 12xx, 13xx, 22xx and 23xx	Effective Date: Fall, 2018		
Summary of proposed changes:			
The corequisite course MUS1010 has been added to the MVK series of courses.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	41		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1010 Pre – Principal Jazz Piano	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	42		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1011 Pre – Principal Jazz Voice	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	43		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1012 Pre – Principal Jazz Violin	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	44		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1013 Pre – Principal Jazz Guitar	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	45		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1014 Pre – Principal Jazz Bass	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	46		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1015 Pre – Principal Jazz Flute	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	47		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1016 Pre – Principal Jazz Saxophone	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	48		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1017 Pre – Principal Jazz Trumpet	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	49		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1018 Pre – Principal Jazz Trombone	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	50		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1019 Pre – Principal Jazz Percussion	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to gain additional skill sets that will be needed in upper division courses at colleges and universities.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	51		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1210 – Secondary Jazz Piano	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	52		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1211 – Jazz Voice	Effective Date: Fall, 2018		
Summary of proposed changes:			
Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	53		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1212 – Jazz Violin	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	54		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1213 – Jazz Guitar	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	55		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1214 – Jazz Bass	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	56		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1215 – Jazz Flute	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	57		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1216 – Jazz Saxophone	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	58		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1217 – Jazz Trumpet	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	59		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1218 – Jazz Trombone	Effective Date: Fall, 2018		
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate. through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	60		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ1219 – Jazz Percussion		Effective Date: Fall, 2018	
Summary of proposed changes:			
The jazz courses will allow students to perform on multiple instruments (doubling). Future music educators (K-12) must be able to demonstrate, through modeling, jazz techniques and styles for their students.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	61		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN1480 Guitar Ensemble I		Effective Date: Fall, 2018	
Summary of proposed changes:			
This allows students to concentrate on specialize literature for guitar ensemble. By permission of instructor.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	62		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN2480 Guitar Ensemble II		Effective Date: Fall, 2018	
Summary of proposed changes:			
This allows students to concentrate on specialize literature for guitar ensemble. By permission of instructor.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	63		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN1481 Jazz Guitar Ensemble I	Effective Date: Fall, 2018		
Summary of proposed changes:			
This allows students to concentrate on specialize literature for jazz guitar ensemble. By permission of instructor.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	64		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUN2481 Jazz Guitar Ensemble II	Effective Date: Fall, 2018		
Summary of proposed changes:			
This allows students to concentrate on specialize literature for jazz guitar ensemble. By permission of instructor.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	65		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVV2121 Classic Voice II	Effective Date: Fall, 2018		
Summary of proposed changes:			
Retain course in catalog (5 year update).			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	66		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MUM2600C – Basic Audio Recording I	Effective Date: Fall, 2018		
Summary of proposed changes:			
Adds MUS2360 as a prerequisite course (students may obtain a prerequisite override to take both courses concurrently.)			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	67		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: DIG2251C Digital Audio Recording	Effective Date: Fall, 2018		
Summary of proposed changes:			
Adds MUS2360 as a prerequisite course (students may obtain a prerequisite override to take both courses concurrently.)			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	68		
TYPE OF PROPOSAL	Change of Course		
PRESENTER	Thomas Smith, SAHSS		
Course: DIG2205C Basic Video Editing	Effective Date: Fall, 2018		
Summary of proposed changes:			
Adds MUS2360 as a prerequisite course (students may obtain a prerequisite override to take both courses concurrently.)			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

ACTION ITEM	69		
TYPE OF PROPOSAL	New Course		
PRESENTER	Thomas Smith, SAHSS		
Course: MVJ2110 Jazz Piano for Non-Pianists	Effective Date: Fall, 2018		
Summary of proposed changes:			
This allows students to gain jazz skills for upper level classes at a college or university. By audition and permission of instructor.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Withdrawn

Change of Program or Certificate Proposal

Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.

School or Division	
Program or Certificate	Associate in Arts (A.A.) for Transfer Program
Proposed by (faculty only)	Faculty of the General Education Advisory Council
Presenter (faculty only)	Professor Don Ransford, Chair of GEAC
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/13/2017

Section I, Proposed Changes

Change of School, Division, or Department	List new school, division, or department
Change to program or certificate name	List new program or certificate name
List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.	
List below, any changes to the General Education requirements. Include course titles and credits if applicable.	
(1) Three credit hours of flexibility among the categories of Humanities, Social Sciences, Mathematics and Natural Sciences (2) A distinction between General Education requirements for ALL programs at FSW and General Education requirements for the Associate in Arts (A.A.) program (3) A shift of courses between Category A and Category B of the Social Sciences category to primarily distinguish Behavioral Sciences from Civics	

List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.	
List changes to program or certificate Core requirements	
List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.	
List changes to program or certificate Elective requirements	
List below, any other changes to the program or certificate requirements.	
List other changes	
Change to program length (credits or clock hours to complete)	From: To:

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section II, Justification for proposal

Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.

Provide justification (below) for each change on this proposed curriculum action.
<p>The proposed changes are in response to proposals submitted to the Curriculum Committee in the 2016 – 2017 academic year requesting changes to general education requirements in baccalaureate programs. This action made the General Education Advisory Council (GEAC) aware that a review of the College’s General Education program was worthwhile. A series of meetings of the GEAC along with faculty representation from Baccalaureate programs concluded with the proposed changes being presented here. The changes allow for some flexibility in how General Education requirements are met as well as providing a clear distinction between General Education requirements for ALL students at FSW and General Education requirements for students in the Associate in Arts (A.A.) program. In addition, since changes were already being proposed in the layout of the General Education required courses, the Social Sciences faculty requested that the courses listed within the categories for Social Sciences be shifted so that one category is primarily Behavioral Sciences and the other is courses related to Civics.</p>

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Rebecca Harris, Myra Walters, Wendy Chase, Erik Fay, Brian Page, Bill VanGlabek, Kelly Roy, Sindee Karpel, Amy Trogan, Joyce Rollins, Jennifer Patterson, Marty Jenner

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception to start date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Type name here	
Academic Dean or Associate Vice President	Dr. Eileen DeLuca	10/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Change of Program or Certificate Proposal

Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.

School or Division	
Program or Certificate	General Education for Associate and Baccalaureate Programs
Proposed by (faculty only)	Faculty of the General Education Advisory Council
Presenter (faculty only)	Professor Don Ransford, Chair of GEAC
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/13/2017

Section I, Proposed Changes

Change of School, Division, or Department	List new school, division, or department
Change to program or certificate name	List new program or certificate name
List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.	
List changes to program or certificate prerequisites	
List below, any changes to the General Education requirements. Include course titles and credits if applicable.	
(1) Three credit hours of flexibility among the five categories for General Education (2) Flexibility of how the oral communication requirement is to be met in programs outside of the Associate in Arts (A.A.) program (3) A distinction between General Education requirements for ALL programs at FSW and General Education requirements for the Associate in Arts (A.A.) program (4) A shift of courses between Category A and Category B of the Social Sciences category to primarily distinguish Behavioral Sciences from Civics	

List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.	
List changes to program or certificate Core requirements	
List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.	
List changes to program or certificate Elective requirements	
List below, any other changes to the program or certificate requirements.	
List other changes	
Change to program length (credits or clock hours to complete)	From: To:

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section II, Justification for proposal

Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.

Provide justification (below) for each change on this proposed curriculum action.
The proposed changes are in response to proposals submitted to the Curriculum Committee in the 2016 – 2017 academic year requesting changes to general education requirements in baccalaureate programs. This action made the General Education Advisory Council (GEAC) aware that a review of the College’s General Education program was worthwhile. A series of meetings of the GEAC along with faculty representation from Baccalaureate programs concluded with the proposed changes being presented here. The changes allow for some flexibility in how General Education requirements are met as well as providing a clear distinction between General Education requirements for ALL students at FSW and General Education requirements for students in the Associate in Arts (A.A.) program. In addition, since changes were already being proposed in the layout of the General Education required courses, the Social Sciences faculty requested that the courses listed within the categories for Social Sciences be shifted so that one category is primarily Behavioral Sciences and the other is courses related to Civics.

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Rebecca Harris, Myra Walters, Wendy Chase, Erik Fay, Brian Page, Bill VanGlabek, Kelly Roy, Sindee Karpel, Amy Trogan, Joyce Rollins, Jennifer Patterson, Marty Jenner

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception to start date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Type name here	
Academic Dean or Associate Vice President	Dr. Eileen DeLuca	10/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Change of Program or Certificate Proposal

Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.

School or Division	School of Health Professions
Program or Certificate	RN to BSN Program
Proposed by (faculty only)	Martha Jenner, Susan Torres, Margaret Kruger, Catherine Bogar, Shawn Steiner
Presenter (faculty only)	Susan Torres
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/16/2017

Section I, Proposed Changes

Change of School, Division, or Department	N/A
Change to program or certificate name	N/A
List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.	
N/A	
List below, any changes to the General Education requirements. Include course titles and credits if applicable.	
List changes to program or certificate General Education requirements	
List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.	
List changes to program or certificate Core requirements	

List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.	
Award 30 career articulation credits for the active, valid, unrestricted, and unencumbered registered nurse license in Florida.	
List below, any other changes to the program or certificate requirements.	
List other changes	
Change to program length (credits or clock hours to complete)	From: To:

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section II, Justification for proposal

Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.

Provide justification (below) for each change on this proposed curriculum action.
The award of 30 career articulation credits for possession of the Florida Registered Nurse license is aligned with the recognition of the requisite knowledge inherent in successful passing of the NCLEX licensure examination for all registered nurses in the United States. An active, valid, unrestricted, and unencumbered registered nurse license in Florida is currently required for admission to the program. Polk State College is currently using this award within the Florida State College system RN to BSN programs. This facilitates admission to the program and the students meeting the program requirements. This is supported by SACCOCS position statement on transfer of credit. http://www.sacscoc.org/pdf/081705/transfer%20credit.pdf

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Martha Jenner, Susan Torres, Margaret Kruger, Catherine Bogar, Shawn Steiner

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception to start date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Bobby Holbrook	10/16/2017
Academic Dean or Associate Vice President	Deborah Selman	10/16/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Change of Program or Certificate Proposal

Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.

School or Division	School of Health Professions
Program or Certificate	Cardiopulmonary Sciences, BS
Proposed by (faculty only)	Sindee Karpel, Heather O’Connell, Raymond Lenius, Leslie Yaniga, Jean Newberry, Leslie Yaniga, Jeff Davis, Dr. Jeff Elsberry
Presenter (faculty only)	Sindee Karpel
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017

Section I, Proposed Changes

Change of School, Division, or Department	N/A
Change to program or certificate name	N/A
List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.	
No Changes to program Prerequisites.	
List below, any changes to the General Education requirements. Include course titles and credits if applicable.	

<p>Clarified the total General Education requirements for the specialized AS to BS degree completion for Cardiopulmonary Sciences requires a total of 40 credits to meet State Common Prerequisites for this specialized degree program.</p> <p>Communications: changed from 9 to 6 credits, removed Oral Communications</p> <p>Math: added statement that Statistics is strongly recommended</p> <p>Humanities: changed from 6 to 3-6 credits to allow one combined core/writing intensive course (3 credits) <u>or</u> one core (3 credits) and one writing intensive (3 credits) course.</p> <p>Social Sciences: changed from 9 to 6 credits, removed additional Social Sciences course</p> <p>Natural Sciences: changed from 16 to 19 credits required to include Physics with Laboratory (FSW AS degree students), added General Education Chemistry with Laboratory as an alternative science as approved in the 2017-18 State Common Prerequisites.</p>	
<p>List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.</p>	
<p>No Changes to the Lower Division Core requirements, 45 RESP CARE/46 CVT credits required</p> <p>No Changes to the Upper Division Core requirements, 33 credits required</p> <p>Editorial correction only: Added “3 credits” after last course: Any 3000 or 4000 level course with a HSA or HSC prefix 3 credits</p>	
<p>List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.</p>	
<p>Updated with State Common Prerequisites courses and explained that Physics with Laboratory (3 credits) remains part of the FSW AS degrees but is <u>not a requirement for transfer students</u>. Transfer students may use other lower or upper division college credits in lieu of Physics with Laboratory.</p> <p>Added Electives 1-2 credit hours (lower or upper division) to meet the total 120 credit approved program length.</p>	
<p>List below, any other changes to the program or certificate requirements.</p>	
<p>None.</p>	
<p>Change to program length (credits or clock hours to complete)</p>	<p>Program length adjusted from current overage of 128/127 credit hours to the state approved program length of 120 credit hours. This will allow compliance with the approved degree as well as decrease students’ time and cost to degree completion. This aligns the degree with state initiatives to avoid credit creep and to maintain baccalaureate degrees at 120 credits.</p>

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee. See attached.

Section II, Justification for proposal

Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks. Please find 2017-18 State Common Prerequisites and applicable/referenced State Rules attached.

Provide justification (below) for each change on this proposed curriculum action.
Adjusting the FSW General Education requirements brings the degree into compliance with the state approved program length while still meeting the state rules for General Education: at least 36 credits, one course from each of the five subject areas [6A-14.0303, 6A-14.030(2), 6A-10.024(2a-b)(6b-c)], Gordon rule two English courses, two Math courses, two Writing Intensive courses [6A-10.030], and state approved program length [6A-14.030(4) and 6A-6.0571], and transfer of the <u>associate in science</u> degree into a <u>related</u> bachelor's degree [6A-14.030(4)].

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Sindee Karpel, Heather O'Connell, Raymond Lenius, Leslie Yaniga, Jean Newberry, Leslie Yaniga, Jeff Davis, Dr. Jeff Elsberry

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date

Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Sindee Karpel, Faculty Department Chair, BS-CPS Program Dr. Jeff Elsberry, Associate Dean, Cardiopulmonary Sciences and Emergency Services Programs	11/13/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Cardiopulmonary Sciences, BS

The Bachelor of Science in Cardiopulmonary Sciences (BS-CPS) Program is designed for cardiovascular technologists and respiratory care professionals who want to advance their education. On this foundation of skill, the Program will result in additional growth for professionals within the specialized area of Cardiopulmonary Sciences.

The Program will provide cardiopulmonary professionals with a well-rounded general education in the arts and sciences as well as an advanced understanding in the Cardiopulmonary Sciences. The Program provides career advancement for entry-level health profession practitioners. Students will develop management and leadership skills and gain a broader-based knowledge of healthcare delivery skills. The Program offers a diverse population of students with innovative educational experiences and opportunities to meet the healthcare needs of the community they serve. The Program provides a career and educational pathway for cardiovascular technologists and respiratory care professionals who have earned an Associate of Science degree in a related area or who hold comparable certification and licensure to treat patients.

Program Highlights

The Program includes courses in professional issues, advanced pharmacology, diagnosis and intervention, patient management, research, legal and ethical aspects of healthcare, pathophysiology, leadership, and community health. Courses are offered in a blend of online and traditional formats to accommodate students' various schedules and learning preferences. Students may select from an array of electives to complement their learning. Courses are offered for full-time and part-time students. The Program also provides an excellent basis for continued formal education at the graduate level in the medical, public health, and education disciplines.

Career Opportunities

Cardiopulmonary professionals will be able to further promote the expansion of services in their communities, such as diagnosis and treatment of cardiopulmonary and sleep disorders, health promotion and disease prevention, patient education, pulmonary rehabilitation, disease-specific case management, and life support outside of the intensive care unit. Changes in health care policy, regulation, and reimbursements have required professionals to adopt these expanded roles, work more independently in settings across the continuum of care, and collaborate as partners on the healthcare delivery team.

Admission Requirements

1. Applicants must apply to the Bachelor Degree Program and be accepted to Florida SouthWestern State College. Official transcripts from all previously attended colleges or universities must be sent directly to the Office of the Registrar.
2. Applicants must have a minimum cumulative grade point average of 2.0 on a 4.0 scale. Applicants must possess licensure, certification, or registration from the profession in which the applicant is practicing. Applicants must hold one of the following credentials:
 - Registered Respiratory Therapist (RRT) from the National Board for Respiratory Care

- Registered Cardiovascular Invasive Specialist (RCIS) or other registry level credentials from Cardiovascular Credentialing International
 - Registered Diagnostic Cardiac Sonographer (RDCS) from the American Registry of Diagnostic Medical Sonographers.
3. Applicants must have earned either:
- An Associate in Science (AS) degree in either Cardiovascular Technology or Respiratory Care from any college or university accredited by a regional accrediting association as defined by State Board of Education rule, with a minimum of 60 credit hours earned. Current AS students are encouraged to apply for admission during the term in which they will complete their AS degree program/receive their required licensure.
- OR**
- A minimum of 60 credit hours, with all General Education and Electives met, may apply for admission. Students must possess licensure, certification, or registration from the profession in which the applicant is practicing as noted above.

General Education

Each state university and Florida College System institution shall establish a general education curriculum, which shall require thirty-six (36) semester hours of communication, mathematics, social sciences, humanities, and natural sciences for students working toward an associate in arts or baccalaureate degree.

After a state university or Florida College System institution has published its general education curriculum, the integrity of that curriculum shall be recognized by the other public postsecondary institutions. Once a student has been certified by such an institution on the official transcript as having completed satisfactorily its prescribed general education curriculum, regardless of whether the associate in arts degree is conferred, no other public postsecondary institution to which he or she may transfer shall require any further such general education courses.

If a student does not complete the general education curriculum prior to transfer, the general education requirement becomes the responsibility of the new institution, consistent with Section 1007.24, F.S.

Students who have completed a General Education curriculum from a college or university outside the State of Florida will be reviewed on a case-by-case basis to determine which courses will meet the Florida SouthWestern State College 36-hour General Education Requirements. Students must have earned equivalent credit hours in each of the five General Education areas: communication, mathematics, social sciences, humanities, and natural sciences.

Transient Student Enrollment in Upper Division Coursework

Transient students must obtain prior approval to enroll in Upper Division Cardiopulmonary Sciences Core coursework. Transient students are currently enrolled college students who register for courses at another institution on a temporary basis (e.g., university students attending summer semester at a state college). To take courses at another institution, students must receive

approval from their home institution. The application will initiate your request and be routed to the appropriate personnel. Students initiate this process using Florida Virtual Campus at www.FloridaShines.org.

Priority Application Deadlines

Fall Semester Start - Application due by **August 1**

Spring Semester Start - Application due by **December 1**

Summer Semester Start - Application due by **April 1**

Graduation Requirements

1. Students must satisfactorily complete 120 credit hours as outlined in the Cardiopulmonary Sciences BS Program of Study.
2. To satisfy residency requirements, a minimum of 15 credit hours of Upper Division Cardiopulmonary Sciences Core coursework must be completed at Florida SouthWestern State College and a minimum of 30 total credit hours at Florida SouthWestern State College.
3. Students must achieve a cumulative grade point average of 2.0 or higher.
4. Students must earn a grade of "C" or better in all Upper Division Cardiopulmonary Sciences Core coursework.
5. Students must complete the General Education Core and General Education Electives coursework, including assessment of General Education outcomes that are required by the College. Transfer courses will be reviewed for equivalency.
6. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

Foreign Language Competency Requirements

- 2 years of the same High School Foreign Language, or
- Documented foreign language proficiency through testing, or
- 2 semesters of the same College Level Foreign Language (level II proficiency), or
- Level II proficiency- this criterion occurs when a student has completed the second course of a sequence of college foreign language without completing the first course. For example, if a student has successfully completed a college-level Spanish II but not Spanish I, then the student has met the Foreign Language Competency requirement.

Cardiopulmonary Sciences, BS Degree Program of Study (120 Credits)

Degree Overview:

AS General Education: 31 credits

BS General Education remaining requirements: 9 credits

AS Lower Division Core: 45 (AS Respiratory Care) or 46 (AS Cardiovascular Tech) credits

BS Upper Division Core: 33 credits

Electives to meet degree total: 1-2 credits

Total Degree: 120 credits

GENERAL EDUCATION CATEGORIES: 40 credits required

Communications Category: 6 Credits Required

ENC 1101 Composition I 3 credits

ENC 1102 Composition II 3 credits

Humanities Category: 3-6* Credits Required

Core Humanities General Education course 3 credits

Writing intensive Humanities course, must pass with a "C" or better 3 credits

*The Humanities requirement may be satisfied with one Humanities course (3 credits) that is both Core and Writing Intensive. Or, the Humanities requirement may be satisfied with two Humanities courses, one Core Humanities (3 credits) and one Writing Intensive Humanities (3 credits).

Social Sciences Category: 6 Credits Required

Core Social Sciences General Education course 3 credits

Writing intensive Social Sciences course, must pass with a "C" or better 3 credits

Mathematics Category: 6 Credits Required

Core Mathematics General Education course 3 credits

Any Mathematics General Education course 3 credits (Statistics strongly recommended)

Natural Sciences Category: 19 Credits Required to meet General Education **and** *State Common Prerequisites Manual*

BSC 1005 General Biology 3 credits **and** BSC 1005L - General Biology Lab 1 credit
or BSC 1005C General Biology 4 credits **or**

BSC 1010 Biological Science I 3 credits **and** BSC 1010L Biological Science I Laboratory 1 credit **or** General Education Chemistry with Laboratory 4 credits

BSC 1085C Anatomy and Physiology I 4 credits **or** BSC 1093C Anatomy and Physiology I 4 credits

BSC 1086C Anatomy and Physiology II 4 credits **or** BSC 1094C Anatomy and Physiology II 4 credits

MCB 2010C Microbiology 4 credits

General Education Physics with Laboratory* **or** Any additional college credits 3 credits

*Physics with Laboratory is required in the FSW AS Cardiovascular Technology and Respiratory Care degree programs but is *not required* for transfer students in the BS Cardiopulmonary Sciences program who did not have the course in their curriculum. See current *State Common Prerequisites Manual*.

AS, LOWER DIVISION CORE REQUIREMENTS: 45-46 credits required

AS, Respiratory Care, 45 credits

AS, Cardiovascular Technology, 46 credits

BS, UPPER DIVISION CORE REQUIREMENTS: 33 credits required

HSC 4159 Advanced Medical Pharmacology 3 credits

HSC 4555 Pathophysiologic Mechanisms 3 credits

HSC 4652 Health Care Ethics 3 credits

RET 4050 Research Methods 3 credits

RET 4445 Cardiopulmonary Diagnostics 3 credits

RET 4505 Chest Medicine 3 credits

RET 4524 Education in Community and Acute Healthcare Environments 3 credits

RET 4536 Cardiopulmonary Rehabilitation 3 credits

RET 4715 Advanced Neonatal Medicine 3 credits

RET 4933 Selected Topics in Cardiopulmonary Sciences 3 credits

Select One of the Following Courses:

HSA 3113 Contemporary Issues in Health Care 3 credits

HSA 3430 Health Care Economics 3 credits

HSA 4184 Management Strategies of Healthcare Organizations 3 credits

MAN 3301 Human Resources Management 3 credits

RET 4034 Problems in Patient Management 3 credits

Any 3000 or 4000 level course with a HSA or HSC prefix 3 credits

ELECTIVES: 1-2 credit hours

*any lower or upper division college credit coursework

BS, CARDIOPULMONARY SCIENCES: 120 total credit hours

	CURRENT		PROPOSED	
	CVT	RESP	CVT	RESP
AS, General Education	31	31	31	31
AS, Lower Division Core	46	45	46	45
BS, Upper Division Core	33	33	33	33
BS, General Education				
English II	3	3	3	3
Math	3	3	3	3
Social Science WI	3	3	3	3
Humanities	3	3		
Speech	3	3		
Additional Social Science	3	3		
			1	2
Total BS Credits	128	127	120	120

GENERAL EDUCATION	CURRENT	PROPOSED
English I	3	3
Humanities Core+WI	3	3
Psychology/Sociology	3	3
Core Math	3	3
Anat & Physiol I+Lab	4	4
Anat & Physiol II+Lab	4	4
Chem+Lab or Biology+Lab	4	4
Micro+Lab	4	4
Physics+Lab or Any Credits	3	3
AS General Education	31	31
English II	3	3
Math	3	3
Social Science WI	3	3
Speech	3	
Humanities	3	
Additional Social Science	3	
BS General Education	18	9
Total General Education	49	40

Program: Cardiopulmonary Science
Offered At: FSWSC
FAMU
VC*

CIP: 51.0908
Track: 1
Program Length: 120 Cr. Hrs.
127
128

Revised Oct 2010
 FSWSC program is BAS in Cardiopulmonary Science.
 REVISED 10/23/13
 Technical course correction 8/4/14
 Revised October 2015

LOWER LEVEL COURSES

	Cr. Hrs.
_____ BSCX005/X005L	4
or- BSCX005C	4
or- BSCX010/X010L	4
or- BSCX010C	4
&_____ CHMXXXX/XXXXL	4
or- CHMXXXXC	4
or- BSCX093/X093L	4
or- BSCX093C	4
or- ZOOX733C	4
&_____ BSCX085C	4
or- BSCX085/X085L	4
or- BSCX094/X094L	4
&_____ BSCX094C	4
or- BSCX086/X086L	4
&- CGSX060 ⁽¹⁾	3
&_____ MCBX010/X010L	4
or- MCBX010C	4
or- MCBX020/X020L	4
or- PHAX751	4
or- MCBX004C	4
&_____ PHYX007/X007L ⁽¹⁾	4
or- PHY007C	4
or- PHYX053/X053L	4
or- PHYX053C	4
&_____ SPCX607 ⁽²⁾	3
or- SPCX050 ⁽²⁾	3
or- SPCX608 ⁽²⁾	3
or- SPCX017 ⁽²⁾	3
or- SPCX023 ⁽²⁾	3

(Please see notes in the following page)

(Continues from previous page)

FOR ALL MAJORS: Students are strongly encouraged to select required lower division electives that will enhance their general education coursework and that will support their intended baccalaureate degree program. Students should consult with an academic advisor in their major degree area.

NOTE: A grade of 'C' or higher is required for all common prerequisite courses.

- (1) Course not required at FSWSC and VC.
- (2) Course Not Required at FSWSC.
- * Limited Access.

6A-6.0571 Career and Technical Education and Adult General Education Standards and Industry-Driven Benchmarks.

(1) Section 1004.92, F.S., requires the Department of Education to develop program standards and industry-driven benchmarks for career and technical education and adult and community education programs. The criteria for qualification of individual courses for inclusion in the classification of secondary career education programs prescribed in Section 1011.80, F.S., or Workforce Development Education programs as prescribed in Section 1011.62, F.S., are annually adopted by the State Board and shall be published by the Commissioner in the documents titled, as follows:

“Agriculture, Food & Natural Resources,”

“Architecture & Construction,”

“Arts, A/V Technology & Communication,”

“Business, Management & Administration,”

“Education & Training,”

“Energy,”

“Finance,”

“Government & Public Administration,”

“Health Science,”

“Hospitality & Tourism,”

“Human Services,”

“Information Technology,”

“Law, Public Safety & Security,”

“Manufacturing,”

“Marketing, Sales & Service,”

“Engineering and Technology Education,”

“Transportation, Distribution & Logistics,” and “Additional CTE Programs/Courses,” all of which fall under the umbrella of the “Career and Technical Education Programs, Academic Year 2016-2017 Curriculum Frameworks by Career Cluster (<http://www.flrules.org/Gateway/reference.asp?No=Ref-06757>),” or in the document “Adult General Education Standards and Curriculum Frameworks 2016-2017 (<http://www.flrules.org/Gateway/reference.asp?No=Ref-06756>)”. These criteria are hereby incorporated by reference in this rule. Copies of these publications may be obtained from the Division of Career and Adult Education, Department of Education, The Turlington Building, 325 West Gaines Street, Tallahassee, FL 32399 or from the Department’s website at <http://www.fldoe.org/workforce/dwdframe> and http://www.fldoe.org/workforce/dwdframe/ad_frame.asp.

(2) Commissioner of Education waiver authority. The Commissioner of Education may approve a school’s waiver request submitted by a district school board to allow the school to substitute locally approved intended outcomes for State Board approved outcomes included in the documents titled as follows: “Agriculture, Food & Natural Resources,” “Architecture & Construction,” “Arts, A/V Technology & Communication,” “Business, Management & Administration,” “Education & Training,” “Energy,” “Finance,” “Government & Public Administration,” “Health Science,” “Hospitality & Tourism,” “Human Services,” “Information Technology,” “Law, Public Safety & Security,” “Manufacturing,” “Marketing, Sales & Service,” “Engineering and Technology Education,” “Transportation, Distribution & Logistics,” and “Additional CTE Programs/Courses,” all of which fall under the umbrella of the “Career and Technical Education Programs, Academic Year 2016-2017 Curriculum Frameworks by Career Cluster” and “Adult General Education Standards and Curriculum Frameworks 2016-2017,” provided that:

(a) The framework does not identify occupations requiring state or federal licensure, certification or registration;

(b) Locally approved outcomes specified for the state approved program adequately address the major concepts/content contained in the curriculum framework; and,

(c) The waiver request fulfills the provisions of Section 1001.10, F.S.

Rulemaking Authority 1004.92(2)(b)3. FS. Law Implemented 1004.92(2)(b)4. FS. History—New 10-30-78, Amended 10-23-79, 5-29-80, 7-9-81, 7-6-82, 5-29-83, 6-14-84, 7-10-85, Formerly 6A-6.571, Amended 7-9-86, 7-22-87, 8-30-88, 7-31-90, 7-31-91, 7-31-92, 7-31-93, 7-31-94, 4-30-96, 1-23-00, 7-21-08, 4-21-09, 5-3-10, 10-25-11, 6-18-12, 5-21-13, 5-18-14, 5-19-15, 6-23-16.

6A-10.030 Other Assessment Procedures for College-Level Communication and Computation Skills.

(1) In addition to assessments that may be adopted by the State Board of Education or Board of Governors to measure student achievement in college-level communication and computation skills, other assessment requirements shall be met by successful completion of coursework in English and mathematics. For the purposes of this rule, a grade of C or higher shall be considered successful completion.

(2) Prior to receipt of an Associate of Arts degree from a public Florida College System institution or university or prior to entry into the upper division of a public university or college, a student shall complete successfully the following:

(a) Six (6) semester hours of English coursework and six (6) semester hours of additional coursework in which the student is required to demonstrate college-level writing skills through multiple assignments. Each institution shall designate the courses that fulfill the writing requirements of this section. These course designations shall be submitted to the Statewide Course Numbering System. An institution to which a student transfers shall accept courses so designated by the sending institution as meeting the writing requirements outlined in this section.

(b) Six (6) semester hours of mathematics coursework at the level of college algebra or higher. For the purposes of this rule, applied logic, statistics and other such computation coursework which may not be placed within a mathematics department may be used to fulfill three (3) hours of the six (6) hours required by this section.

(c) Students awarded college credit in English based on their demonstration of writing skills through dual enrollment, advanced placement, or international baccalaureate instruction pursuant to Rule 6A-10.024, F.A.C., and students awarded college credit based on their demonstration of mathematics skills at the level of college algebra or higher through one (1) or more of the acceleration mechanisms in Rule 6A-10.024, F.A.C., shall be considered to have satisfied the requirements in subsection 6A-10.030(2), F.A.C., to the extent of the college credit awarded.

(3) Exemptions and Waivers. Any public Florida College System institution or university desiring to exempt its students from the requirements of subsection 6A-10.030(2), F.A.C., shall submit an alternative plan to the Department of Education. Upon approval of the plan by the Department, the plan shall be submitted to the State Board of Education or the Board of Governors as appropriate. Upon approval by the State Board of Education or the Board of Governors, said plan shall be deemed effective in lieu of the requirements of subsection 6A-10.030(2), F.A.C.

Rulemaking Authority 1001.02(1), (2)(n) FS. Law Implemented 1001.02 FS., Section 15, Chapter 87-212, Laws of Florida. History—New 1-11-82, Formerly 6A-10.30, Amended 6-8-88, 12-18-05.

6A-14.030 Postsecondary Instructional Unit Definitions and Awards in Florida College System Institutions.

Florida College System institutions are authorized to provide instruction and to confer degrees, certificates, and diplomas only as prescribed herein. Any Florida College System institution degree program, certificate, or diploma program shall be offered at the standard credit hour length, established and approved by the State Board of Education. The courses within the programs identified in the subsections below shall be submitted to the Division of Accountability, Research, and Measurement in the Department of Education.

(1) Definitions. The following definitions apply to instruction in postsecondary career centers operated by school districts and Florida College System institutions.

(a) Credit. Credit is a unit of measure assigned to courses or course equivalent learning. Credit is awarded if the learning activity it represents is part of, or preparatory for, an organized and specified program leading to a postsecondary certificate or degree. Credit is a device which indicates to the learner, to educational institutions, to employers, and to others how much of the program the learner has completed. The credit awarded may be independent of where the learning occurs. If a learning activity does not meet these requirements, credit shall not be awarded. The only types of postsecondary credit authorized are:

1. College credit. College credit is the type of credit assigned by Florida College System institutions to courses or course equivalent learning that is part of an organized and specified program leading to a baccalaureate, associate degree, certificate, or Applied Technology Diploma pursuant to the stipulations in subsections (2) through (9). One (1) college credit is based on the learning expected from the equivalent of fifteen (15) fifty-minute periods of classroom instruction; with credits for such activities as laboratory instruction, internships, and clinical experience determined by the institution based on the proportion of direct instruction to the laboratory exercise, internship hours, or clinical practice hours.

a. Lower division college credit. Lower division college credit is assigned to college credit courses offered to freshmen and sophomores (1,000 and 2,000 level courses).

b. Upper division college credit. Upper division college credit is assigned to college credit courses offered to juniors and seniors (3,000 and 4,000 level courses).

2. Clock Hour. A clock hour is the unit assigned to courses or course equivalent learning that is part of an organized and specified program leading to an Applied Technology Diploma or a Career and Technical Certificate pursuant to subsections (7) and (10). It applies to postsecondary adult career courses as defined in Section 1004.02(25), F.S. One (1) clock hour is based on the learning expected from the equivalent of thirty (30) hours of instruction.

3. Developmental credit. Developmental credit is the type of credit assigned by Florida College System institutions to courses that provide degree seeking students who wish to enroll in college credit courses with additional academic preparation determined to be needed pursuant to Rule 6A-10.0315, F.A.C. One (1) developmental credit is based on the learning expected from the equivalent of fifteen (15) fifty-minute periods of classroom instruction.

4. Institutional credit. Institutional credit is postsecondary credit that is competency-based. Institutional credit is not guaranteed to automatically transfer.

(b) Noncredit. Noncredit is a term indicating that credit, as defined herein, is not awarded. It applies to the instructional classifications of noncredit continuing education, adult general education, citizenship, recreational, community education, and community instructional services. The unit of measure is hours of instruction.

(2) Bachelor's degree. Each Florida College System institution is authorized to seek State Board of Education approval to provide programs of instruction consisting of upper division college credit courses to prepare for entry into employment, pursuant to Section 1007.33, F.S. The bachelor's degree shall be awarded upon satisfactory completion of a planned program of one hundred and twenty (120) college credits, unless otherwise approved by the State Board of Education, after demonstration of the attainment of predetermined and specified performance requirements. The bachelor's degree must include thirty-six (36) college credits of general education coursework and foreign language competence.

(3) Associate in arts degree. Each Florida College System institution shall provide the program of arts or general instruction consisting of lower division college credit courses. The associate in arts degree is a transfer degree and a basis for admission to a bachelor's degree. The associate in arts degree shall be awarded upon satisfactory completion of a planned program of sixty (60) college credits after demonstration of the attainment of predetermined and specified performance requirements. The associate in arts degree must include thirty-six (36) college credits of general education coursework.

(4) Associate in science degree. Each Florida College System institution is authorized to provide programs of career and technical instruction consisting of lower division college credit courses to prepare for entry into employment. **The associate in**

science degree is a transfer degree and a basis for admission to a related bachelor's degree. The associate in science degree shall be awarded upon satisfactory completion of a planned program of instruction comprised of the standard credit hour length established, after demonstration of the attainment of predetermined and specified performance requirements. The standard credit hour length of all associate in science degree programs as defined in Rule 6A-6.0571, F.A.C. The associate in science degree must include a minimum of fifteen (15) college credits of general education coursework.

(5) Associate in applied science degree. Each Florida College System institution is authorized to provide programs of career and technical instruction consisting of lower division college credit courses to prepare for entry into employment. The associate in applied science degree shall be awarded upon satisfactory completion of a planned program of instruction comprised of the standard credit hour length established, after demonstration of the attainment of predetermined and specified performance requirements. The standard credit hour length of all associate in applied science degree programs as defined in Rule 6A-6.0571, F.A.C. The associate in applied science degree must include a minimum of fifteen (15) college credits of general education coursework.

(6) A Technical Certificate (College Credit Certificate). Each Florida College System institution is authorized to provide programs of career and technical instruction consisting of less than sixty (60) college credits which are part of an associate in science degree or an associate in applied science degree program and prepare students for entry into employment. The standard credit hour length of all technical certificate programs as defined in Rule 6A-6.0571, F.A.C.

(7) An Applied Technology Diploma. Each Florida College System institution is authorized to provide programs of career and technical instruction that are part of an associate in science degree or an associate in applied science degree, that are less than sixty (60) credit hours, and leads to employment in a specific occupation. An applied technology diploma program may consist of either clock hours or college credit. The standard credit hour length of all applied technology diploma programs as defined in Rule 6A-6.0571, F.A.C.

(8) An Advanced Technical Certificate. Each Florida College System institution is authorized to provide programs of career and technical instruction consisting of nine (9) hours or more but less than forty-five (45) college credits of lower division and/or upper division courses. Florida College System institutions offering advanced technical certificates with upper division courses must be approved to offer baccalaureate programs containing those courses. An advanced technical certificate may be awarded to students who have already received an associate in science degree or an associate in applied science degree and are seeking an advanced specialized program of instruction to supplement their associate degree.

(9) Certificate of Professional Preparation. Each Florida College System institution is authorized to provide college-level professional instruction, consisting of not less than nine (9) and not more than thirty (30) college or institutional credits of courses and course equivalent modules to prepare baccalaureate degree holders for licensure, certification, credentialing, examinations, or other demonstrations of competency necessary for entry into professional occupations.

(10) Career and Technical Certificate. Each Florida College System institution is authorized to provide programs of career and technical instruction consisting of clock hour courses to prepare for entry into employment. Upon satisfactory completion of a planned program of instruction, after the demonstration of the attainment of predetermined and specified performance requirements, the career and technical certificate shall be awarded. The standard clock hour length of all career and technical certificate programs as defined in Rule 6A-6.0571, F.A.C.

(11) Continuing Workforce Education. Each Florida College System institution may provide noncredit continuing workforce education instruction tailored to individual needs and designed to improve job performance.

(12) High school diploma. Each Florida College System institution with responsibility for adult basic and adult secondary instruction, shall provide adult basic and adult secondary instruction as defined in Section 1004.02, F.S. Upon satisfactory completion of a planned high school program, after the demonstration of the attainment of predetermined and specified performance requirements, the high school diploma shall be awarded.

(13) Developmental instruction. Each Florida College System institution shall provide, according to the needs of its students, basic instruction to provide degree seeking students who wish to enroll in college credit courses with additional academic preparation determined to be needed pursuant to Rule 6A-10.0315, F.A.C. Satisfactory completion of such instruction shall be recognized by the award of units of measure called developmental credit.

(14) English for Academic Purposes. Each Florida College System institution is authorized to provide, according to the needs of its students, instruction that provides English Language Learners with essential language and academic preparation necessary to enroll in college credit instruction in Communications. Satisfactory completion of such instruction shall be recognized by the award of units of measure called institutional credit (0100-0400 series pursuant to the Statewide Course Numbering System EAP

taxonomy) or college credit (1500-1600 series pursuant to the Statewide Course Numbering System EAP taxonomy).

(15) Lifelong learning instruction. Each Florida College System institution shall provide noncredit instructional activities to address community social and economic issues related to health and human relations, government, parenting, consumer economics, and senior citizens.

(16) Recreational and leisure time instruction. Each Florida College System institution shall provide noncredit instructional activities to develop recreational or leisure time skills.

(17) These provisions shall not prevent Florida College System institutions from conferring honorary degrees, certificates, or diplomas, in accordance with the Florida College System board of trustees policy.

Rulemaking Authority 1001.02(1), (6)(c), (d), 1001.03(12), 1004.91, 1004.93 FS. Law Implemented 1001.02, 1001.03(12), 1004.02, 1004.91, 1004.93 FS. History—12-19-74, Formerly 6A-8.50, Amended 8-27-84, 8-29-85, Formerly 6A-14.30, Amended 5-14-91, 11-10-92, 5-2-95, 2-13-96, 12-30-99, 5-3-01, 7-20-04, 6-20-07, 3-25-13, 6-23-16, 6-20-17.

6A-14.0303 General Education Core Course Options.

(1) Prior to the award of an associate in arts or baccalaureate degree, first-time-in-college students entering a Florida College System institution in the **Fall Term, 2015, and thereafter** must complete **at least one (1) course from each of the general education subject areas listed** in this section.

(a) Communication:

1. ENC X101 English Composition I; or
2. Any student who successfully completes a course with an ENC prefix for which ENC X101 is an immediate prerequisite shall be considered to have completed the communication core.

(b) Humanities:

1. ARH X000 Art Appreciation;
2. HUM X020 Introduction to Humanities;
3. LIT X000 Introduction to Literature;
4. MUL X010 Music Literature/Music Appreciation;
5. PHI X010 Introduction to Philosophy; or
6. THE X000 Theatre Appreciation.

(c) Mathematics:

1. MAC X105 College Algebra;
2. MAC X311 Calculus I;
3. MGF X106 Liberal Arts Mathematics I;
4. MGF X107 Liberal Arts Mathematics II;
5. STA X023 Statistical Methods; or
6. Any student who successfully completes a mathematics course for which one (1) of the general education core course options in mathematics is an immediate prerequisite shall be considered to have completed the mathematics core.

(d) Natural Sciences:

1. AST X002 Descriptive Astronomy;
2. BSC X005 General Biology;
3. BSC X010 General Biology I;
4. BSC X085 Anatomy and Physiology I;
5. CHM X020 Chemistry for Liberal Studies;
6. CHM X045 General Chemistry I;
7. ESC X000 Introduction to Earth Science;
8. EVR X001 Introduction to Environmental Science;
9. PHY X020 Fundamentals of Physics;
10. PHY X048 General Physics with Calculus;
11. PHY X053 General Physics I; or
12. Any student who successfully completes a natural science course for which one (1) of the general education core course options in natural science is an immediate prerequisite shall be considered to have completed the natural science core.

(e) Social Sciences:

1. AMH X020 Introductory Survey Since 1877;
2. ANT X000 Introduction to Anthropology;
3. ECO X013 Principles of Macroeconomics;
4. POS X041 American Government;
5. PSY X012 Introduction to Psychology; or
6. SYG X000 Principles of Sociology.

(f) Each institution may apply its own course titles to the general education core course options.

(2) Institutions shall report to the Statewide Course Numbering System, established in Section 1007.24, F.S., all courses used to fulfill subject area core course options. Any course recommended to be added to the list of general education core course options from subsection (1) of this rule shall be reported to the Office of K-20 Articulation at <http://fldoe.org/articulation> for review.

(3) Institutions must recognize credit earned through an acceleration mechanism in Section 1007.27, F.S., as meeting the related general education core course requirement.

(4) Institutions may grant a substitution or modification to the courses listed above for eligible disabled students, subject to Rule 6A-10.041, F.A.C.

(5) The remaining courses and credits, in addition to the core course options, to fulfill the total 36-hour general education requirement are at the discretion of the Florida College System institution.

Rulemaking Authority 1001.02(1), (2)(n), (6)(d)3., 1007.25(3) FS. Law Implemented 1007.25(3) FS. History—New 5-18-14.

6A-10.024 Articulation Between and Among Universities, Florida Colleges, and School Districts.

It is the intent of the Board of Governors in regulation and the State Board of Education in rule to facilitate articulation and seamless integration of the education system by agreeing to the provisions of this articulation agreement, pursuant to Section 1007.23, F.S. The authority to adopt and amend this rule aligns with the Constitutional power given the Board of Governors for the state university system and the statutory authority given the State Board of Education for the district school boards, the Florida College System, and the Department of Education.

(1) Each state university board of trustees, Florida College System board of trustees, and district school board shall plan and adopt policies and procedures to provide articulated programs so that students can proceed toward their educational objectives as rapidly as their circumstances permit.

(2) General education.

(a) Each state university and Florida College System institution shall establish a general education curriculum, which shall require thirty-six (36) semester hours of communication, mathematics, social sciences, humanities, and natural sciences for students working toward an associate in arts or baccalaureate degree.

(b) After a state university or Florida College System institution has published its general education curriculum, the integrity of that curriculum shall be recognized by the other public postsecondary institutions. Once a student has been certified by such an institution on the official transcript as having completed satisfactorily its prescribed general education curriculum, regardless of whether the associate in arts degree is conferred, no other public postsecondary institution to which he or she may transfer shall require any further such general education courses.

(c) If a student does not complete the general education curriculum prior to transfer, the general education requirement becomes the responsibility of the new institution, consistent with Section 1007.24, F.S.

(3) Associate in Arts (A.A.) Degree. Every associate in arts graduate of a Florida College System institution shall be granted admission to the upper division of a public postsecondary institution consistent with Section 1007.23, F.S. Admission to the student's preferred public postsecondary institution or program is not guaranteed. The associate in arts degree is defined in subsection 6A-14.030(2), F.A.C., (The rule may be obtained from the Office of Articulation, Florida Department of Education, 325 West Gaines Street, Tallahassee, Florida 32399) which definition is incorporated by reference herein, and for purposes of this agreement, shall include:

(a) Completion of sixty (60) semester hours of college credit courses in an established program of study that includes a general education curriculum of thirty-six (36) semester hours of college credit in communication, mathematics, social sciences, humanities, and natural sciences and foreign language competence as described in Rule 6A-10.02412, F.A.C., (The rule may be obtained from the Office of Articulation, Florida Department of Education, 325 West Gaines Street, Tallahassee, Florida 32399) which is incorporated by reference herein. The sixty (60) semester hours that comprise a completed associate in arts degree shall be accepted in total upon transfer to an upper division program at another public postsecondary institution.

(b) Achievement of a cumulative grade point average of at least 2.0, provided that only the final grade received in courses repeated by the student shall be used in computing the average. The grade of "D" shall transfer and count toward the associate and baccalaureate degrees in the same way as "D" grades obtained by native students in the receiving public postsecondary institution. Whether courses with "D" grades in the major satisfy requirements in the major field may be decided by the receiving public postsecondary institution.

(c) Nothing herein shall prevent a postsecondary institution from denying admission or continued enrollment based on an applicant's past misconduct, both on or off campus, or when past actions have been found to disrupt or interfere with the orderly conduct, processes, functions or programs at any other postsecondary institution.

(4) Each student in an associate in arts program at a Florida College System institution must indicate a baccalaureate degree program at an institution of interest by the time the student earns thirty (30) semester hours. If the student indicates a program at a public postsecondary institution, the Florida College System institution in which the student is enrolled must inform the student of the common program prerequisites, pursuant to Section 1007.23(3), F.S.

(5) The award of additional credit after award of the associate in arts degree pursuant to Section 1007.25(9), F.S., does not exclude a student from the provision in subsection (3). However, students must maintain a cumulative grade point average of 2.0 or higher to qualify for guaranteed admission under subsection (3) of this rule.

(6) Associate in Science (A.S.) Degree. The associate in science degree is defined in subsection 6A-14.030(3), F.A.C. (The rule may be obtained from the Office of Articulation, Florida Department of Education, 325 West Gaines Street, Tallahassee,

Florida 32399), which definition is incorporated by reference herein (<http://www.flrules.org/Gateway/reference.asp?No=Ref-02357>), and for purposes of this agreement shall include:

(a) Completion of the minimum number of semester hours of college credit courses in an established program of study as required in subsection 6A-14.030(3), F.A.C.

(b) Completion of a minimum of fifteen (15) semester hours in the general education subject areas of communication, mathematics, social sciences, humanities, and natural sciences. English and mathematics courses must meet the requirements adopted by the State Board of Education in Rule 6A-10.030, F.A.C., and the Board of Governors Regulation 6.017. No physical education credit will be included in the general education block of credit.

(c) Courses taken as part of the associate in science degree to meet the general education requirements will transfer and apply toward the thirty-six (36) general education credit hours required for the baccalaureate degree. No additional general education credit hours can be required except to complete the total thirty-six (36) general education hours.

(d) Capstone Degree Articulation Agreement. A capstone agreement that is entered into by a specific public or private postsecondary institution provides for the acceptance of a specific associate in science degree from any Florida college and applies it as a block of credit toward a specified baccalaureate degree. The quality and content of the associate in science degree is respected as the technical component of the baccalaureate degree and the remainder of the program is designed to complete general education requirements and provide management skills to assist in job progression. Every associate in science degree graduate of a Florida College System institution program that articulates with a capstone degree program in a specific Florida public or private postsecondary institution shall be guaranteed admission to that program except for limited access programs and those requiring specific grades on particular courses for admission. All associate in science degree graduates who articulate under the capstone agreement shall be treated equally, regardless of the Florida College System institution from which they receive their degrees. The general education component of the associate in science degree shall be accepted in total as a portion of the general education requirement upon transfer to the capstone program in a specific Florida public or private postsecondary institution.

(e) Career Ladder Degree Articulation Agreement. The Career Ladder agreement integrates specific associate in science degree programs with identified baccalaureate degree programs statewide. Each associate in science degree program must meet specific requirements as prescribed in the agreement and public postsecondary institutions are required to honor the transfer of credit toward the specified baccalaureate degree. Graduates of a Florida College System institution associate in science degree program with an agreement that is documented and maintained by the Articulation Coordinating Committee shall be granted admission to a public postsecondary institution in the program designated to articulate with their degree, except for limited access programs and those requiring specific grades on particular courses for admission. Admission to the student's preferred public postsecondary institution is not guaranteed. Each State University System institution shall develop admissions criteria to ensure that associate in science degree students are evaluated on an equal basis with associate in arts degree graduates and native university students for admission into Career Ladder programs designated as limited access and those requiring specific grades on particular courses for admission.

(f) The statewide associate in science to baccalaureate degree program articulation agreements between public postsecondary institutions shall be documented and maintained by the Articulation Coordinating Committee. The Department of Education, in consultation with institutions, shall review periodically, as necessary, but no more than once a year, the provisions of the state articulation agreements and the prescribed curricula to ensure the continued effectiveness of the articulation between the A.S. and B.A./B.S. programs. Any recommendations for revisions to the state articulation agreements will be forwarded to the Articulation Coordinating Committee for review. The revisions may be approved after the Board of Governors and the State Board of Education make independent determinations that the recommended revisions are consistent with board policies.

(7) Applied Technology Diploma (A.T.D.). The A.T.D. consists of a course of study that is part of an associate in science (A.S.) or an associate in applied science degree (A.A.S.), is less than sixty (60) credit hours, is approximately fifty (50) percent of the technical component (non-general education), and leads to employment in a specific occupation. An A.T.D. program may consist of either clock hours or college credit.

(a) Students must have a high school diploma, a high school equivalency diploma, or a certificate of completion pursuant to Section 1003.433(2)(b), F.S.; to be admitted to an applied technology diploma program; home education students may be admitted pursuant to Section 1007.263, F.S. Within six (6) weeks of entry, students in applied technology diploma programs of 450 or more hours must be tested pursuant to Rule 6A-10.040, F.A.C., and, if below minimum standards for completion from the program as defined in the program standards document adopted in Rule 6A-6.0571, F.A.C., must receive remedial instruction. The minimum standards must be at least the equivalent of a score of ten (10) on all sections of any basic skills test approved in Rule 6A-10.040,

F.A.C. Students must successfully complete all remedial instruction before completing the A.T.D.

(b) Florida College System institutions may offer either college credit or clock hours toward the applied technology diploma. Career centers may offer only clock hours.

(c) All faculty providing instruction must have at least a baccalaureate degree or an associate degree with demonstrated competencies in the specific instructional program area as defined by the Southern Association of Colleges and Schools.

(d) The information related to the guaranteed transfer of credit between an applied technology diploma program and associate in science or an associate in applied science degree must be documented and maintained by the Articulation Coordinating Committee. The documentation shall include the following:

1. The total number of clock or credit hours within the program.
2. The associate in science or associate in applied science degree into which the applied technology diploma is guaranteed to transfer.
3. The number of college credit hours guaranteed to transfer.
4. An effective date.

(e) The transfer of the applied technology diploma to an associate in science or associate in applied science degree is guaranteed for a period of three (3) years following the date of the award of the applied technology diploma.

(f) Applied technology diploma students entering an associate degree program shall meet the admissions standards stipulated in Section 1007.263, F.S.. Additional admissions requirements for limited access programs may be established by the Florida College System institution board of trustees.

(8) Credit by examination.

(a) For examination programs listed in Section 1007.27, F.S., a list of examinations, minimum scores for guaranteed transfer credit, maximum credits guaranteed to transfer, and recommended course equivalents shall be maintained by the Articulation Coordinating Committee and reviewed annually. The list is incorporated in the document Articulation Coordinating Committee Credit-by-Examination Equivalencies, Effective March 2016, which is herein incorporated by reference and located at (<http://www.flrules.org/Gateway/reference.asp?No=Ref-06465>). The list may be requested from the Office of Articulation, Florida Department of Education, 325 West Gaines Street, Tallahassee, Florida 32399.

(b) Transfer of credit by examination is guaranteed for up to forty-five (45) credits, provided that credit was awarded in accordance with the Articulation Coordinating Committee's recommended minimum scores and course equivalents.

(c) Transfer of examination credit over forty-five (45) credits is at the discretion of the receiving institution.

(d) Credit by examination may not duplicate credit from previous successfully completed postsecondary courses or examinations. Credit by examination shall be included in institution grade forgiveness policies.

(e) No grades or grade points shall be assigned for credit by examination.

(f) For all Advanced Placement (AP), International Baccalaureate (IB), Advanced International Certificate of Education (AICE), and College-Level Examination Program (CLEP) examinations, credit must be awarded at a minimum in accordance with the credit-by-examinations equivalencies determined by the Articulation Coordinating Committee referenced in paragraph (8)(a) of this rule. The postsecondary institution shall determine the credit awarded for examinations completed prior to November 1, 2001, or examinations not included in the Articulation Coordinating Committee Credit-by-Examination Equivalencies.

(g) All credit by examination that is initially awarded based on Articulation Coordinating Committee (ACC) recommended minimum scores and maximum amount of credit is guaranteed to transfer and must be accepted by all public postsecondary institutions.

(h) Institutions may award credit for examinations that are not listed in this rule or that do not have recommended course equivalents, minimum scores, and maximum credits. Acceptance of transfer credit so awarded is at the discretion of the receiving institution.

(9) Limited access programs. Florida College System institution and state university transfer students shall have the same opportunity to enroll in baccalaureate limited access programs as native students. Baccalaureate limited access program selection and enrollment criteria shall be established and published in catalogs, counseling manuals, and other appropriate publications. A list of limited access programs shall be filed annually with the Articulation Coordinating Committee.

(10) A state university may accept non-associate in arts degree credit in transfer based on its evaluation of the applicability of the courses to the student's program at the university.

(11) State universities and Florida College System institutions shall publish with precision and clarity in their official catalogs

the admission, course, and prerequisite requirements of the institution, each unit of the institution, each program, and each specialization. Any applicable duration of requirements shall be specified. The university or college catalog in effect at the time of a student's initial collegiate enrollment shall govern upper division prerequisites in the same manner as for native students at the same institution, provided the student maintains continuous enrollment as defined in that catalog unless otherwise specified.

(12) The Department and all public universities, Florida College System institutions, and school districts shall maintain the electronic exchange of student transcripts and associated educational records, including acquisition of and access to test scores of students in the standard format established by the ACC.

(13) All postsecondary courses offered for college credit, clock hours, or developmental education credit as they are defined in Rule 6A-10.033, F.A.C. (The rule may be obtained from the Office of Articulation, Florida Department of Education, 325 West Gaines Street, Tallahassee, Florida 32399), which definitions are incorporated by reference herein, shall be entered in the statewide course numbering system. Each course shall be assigned a single prefix and a single identifying number in the course numbering system.

(14) When a student transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system, the receiving institution shall award credit for courses satisfactorily completed at the previous participating institutions when the courses are judged by the appropriate common course designation and numbering system faculty task forces to be academically equivalent to courses offered at the receiving institution including equivalency of faculty credentials regardless of the public or nonpublic control of the previous institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credit so awarded shall satisfy institutional requirements on the same basis as credits awarded to native students.

Rulemaking Authority 1001.02(2)(n), 1007.23(1), 1007.25, 1007.27 FS. Law Implemented 1007.01(2), 1001.64(8)(a), 1007.23, 1007.25, 1007.27 FS. History—New 5-5-75, Amended 10-7-75, 6-8-76, 8-22-77, 12-26-77, 3-28-78, 5-10-78, 7-2-79, 2-27-80, 5-27-81, 1-6-83, 4-5-83, 6-28-83, 1-9-85, Formerly 6A-10.24, Amended 8-4-86, 5-18-88, 5-29-90, 7-30-91, 10-4-93, 5-3-94, 1-2-95, 9-30-96, 6-15-98, 12-13-99, 8-14-00, 10-15-01, 9-22-03, 12-18-05, 12-23-14, 3-23-16.

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	BS Cardiopulmonary Sciences
Proposed by (faculty only)	Sindee Karpel, Heather O’Connell, Raymond Lenius, Leslie Yaniga, Jean Newberry, Leslie Yaniga, Dr. Jeff Elsberry
Presenter (faculty only)	Jean Newberry
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	RET 4034 Problems in Patient Management

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include “C” / lab course must include “L”	N/A
Provide justification for the proposed prerequisite(s).	This course is designed as a concentration for the students in the BS CPS degree who hold the RRT professional state license and interested students from the Respiratory Care community seeking an advanced course in critical care management.
Change to course title	NO CHANGE
Change of School, Division, or Department	NO CHANGE
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a “D”)	From: Admission into the BS Cardiopulmonary Sciences Program; and prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grade of "C" or better: ENC 1101, ENC 1102, and three semester hours of college level mathematics; or permission from the appropriate academic Dean To: Admission into the BS Cardiopulmonary Sciences Program, the RRT credential ; and prior

	to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grade of "C" or better: ENC 1101, ENC 1102 and three semester hours of college level mathematics; or permission from the program director.
Change to course co-requisites	NO CHANGE
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No N/A
Change to course credits or clock hours	NO CHANGE
Change to contact hours (faculty load)	NO CHANGE
Change to grade mode	NO CHANGE
Change to credit type	NO CHANGE
Change to course description (provide below)	
This course is designed to provide an understanding of patient management problems with in the intensive care environment. Students will focus primarily on assessment and treatment of the critically ill adult. This content comprises the single greatest emphasis for the NBRC Adult Critical Care Specialist credentialing exam for Respiratory Therapists.	

Change to general topic outline (type in entire new outline below)
<p>Topics to be covered include:</p> <ul style="list-style-type: none"> • Mechanical ventilator management; • Shock diagnosis and treatment; • End of life care; • ARDS management; • Pulmonary hypertension; • Diseases/disorders that effect the cardiopulmonary system. • Patient assessment • Airway management • Mobility in the ICU

Change to Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: **Evaluate**

Course Outcomes or Objectives Supporting the General Education Competency Selected:
The student will develop an advanced methodology to evaluate the adult patient in the critical care setting; this will include an assessment, management and treatment regime for the most common conditions.

2. Supplemental *General Education Competency or competencies*: **Think**

Course Outcomes or Objectives Supporting the General Education Competency Selected:
The student will develop the skills and knowledge to produce a personalized study guide as a preparatory exercise for the NBRC Adult Critical Care Specialist credentialing exam.

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change BS CPSC
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3-credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).	No N/A

*Not the same as Multiple Attempts or Grade Forgiveness	
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Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
The prerequisite for this course was changed to specify the RRT credential because the content builds upon clinical expertise that is unique to Respiratory Therapists. The general topic outline was revised to reflect the topics in critical care management. Lastly, the general education competencies were added to reflect the current FSW CREATE model.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Sindee Karpel, Heather O’Connell, Raymond Lenius, Leslie Yaniga, Jean Newberry, Leslie Yaniga, Dr. Jeff Elsberry

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	Respiratory Care
Proposed by (faculty only)	Jean Newberry
Presenter (faculty only)	Jean Newberry
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/6/2017
Current course prefix, number, and title	RET 2264 Advanced Mechanical Ventilation

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	NO CHANGE
Provide justification for the proposed prerequisite(s).	N/A
Change to course title	NO CHANGE
Change of School, Division, or Department	NO CHANGE
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	NO CHANGE
Change to course co-requisites	From: RET 2264L To: RET 2264L, RET 2875L, RET 2295, RET 2244
Provide justification for the proposed co-requisite(s).	The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Yes RET 2264L is a co-requisite for RET 2264
Change to course credits or clock hours	NO CHANGE

Change to contact hours (faculty load)	NO CHANGE
Change to grade mode	NO CHANGE
Change to credit type	NO CHANGE
Change to course description (provide below)	
NO CHANGE	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • NO CHANGE •

Change to Learning Outcomes: NO CHANGE

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No

Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A, courses are specific and restricted to Respiratory Care, AS degree program.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Jean Newberry, Heather O’Connell, Sindee Karpel

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Jean Newberry	11/1/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	11/6/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	Respiratory Care
Proposed by (faculty only)	Jean Newberry
Presenter (faculty only)	Jean Newberry
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/6/2017
Current course prefix, number, and title	RET 2264L Advanced Mechanical Ventilation Laboratory

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	NO CHANGE
Provide justification for the proposed prerequisite(s).	N/A
Change to course title	NO CHANGE
Change of School, Division, or Department	NO CHANGE
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	NO CHANGE
Change to course co-requisites	From: RET 2264 To: RET 2264, RET 2875L, RET 2295, RET 2244
Provide justification for the proposed co-requisite(s).	The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Yes RET 2264L is a co-requisite for RET 2264
Change to course credits or clock hours	NO CHANGE
Change to contact hours (faculty load)	NO CHANGE

Change to grade mode	NO CHANGE
Change to credit type	NO CHANGE
Change to course description (provide below)	
N/A	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • N/A •

Change to Learning Outcomes: N/A

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No

Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A, courses are specific and restricted to Respiratory Care, AS degree program.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Jean Newberry, Heather O’Connell, Sindee Karpel

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Jean Newberry	11/1/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	11/6/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	Respiratory Care
Proposed by (faculty only)	Jean Newberry
Presenter (faculty only)	Jean Newberry
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/6/2017
Current course prefix, number, and title	RET 2264L Advanced Mechanical Ventilation Laboratory

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	NO CHANGE
Provide justification for the proposed prerequisite(s).	N/A
Change to course title	NO CHANGE
Change of School, Division, or Department	NO CHANGE
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	NO CHANGE
Change to course co-requisites	From: RET 2264 To: RET 2264, RET 2875L, RET 2295, RET 2244
Provide justification for the proposed co-requisite(s).	The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Yes RET 2264L is a co-requisite for RET 2264
Change to course credits or clock hours	NO CHANGE
Change to contact hours (faculty load)	NO CHANGE

Change to grade mode	NO CHANGE
Change to credit type	NO CHANGE
Change to course description (provide below)	
N/A	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • N/A •

Change to Learning Outcomes: N/A

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
--

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No

Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A, courses are specific and restricted to Respiratory Care, AS degree program.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Jean Newberry, Heather O’Connell, Sindee Karpel

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Jean Newberry	11/1/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	11/6/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	Respiratory Care
Proposed by (faculty only)	Jean Newberry
Presenter (faculty only)	Jean Newberry
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/6/2017
Current course prefix, number, and title	RET 2295 Pulmonary Studies

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	NO CHANGE
Provide justification for the proposed prerequisite(s).	N/A
Change to course title	NO CHANGE
Change of School, Division, or Department	NO CHANGE
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	NO CHANGE
Change to course co-requisites	From: RET 2264L, RET 2875L To: RET 2264, RET 2264L, RET 2875L, RET 2244
Provide justification for the proposed co-requisite(s).	The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No
Change to course credits or clock hours	NO CHANGE
Change to contact hours (faculty load)	NO CHANGE

Change to grade mode	NO CHANGE
Change to credit type	NO CHANGE
Change to course description (provide below)	
N/A	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • N/A •

Change to Learning Outcomes: N/A

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
--

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No

Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A, courses are specific and restricted to Respiratory Care, AS degree program.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Jean Newberry, Heather O’Connell, Sindee Karpel

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Jean Newberry	11/1/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	11/6/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature _____
Date

Approve Do not approve

Provost Signature _____
Date

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	Respiratory Care
Proposed by (faculty only)	Jean Newberry
Presenter (faculty only)	Jean Newberry
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/1/2017
Current course prefix, number, and title	RET 2875L Clinical Practicum III

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	NO CHANGE
Provide justification for the proposed prerequisite(s).	N/A
Change to course title	NO CHANGE
Change of School, Division, or Department	NO CHANGE
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	NO CHANGE
Change to course co-requisites	From: RET 2264, RET 2264L, and RET 2244 To: RET 2264, RET 2264L, RET 2295, RET 2244
Provide justification for the proposed co-requisite(s).	The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No N/A
Change to course credits or clock hours	NO CHANGE

Change to contact hours (faculty load)	NO CHANGE
Change to grade mode	NO CHANGE
Change to credit type	NO CHANGE
Change to course description (provide below)	
NO CHANGE	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • NO CHANGE •

Change to Learning Outcomes: NO CHANGE

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No

Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A, courses are specific and restricted to Respiratory Care, AS degree program.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
The additional co-requisites for this course will ensure that students receive concurrent theory and didactic learning along with laboratory practice and clinical experience, enhancing the learners understanding of the subject matter.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Jean Newberry, Heather O’Connell, Sindee Karpel

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Jean Newberry	11/1/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	11/6/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee

Discontinuation of Program, Certificate, or Course Proposal

School or Division	School of Pure and Applied Sciences
Proposed by (faculty only)	Marius Coman
Presenter (faculty only)	Marius Coman
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date.	
Submission date	10/23/2017
Course prefix, number, and title	PHY 1007, PHYSICS FOR THE HEALTH SCIENCES

Section I, Action

Please select one of the following	Discontinuation of Course
------------------------------------	---------------------------

Section II, Complete for Program Discontinuation

Select program of certificate for discontinuation	List name of program or certificate
Explain (below) the reason for the discontinuation	
Explanation for discontinuation. Along with the summary, delineate the parties that have endorsed the Termination of this Program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form.	
Teach out plan required: SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach out plan template available on the document manager. Attach the teach out plan to this document.	
If this program or certificate discontinuation will require discontinuing courses, complete section III	

Section III, Complete for Course Discontinuation

Enter course(s) to be discontinued (add rows if necessary)	
Course Prefix and Number	Course title (as listed in the catalog)
PHY1007	PHYSICS FOR THE HEALTH SCIENCES

Section IV, Justification for Proposal

Provide justification (below) for this proposed curriculum action
To align it with the Health Sciences curriculum which now just required 3 credits of PHY coursework, PHY1007 and PHY1007L will be combined into PHY1007C

Section V, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Yadab Paudel, Frank Palaia, George Manacheril

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception to effective date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Peggy Romeo	10/23/2017
Academic Dean or Associate Vice President	Martin McClinton	10/23/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee

Discontinuation of Program, Certificate, or Course Proposal

School or Division	School of Pure and Applied Sciences
Proposed by (faculty only)	Marius Coman
Presenter (faculty only)	Marius Coman
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date.	
Submission date	10/23/2017
Course prefix, number, and title	PHY 1007L, PHYSICS FOR THE HEALTH SCIENCES

Section I, Action

Please select one of the following	Discontinuation of Course
------------------------------------	---------------------------

Section II, Complete for Program Discontinuation

Select program of certificate for discontinuation	List name of program or certificate
Explain (below) the reason for the discontinuation	
Explanation for discontinuation. Along with the summary, delineate the parties that have endorsed the Termination of this Program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form.	
Teach out plan required: SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Please refer to the teach out plan template available on the document manager. Attach the teach out plan to this document.	
If this program or certificate discontinuation will require discontinuing courses, complete section III	

Section III, Complete for Course Discontinuation

Enter course(s) to be discontinued (add rows if necessary)	
Course Prefix and Number	Course title (as listed in the catalog)
PHY1007L	PHYSICS FOR THE HEALTH SCIENCES LAB

Section IV, Justification for Proposal

Provide justification (below) for this proposed curriculum action
To align it with the Health Sciences curriculum which now just required 3 credits of PHY coursework, PHY1007 and PHY1007L will be combined into PHY1007C

Section V, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Yadab Paudel, Frank Palaia, George Manacheril

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception to effective date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Peggy Romeo	10/23/2017
Academic Dean or Associate Vice President	Martin McClinton	10/23/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee



New Course Proposal

School or Division	School of Pure and Applied Sciences
Program or Certificate	Science Gen Ed - Other
Proposed by (faculty only)	Marius Coman
Presenter (faculty only)	Marius COman
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/23/2017
Course prefix, number, and title	PHY1007C

Section I, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a “D”).	(SB 1720 Testing Exemption or successful completion of all Developmental courses); and MAT 1033 or higher with a minimum grade of “C
Provide justification for the proposed prerequisite(s).	Students need basic algebra skills to be successful in this physics class
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	No
List course co-requisites.	None
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No
Course credits or clock hours	3 credit, 4 contact – 2 lecture and 2 lab
Contact hours (faculty load)	4 load hous
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Course description (provide below)	

This is a one-semester course for students in the health sciences who need a background in physics which is broad in scope and stresses applications in the health field. The course enhances student learning of physical concepts through hands on activities and experiments. (2 lec hours, 2 lab hours)

General topic outline (type in outline below)

- Physical Quantities, methods of measurement, units;
 - Lab: Graphing.
- Kinematics, gravitational acceleration, free fall;
 - Lab: Motion;
 - Lab: Torques, Rotational Equilibrium/Centripetal Force.
- Work, energy and power;
 - Lab: Work and Power.
- Heat, temperature, internal energy;
 - Lab: Thermometer Fixed Points.
- Phase changes, heat transfer, vapor pressure;
 - Lab: Specific Heat.
- Pressure in liquids, the circulatory system and other medical applications; Osmosis, viscosity, absorption and adsorption;
 - Lab: Archimede's Principle.
- Electricity, magnetism, electric circuits, instrumentation and electrical safety;
 - Lab: Ohm's Law/ Electromagnets.
- Wave motion, hearing and vision;
 - Lab: Speed of Sound in Air.
- Modern physics and clinical applications;
 - Lab: Reflection and Refraction.
- Nuclear radiation;
 - Lab: Nuclear Radiation.

Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

-
- 1. Integral *General Education Competency or competencies*:
Evaluate and utilize mathematical principles, technology, scientific and quantitative data.
- 2. Supplemental *General Education Competency or competencies*:

B. Other Course Objectives/Standards

- Recognize the general nature of physics, the use of physical quantities, methods of measurement and units.
- Plot data and interpret simple graphs.
- Examine basic principles in mechanics relevant to health sciences.
- Identify and differentiate between and among Pascal's law, Archimede's principle, Bernoulli's principle, and the Coandă effect.
- Critically discuss the physical variables characterizing a liquid flowing through a tube.
- Examine the ideal gas law and use it in solving problems.
- Determine how various physical properties of matter, such as osmosis absorption, affect the behavior of biological systems.
- Recognize basic electrical and magnetic properties of matter and analyze their significance to biological systems and to their functions.
- Analyze the basic properties of light and waves and their relationship to biological systems.
- Recognize the basic atomic properties of matter, including radioactivity and its effects on biological tissue

Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp).

PRINCIPLES OF PHYSICS WITH APPLICATIONS TO HEALTH RELATED FIELDS. 1. TO EXAMINE SELECTED PRINCIPLES IN MECHANICS, HEAT, ELECTRICITY, SOUND, LIGHT, AND RADIATION AS THEY APPLY TO HUMAN PHYSIOLOGY 2. TO STUDY OTHER APPLICATIONS IMPORTANT TO STUDENT OF THE HEALTH SCIENCES

ICS code for this course	ADVANCED AND PROFESSIONAL - 1.11.19 - PHYSICAL SCIENCES
Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No
Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	Yes
Is the course a Writing Intensive course?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No
Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	Yes
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	Last year some of the Health Science program changed the Physics requirement from PHY1007 to 3 credits of PHY; this change is to align the PHY curriculum to meet the needs of the health sciences students
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Dean Marie Collins supported the change in this course since it aligns better with the 3 credit PHY requirement in the Health Science programs.	

Section II, Justification for proposal

Provide justification (below) for this proposed curriculum action.

The combined course will provide health sciences students the opportunity to exploring physical concepts and principles through a hands-on approach, by performing experiments relevant to their field of study. The change from lecture and lab to a combined course will better align with the Health Sciences curriculum.

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Prof George Manacheril, Prof Yadab Paudel, Prof Frank Palaia all agreed with the proposal and contributed to the changes.

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception the submission deadline.	
none	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission.

Dean or Associate Vice President	Signature	Date
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Peggy Romeo	10/23/2017
Academic Dean or Associate Vice President	Martin McClinton	10/23/2017

Select Curriculum Committee Meeting Date	
--	--

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Associate in Arts (A.A.) for Transfer

Associate in Arts

Mission/Purpose

The Associate in Arts (A.A.) provides students the opportunity to complete the requirements of the first two years of the State of Florida university system's baccalaureate degree. The degree program is comprised of the State of Florida's general education requirements and allows students to complete baccalaureate program pre-requisites.

60 Credits

The 60-credit Associate in Arts degree includes 36 general education credits available through the School of Arts, Humanities, and Social Sciences and the School of Pure and Applied Sciences. Students must refer to the Florida SouthWestern State College [General Education Program Guide](#) for the selection of appropriate general education courses. The 24 remaining credits are electives and may come from any discipline area as long as the course is not designated as an Associate in Science (AS) course.

Curriculum

Required Courses: Minimum 36 Credits Hours

Students select general education courses from the five broad liberal arts discipline areas: communication, humanities, mathematics, natural sciences and social sciences. Per Florida State Statute 1007.25(3): At least one course in each of the five discipline areas shall be identified as a state core course option. Courses identified with an asterisk () are designated as state core courses, accepted as general education at all state colleges and universities. To determine which general education courses are required for your degree plan, please refer to your specific Program of Study.*

A minimum grade of "C" or better is required in all general education courses.

I. Communication – 9 Credit Hours

Required Communication General Education Courses

- *ENC 1101 Composition I (3 credits) [*W*]
- ENC 1102 Composition II (3 credits) [*W*]

Note:

- The *asterisk (*)* denotes a course that is designated as a state core course.
- The *W* denotes a course that has been designated as a writing intensive course.
- The *I* denotes a course that has been designated to have an international or diversity focus.

Note: Transfer students with quarter system credits may be required to take LIN 1670 Basic English Grammar (1 credit) or ENG 2061 English Grammar: Usage and Mechanics (2 credits).

Note: Any student who successfully completes a course with an ENC prefix for which ENC X101 is an immediate prerequisite shall be considered to have completed the communication core.

Additional Communication General Education Course

- SPC 1017 – Fundamentals of Speech Communication (3 credits)
OR
- SPC 2608 – Introduction to Public Speaking (3 credits)

II. Humanities – 6 to 9 Credit Hours of which a minimum of 3 Credit Hours must be a Core Humanities General Education Course and a minimum of 3 credit hours must be a Writing Intensive Course

Core Humanities General Education Course

- *ARH 1000 – Art Appreciation (3 credits)
- *HUM 2020 – Introduction to Humanities (3 credits) [*W*]
- *LIT 2000 – Introduction to Literature (3 credits) [*W*, *I*]
- *MUL 1010 – Music Appreciation (3 credits) [*I*]
- *PHI 2010 – Introduction to Philosophy (3 credits)
- *THE 1000 – Theatre Appreciation (3 credits) [*I*]

Additional Humanities General Education Course

- AML 2010 – Literature of the United States I, to 1860 (3 credits) [*W*]
- AML 2020 – Literature of the United States II, 1860 to Present (3 credits) [*W*]
- ARH 1050 – History of Art I (3 credits) [*I*]
- ARH 1051 – History of Art II (3 credits) [*I*]
- ENL 2012 – British Literature and Culture I, to 1780 – (3 credits) [*W*]
- ENL 2022 – British Literature and Culture II, 1780 to Present – (3 credits) [*W*]
- FIL 1000 – Film Appreciation (3 credits) [*I*]
- FIL 2001 – American Cinema (3 credits)
- HUM 2211 – Studies in Humanities: The Ancient World through the Medieval Period (3 credits) [*W*, *I*]
- HUM 2235 – Studies in Humanities: The Renaissance through the Age of Reason (3 credits) [*W*, *I*]
- HUM 2250 – Studies in Humanities: The Romantic Era to the Present (3 credits) [*W*, *I*]
- HUM 2510 – Studies in Humanities: Humanities through the Arts (3 credits) [*W*, *I*]

Note:

- *The asterisk (*) denotes a course that is designated as a state core course.*
- *The W denotes a course that has been designated as a writing intensive course.*
- *The I denotes a course that has been designated to have an international or diversity focus.*

- HUM 2930 – Studies in Humanities: Great Human Questions (3 credits) [*W*, *I*]
- IDS 2930 – Special Topics in Arts and Sciences (3 credits) [*W*, *I*]
- LIT 2110 – World Literature I (3 credits) [*I*]
- LIT 2120 – World Literature II (3 credits) [*I*]
- PHI 2100 – Introduction to Logic (3 credits)
- PHI 2103 – Critical Thinking (3 credits)
- PHI 2600 – Ethics (3 credits)
- REL 2300 – World Religions (3 credits) [*I*]
- THE 2100 – Theatre History and Literature (3 credits)

III. Social Sciences – 6 to 9 Credit Hours of which a minimum of 3 Credit Hours must be a Core General Education Course and a minimum of 3 credit hours must be a Writing Intensive Course from either Category A or Category B, a minimum of 3 Credit Hours must be from Category A, and a minimum of 3 Credit Hours must be from Category B

A. Category A

- AMH 2010 – History of the United States to 1877 – (3 credits)
- *AMH 2020 – Introductory Survey Since 1877 – (3 credits)
- AMH 2070 – Florida History (3 credits)
- AMH 2091 – African-American History (3 credits) [*I*]
- ANT 1410 – Introduction to Cultural Anthropology (3 credits) [*I*]
- ANT 1511 – Introduction to Physical Anthropology (3 credits)
- CPO 2001 – Comparative Politics (3 credits)
- INR 2002 – International Relations (3 credits) [*I*]
- INR 2500 – Model United Nations (3 credits) [*I*]
- *POS 2041 – American National Government (3 credits)
- POS 2112 – American State and Local Politics (3 credits)
- WOH 1012 – History of World Civilization to 1500 (3 credits) [*W*, *I*]
- WOH 1023 – History of World Civilization 1500 to 1815 (3 credits) [*W*, *I*]
- WOH 1030 – History of World Civilization 1815 to Present (3 credits) [*W*, *I*]

B. Category B

- CLP 1001 – Personal and Social Adjustment (3 credits)
- DEP 2004 – Human Growth and Development (3 credits)
- *ECO 2013 – Principles of Macroeconomics (3 credits)
- ECO 2023 – Principles of Microeconomics (3 credits)
- *PSY 2012 – Introduction to Psychology (3 credits)
- PSY 2862 – Psychology of Leadership (3 credits)
- SOP 2770 – Introduction to Human Sexuality (3 credits) [*I*]

Note:

- *The asterisk (*) denotes a course that is designated as a state core course.*
- *The W denotes a course that has been designated as a writing intensive course.*
- *The I denotes a course that has been designated to have an international or diversity focus.*

- *SYG 1000 – Principles of Sociology (3 credits)
- SYG 1010 – Contemporary Social Problems (3 credits)

IV. Mathematics – 6 to 9 Credit Hours of which a minimum of 3 Credit Hours must be a Core General Education Course

Core Mathematics General Education Courses

- *MAC 1105 – College Algebra (3 credits)
- *MAC 2311 – Calculus with Analytic Geometry I (4 credits)
- *MGF 1106 – Mathematics for Liberal Arts I (3 credits)
- *MGF 1107 – Mathematics for Liberal Arts II (3 credits)
- *STA 2023 – Statistical Methods I (3 credits)

Additional Mathematics General Education Courses

- MAC 1106 – Combined College Algebra/Pre-Calculus (5 credits)
- MAC 1114 – Trigonometry (3 credits)
- MAC 1140 – Pre-Calculus Algebra (3 credits)
- MAC 1147 – Pre-Calculus Algebra/Trigonometry (5 credits)
- MAC 2233 – Calculus for Business and Social Sciences I (4 credits)
- MAC 2312 – Calculus with Analytic Geometry II (4 credits)
- MAC 2313 – Calculus with Analytic Geometry III (4 credits)
- MAP 2302 – Differential Equations I (4 credits)

Note: Any student who successfully completes a mathematics course for which one (1) of the general education core course options in mathematics is an immediate prerequisite shall be considered to have completed the Mathematics Core.

V. Natural Sciences – 6 to 9 Credit Hours of which a minimum of 3 Credit Hours must be a Core Natural Sciences General Education Course and one course must contain a laboratory component

Core Natural Sciences General Education Courses

- *AST 2002C – Astronomy (3 credits)
- *BSC 1005 – General Biology (3 credits)
- (and)**
- *BSC 1005L General Biology Lab (*Optional*) (1credit)
- *BSC 1010 – Biological Science I (3 credits)
- and**
- *BSC 1010L – Biological Science I Laboratory (1 credit)

Note:

- *The asterisk (*) denotes a course that is designated as a state core course.*
- *The W denotes a course that has been designated as a writing intensive course.*
- *The I denotes a course that has been designated to have an international or diversity focus.*

- *BSC 1085C – Anatomy and Physiology I (4 credits)
 - *BSC 1093C – Anatomy and Physiology I (4 credits)
 - *CHM 1020C – Chemistry for a Sustainable Future (4 credits)
 - *CHM 2045 – General Chemistry I (3 credits)
- and**
- *CHM 2045L – General Chemistry I Laboratory (1 credit)
 - *ESC 1000C – Introduction to Earth Science (3 credits)
 - *EVR 1001C – Introduction to Environmental Science (3 credits)
 - *PHY 1020C – Fundamentals of the Physical World (3 credits)
 - *PHY 2048 – General Physics I (4 credits)
- and**
- *PHY 2048L – General Physics I Laboratory (1 credit)
 - *PHY 2053 – College Physics I (4 credits)
- and**
- *PHY 2053L – College Physics I Laboratory (1 credit)

Additional Natural Sciences General Education Courses

- AST 2003C – Astronomy: The Solar System (4 credits)
 - AST 2004C – Astronomy: Stars, Galaxies, and Cosmology (4 credits)
 - BSC 1011 – Biological Science II (3 credits)
- and**
- BSC 1011L – Biological Science II Laboratory (1 credit)
 - ~~BSC 1050 – Environmental Biology: Our Global Environment (3 credits)~~
 - BSC 1051C – Environmental Biology: Southwest Florida Ecosystems (3 credits)
 - BSC 1084C – Anatomy and Physiology (4 credits)
 - BSC 1086C – Anatomy and Physiology II (4 credits)
 - BSC 1094C – Anatomy and Physiology II (4 credits)
 - CHM 2025 – Introduction to College Chemistry (3 credits)
- and**
- CHM 2025L – Introduction to College Chemistry Laboratory (1 credit)
 - CHM 2032 – General Chemistry for the Health Sciences (3 credits)
- and**
- CHM 2032L – General Chemistry for the Health Sciences Lab (1 credit)
 - CHM 2046 – General Chemistry II (3 credits)
- and**
- CHM 2046L – General Chemistry II Laboratory (1 credit)
 - GLY 1010C – Physical Geology (3 credits)
 - GLY 1100C – Historical Geology (3 credits)
 - ISC 1001C – Foundations of Interdisciplinary Science I (3 credits)
 - ISC 1002C – Foundations of Interdisciplinary Science II (3 credits)

Note:

- The *asterisk (*)* denotes a course that is designated as a state core course.
- The *W* denotes a course that has been designated as a writing intensive course.
- The *I* denotes a course that has been designated to have an international or diversity focus.

- MCB 2010C – Microbiology (4 credits)
- OCB 1000 – The Living Ocean (3 credits)
- OCB 2010 – Marine Biology (3 credits)
- and**
- OCB 2010L – Marine Biology Laboratory (1 credit)
- OCE 1001 – Introduction to Oceanography (3 credits)
- ~~• PHY 1007 – Physics for the Health Sciences (3 credits)~~
- ~~**and**~~
- ~~PHY 1007L – Physics for the Health Sciences Laboratory (1 credit)~~
- PHY 1007C – Physics for the Health Science
- PHY 2049 – General Physics II (4 credits)
- and**
- PHY 2049L – General Physics II Laboratory (1 credit)
- *PHY 2053 – College Physics I (4 credits)
- and**
- *PHY 2053L – College Physics I Laboratory (1 credit)
- PHY 2054 – College Physics II (4 credits)
- and**
- PHY 2054L – College Physics II Laboratory (1 credit)

Note: Any student who successfully completes a natural science course for which one (1) of the general education core course options in natural science is an immediate prerequisite shall be considered to have completed the Natural Science Core.

Elective Courses: 24 Credit Hours

Students are encouraged to select elective courses that complement their major or program area of interest. Additional courses in all General Education content areas (such as communications, humanities, social behavioral sciences, mathematics, and natural sciences) can fulfill general elective hours. Additionally, students can select courses in disciplines such as accounting, business, computers and technology, criminal justice, early childhood, education, law and public service, marketing and management. Consult the Course Descriptions section of the Catalog for additional course information.

Students are encouraged to see an academic advisor to review program prerequisites and to review common course prerequisites for baccalaureate program areas (also available through Florida Virtual Campus at www.floridashines.org).

English for Academic Purposes (EAP) college-level coursework (EAP 1500 and above) is limited to 6 credit hours within the 24 credit-hour electives for the AA degree.

Note:

- The *asterisk (*)* denotes a course that is designated as a state core course.
- The *W* denotes a course that has been designated as a writing intensive course.

- *The I denotes a course that has been designated to have an international or diversity focus.*

Other Associate in Arts Information and Requirements

Foreign Language Competency Requirement

In accordance with Florida Statute 1007.25, students initially entering a Florida College System Institution in 2014-2015 and thereafter must demonstrate competency in foreign language pursuant to guidelines set in Florida Statute 1007.262.

The Foreign Language Competency Requirement may be met by:

2 years of the same High School Foreign Language, or
Documented foreign language proficiency through testing, or
2 semesters of the same College Level Foreign Language (level II proficiency), or
Level II proficiency - this criterion occurs when a student has completed the second course of a sequence of college foreign language without completing the first course. For example, if a student has successfully completed a college-level Spanish II but not Spanish I, then the student has met the Foreign Language Competency requirement.

Students should check with their Academic Advisor for additional information, or if they are unsure whether they have already met this requirement.

Previously Earned Associate in Arts or Baccalaureate Degrees

Students who have previously earned an Associate in Arts or a Baccalaureate degree from a Florida College System or a Florida State University System institution are considered to have met the General Education Requirements of a Florida SouthWestern State College associate or baccalaureate degree.

Students who have previously earned an Associate in Arts or a Baccalaureate degree from a college or university outside the State of Florida will be reviewed on a case-by-case basis to determine which courses will meet the 36 hour general education and electives requirements.



Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	AS Accounting Technology, CCC Accounting Technology Management
Proposed by (faculty only)	William Van Glabek
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/9/2017
Current course prefix, number, and title	ACG 2450, Accounting Software Applications

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	N/A – this is a reduction in number of prerequisites.
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: (ACG 1001 OR ACG 2021) and (CGS 1000 or CGS 1100) To: ACG 1001 OR ACG 2021
Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	

Change to credit type	
Change to course description (provide below)	
ACG 2450 - Accounting Software Applications	
3 credits	
Prerequisites: ACG 1001 or ACG 2021	
This course is intended for students desiring a working knowledge of computerized accounting using software commonly used in business. The course covers the five major systems commonly found in computerized accounting environments - general ledger, depreciation, accounts receivable, accounts payable, and payroll.	

Change to general topic outline (type in entire new outline below)
No change to general topic outline as seen below:
<ul style="list-style-type: none"> • Design and create an accounting information system for a new organization • Record transactions • Generate and analyze reports such as sales, banking, purchasing, inventory, and payroll • Generate complete financial statements

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
No discussion needed as there is no impact on other programs.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Word processing, spreadsheet, and database formatting and structure learned in CGS 1000 or CGS 1100 are not applicable to ACG 2450.

Section IV, Important Dates and Endorsements Required

VPAA: Revised 11/11, 6/12, 6/13, 7/14, 8/15, 8/16, 8/17

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

William Van Glabek, Leroy Bugger

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.

Dean or Associate Vice President	Signature	Date
Dr. Thomas Rath		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bugger	11/9/2017
Academic Dean or Associate Vice President	Dr. Thomas Rath	11/9/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature _____
Date

Approve

Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	BAS Supervision and Management
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	ACG 3113 Intermediate Accounting II

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	ACG 3103 with a grade of "C" or higher; and prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grade of "C" or better: ENC 1101 - Composition I, ENC 1102 - Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	N/A
Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course?	No

(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit
Change to course description (provide below)	
No change	

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
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Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained in our course offerings as it provides students in the BAS Supervision and Management and Publics Safety Administration programs electives relate to Accounting and the course counts towards future CPA qualifications.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
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Leroy Bugger, William VanGlabek, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bugger	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	AS Computer Programming and Analysis
Proposed by (faculty only)	Andrew Blitz
Presenter (faculty only)	Leroy Bigger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	COP 2949- Computer Programming Internship II

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	COP 1949 and (COP 2800 or COP 2823), both with a grade of "B" or higher, successful completion of 24 credit hours of program specific coursework, minimum GPA of 2.5, Internship Application, and permission of the Dean Recommended: It is recommended that students take this course near the end of their AS, Computer Programming and Analysis degree program. In order to register for this course, students must complete an Internship Application with the School of Business and Technology.
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	N/A

Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit
Change to course description (provide below)	
No change	

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained in our course offerings as it provides students internship opportunities in programming related areas. It also serves as an opportunity for students to engage in extended programming-related entrepreneurial activities.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Andrew Blitz, James Barrell, Vincent Butler

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Andrew Blitz	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	BAS Supervision and Management
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	ISM 4153 – Enterprise Information Systems

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include “C” / lab course must include “L”	N/A
Provide justification for the proposed prerequisite(s).	Prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grade of "C" or better: ENC 1101 - Composition I, ENC 1102 - Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean.
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a “D”)	N/A
Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course?	No

(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit
Change to course description (provide below)	
No change	

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
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Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained in our course offerings as it provides students extended elective opportunities to learn information management principles.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Andrew Blitz, Leroy Bugger, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Andrew Blitz	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	BAS Supervision and Management
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	ISM 4220 – Distributed Information Systems

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	Prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grade of "C" or better: ENC 1101 - Composition I, ENC 1102 - Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean.
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	N/A
Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course?	No

(Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit
Change to course description (provide below)	
No change	

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
--

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
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Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained in our course offerings as it a required course for our proposed BAS IST degree.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Andrew Blitz, Leroy Bugger, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

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Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Andrew Blitz	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	AS Business Administration and Management
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	MAR 1949 Marketing Internship I

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	GEB 1011 and MAR 2011, both with a grade of "B" or better, successful completion of 24 credit hours of program specific coursework, minimum GPA of 2.5, Internship Application, and permission of the Dean Recommended: It is recommended that students take this course near the end of their degree program. In order to register for this course, students must complete an Internship Application with the School of Business and Technology.
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	N/A
Change to course co-requisites	N/A

Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit
Change to course description (provide below)	
No change	

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained in our course offerings as it provides students internship opportunities in Marketing related areas. It may also be part of reciprocal agreements for possible future international education exchanges.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Leroy Bigger, William VanGlabek, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bigger	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature _____
Date

Approve

Do not approve

Provost Signature

Date

Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	AS Business Administration and Management
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	MAR 2141 International Marketing and Business Practices

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	None
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	N/A
Change to course co-requisites	N/A
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit

Change to course description (provide below)
No change

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for ... Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
Change course to an “International or Diversity Focus” course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No

<p>Change course to repeatable?</p> <p>(A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness</p>	No
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Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained as it provides students a unique opportunity to examine marketing and business practices in international settings. It may also be part of reciprocal agreements for possible future international education exchanges.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Leroy Bugger, William VanGlabek, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	

Curriculum Committee



Change of Course Proposal

School or Division	School of Business and Technology
Program or Certificate	AS Business Administration and Management
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	MAR 2949 Marketing Internship II

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	Prerequisites: MAR 1949 with a grade of "B" or better, successful completion of 24 credit hours of program specific coursework, minimum GPA of 2.5, Internship Application, and permission of the Dean Recommended: It is recommended that students take this course near the end of their degree program. In order to register for this course, students must complete an Internship Application with the School of Business and Technology.
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	N/A
Change to course co-requisites	N/A

Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No N/A
Change to course credits or clock hours	N/A
Change to contact hours (faculty load)	N/A
Change to grade mode	Standard Grading (A, B, C, D, F)
Change to credit type	College Credit
Change to course description (provide below)	
No change	

Change to general topic outline (type in entire new outline below)
No change

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change No change to current
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Current faculty in department: Leroy Bugger, William VanGlabek, Jennifer Patterson	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
This course should be retained in our course offerings as it provides students extended internship opportunities in Marketing related areas. It may also be part of reciprocal agreements for possible future international education exchanges.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Leroy Bigger, William VanGlabek, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bigger	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature _____
Date

Approve

Do not approve

Provost Signature

Date

Curriculum Committee



New Program or Certificate Proposal

Note: Before completing this proposal, all core courses for a new program or certificate must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. In addition, the complete catalog page must be included at the end of this document.

School or Division	School of Business and Technology
Proposed by (faculty only)	Bill Van Glabek
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/15/2017

Section I, New Program or Certificate Information (must complete all items)

List new program or certificate.	<p>CCC Risk Management & Insurance Management</p> <p>Program: 1552020102</p> <p>CIP: 0552020109</p>
<p>Describe (below) the process by which the need for the new program or certificate was identified. Along with the summary, delineate the parties that have endorsed the new program such as Advisory Board, Faculty, and/or Ad Hoc Committees. Submit Minutes of meetings and endorsements along with this form.</p>	
<p>The Florida Department of Education (FDE), Florida Department of Financial Regulation (FDFR), and the Florida Association of Insurance Agents (FAIA) have identified a workforce need for insurance agents. These parties are seeking partnerships with State Colleges in Florida. Upon successful completion of the program the Florida Department of Financial Regulation will waive the examination requirement for 215, 440, 2044 insurance licenses for the State of Florida. The FSW SoBT Advisory Board endorsed the addition of the certificate.</p>	
<p>Provide a summary of the Program needs analysis.</p>	
<p>Employment of insurance sales agents is projected to grow 9 percent from 2014 to 2024, faster than the average for all occupations.</p> <p>Because the profitability of insurance companies depends on a steady stream of new customers, the demand for insurance sales agents is expected to continue. Employment growth will likely be strongest</p>	

for independent sales agents as insurance companies rely more on brokerages and less on captive agents as a way to control costs.

Many clients do their own Internet research and purchase insurance online. This practice somewhat reduces demand for insurance sales agents, because many purchases can then be made without their services. However, agents are still needed to interact with clients to help them understand their options and choose a policy that is right for them. Many people lack the time or expertise to study the different types of insurance to decide what they need. These clients will continue to rely on the advice from insurance sales agents.

Employment growth should be stronger for agents selling health and long-term care insurance. As the population ages over the next decade, demand will likely increase for packages that cover long-term care. The number of individuals who have access to health insurance will increase because of federal health insurance reform. Insurance companies will rely on sales agents to enroll people from this new customer base.

College graduates who have sales ability, excellent customer-service skills, and expertise in a range of insurance and financial services products are likely to have the best prospects. Multilingual agents may have an advantage, because they can serve a wider customer base. In addition, insurance terminology is often technical, so agents who have a firm understanding of the relevant technical and legal terms also should be desirable to employers.

Many beginning agents fail to earn enough from commissions to meet their income goals. These agents eventually transfer to other careers. Many job openings are likely to result from the need to replace agents who leave the occupation or retire.

Occupational Title	SOC Code	Employment, 2014	Projected Employment, 2024	Change, 2014-24		Employment by Industry
				Percent	Numeric	
SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program						
Insurance sales agents	41-3021	466,100	509,500	9	43,500	

(U.S. Department of Labor, 2016)

University and College Partnerships

FAIA, fueled by the fundraising and organizational efforts of the Good Works Fund, is aggressively promoting risk management and insurance associate degree programs to Florida state colleges. The number of state colleges now offering such programs has more than doubled:

- Broward College
- Palm Beach State College

- [Polk State College](#)
- [Santa Fe College](#)
- [Se minole State College](#)
- [St. Johns River State College](#)
- [St. Pe tersburg College](#)
- [State College of Florida](#)

The ultimate goal is to connect students looking for viable career opportunities with agencies that are ready to hire them.

Link: http://www.faia.com/Workforce_Development/

Provide a summary of the Salary Levels that graduates of this Program can expect to make.

Occupational Employment and Wages, May 2016

41-3021 Insurance Sales Agents

Percentile wage estimates for this occupation:

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$13.19	\$17.07	\$24.03	\$37.09	\$61.57
Annual Wage <u>(2)</u>	\$27,430	\$35,500	\$49,990	\$77,140	\$128,070

Florida

41-3021	<u>Insurance Sales Agents</u>	detail	30,060	3.5%	3.656	1.33	\$26.26	\$
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(U.S. Department of Labor, 2016)

Briefly describe the existing resources available needed to implement this new program.

Instructors, classrooms, and instructional material. No additional resources other than normal operational resources.

Briefly describe the additional resources needed to implement this new program.

None

Briefly describe any Program Accreditation required for this program.

SACSCOC, FDFR, and FAIA
Briefly describe any Industry Certification available for student to take during or following completion this program.
FDFR will waive examination requirement for 215, 440, and 2044 insurance licenses upon successful completion of the RMI courses in the program.
Project (below) the average enrollment for core courses.
25 students
Describe (below) how this projection was determined.
Previous enrollments in RMI at FSW.
List (below) similar programs or certificates at other colleges and universities.
<ul style="list-style-type: none"> • <u>Broward College</u> • Palm Beach State College • <u>Polk State College</u> • <u>Santa Fe College</u> • <u>Seminole State College</u> • <u>St. Johns River State College</u> • <u>St. Petersburg College</u> • <u>State College of Florida</u>

For AS and Certificate Programs: Attach a Copy of the related FLDOE Curriculum Frameworks. Copy and paste the "Standards" from the FLDOE framework (one standard per row). List the FSW course or courses in which that Standard is taught.

Program Title: CCC in Risk Management and Insurance Management	
Career Cluster: RMI	
FLDOE Framework Standard	FSW Course
01.0 Demonstrate effective business communication skills. – The student will be able to: 01.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. Give, follow and interpret oral and written communications.	SLS 1515 Cornerstone Experience or SLS 1331 Personal Business Skills and GEB 1011 Introduction to Business

<p>01.02 Use interpersonal communication skills to facilitate effective interactions to work collaboratively.</p> <p>01.03 Exhibit public relations skills that aid in achieving customer satisfaction.</p> <p>01.04 Demonstrate effective teamwork skills. Participate in a group discussion as a member and leader.</p> <p>01.05 Develop the ability to withstand conflict and resolve it when dealing with difficult people</p> <p>01.06 Discuss the need to use appropriate tone and professional demeanor in business communications, including e-mails, correspondence, conference calls, and conversation. Demonstrate effective listening skills.</p> <p>01.07 Compose business correspondence and related documents and demonstrate correct spelling, grammar, punctuation and word choice.</p> <p>01.08 Prepare, outline and deliver an effective oral presentation. Prepare and use visual material, including slide presentation software.</p> <p>01.09 Research and interpret information retrieved from print and electronic resources.</p> <p>01.10 Research and compose a document containing statistical information.</p> <p>01.11 Demonstrate ability to communicate effectively with diverse populations.</p>	
<p>02.0 Describe the significance of legal and ethical issues in a business environment. – The student will be able to:</p> <p>02.01 Describe the basic features of a contract.</p> <p>02.02 Describe the features of negotiable instruments.</p> <p>02.03 Define intellectual property rights.</p> <p>02.04 Identify the appropriate use of employer property.</p> <p>02.05 Describe the role of confidentiality in business.</p> <p>02.06 Identify the importance of making decisions that are based on ethical reasoning and describe the personal and long term consequences of unethical choices in the workplace.</p> <p>02.07 Use ethical reasoning and judgment and act in accordance with legal responsibilities.</p> <p>02.08 Demonstrate conflict resolution skills.</p>	<p>RMI 2212 Personal Business & Property Insurance</p> <p>RMI 2110 Personal Insurance</p> <p>RMI 2662 Introduction to Risk Management & Insurance</p>

<p>02.09 Recognize different personality styles and how to interact effectively with them in the workplace.</p> <p>02.10 Discuss how values and attitudes influence behavior.</p> <p>02.11 Demonstrate knowledge of legal and privacy issues regarding e-mail, voice mail, internet, telephone, and other communication methods</p>	
<p>03.0 Develop human resources skills. – The student will be able to:</p> <p>03.01 Identify the role and function of human resources in the business environment.</p> <p>03.02 Describe and conduct a job analysis.</p> <p>03.03 Identify the role, principles and functions of recruitment and staffing.</p> <p>03.04 Describe the recruitment and staffing process.</p> <p>03.05 Demonstrate effective interview methods.</p> <p>03.06 Identify methods of new employee orientation and training.</p> <p>03.07 Identify the components of compensation and benefits plans.</p> <p>03.08 Describe the legal issues associated with compensation and benefits plans.</p> <p>03.09 Describe the administration of employer compensation and benefits plans.</p> <p>03.10 Describe the provisions of the Civil Rights Acts and Equal Employment Opportunity Commission (EEOC), as they apply human resources functions.</p> <p>03.11 Identify methods to protect organizations from potential negative legal actions.</p>	<p>MAN 2021 Management Principles</p>
<p>04.0 Demonstrate employability skills. – The student will be able to:</p> <p>04.01 Identify sources of employment opportunities.</p> <p>04.02 Describe the job search process.</p> <p>04.03 Complete a resume and a cover letter.</p> <p>04.04 Complete an electronic job application form correctly.</p> <p>04.05 Prepare a resume for electronic distribution.</p> <p>04.06 Demonstrate effective job interview techniques and identify different types of interviews.</p> <p>04.07 Prepare a thank you note for an interview.</p> <p>04.08 Identify and demonstrate appropriate responses to feedback from supervisors.</p>	<p>SLS 1515 Cornerstone Experience</p>

<p>04.09 Identify and demonstrate acceptable work habits.</p> <p>04.10 Describe the importance of an employee’s ability to be flexible in the workplace.</p> <p>04.11 Demonstrate effective time management skills.</p> <p>04.12 Identify methods for securing an employment reference.</p>	
<p>05.0 Prepare or develop strategic or organizational skills. – The student will be able to:</p> <p>05.01 Define effective leadership and identify key leadership behaviors.</p> <p>05.02 Compare different styles of leadership.</p> <p>05.03 Examine ways effective leaders develop, coach, and motivate.</p> <p>05.04 Define organization vision and mission.</p> <p>05.05 Identify characteristics of effective goals.</p> <p>05.06 Describe personal leadership style.</p> <p>05.07 Explain how effective leaders identify problems and make decisions.</p> <p>05.08 Compare different styles of managing conflict.</p> <p>05.09 Choose appropriate action in situations requiring application of business ethics.</p> <p>05.10 Identify ways to assign work to others.</p> <p>05.11 Apply steps in effective decision making process to a business situation.</p>	<p>MAN 2021 Management Principles</p>
<p>06.0 Identify, classify, and demonstrate management activities. – The student will be able to:</p> <p>06.01 Describe the components of management, including: human resources, operations, strategic, marketing, financial, information technology and their impact on an organization’s ability to achieve their goals.</p> <p>06.02 Identify how an organization’s management policy is formulated in large and small organizations. Describe how an organization’s mission and vision affect the formation of policy.</p> <p>06.03 Describe management’s primary function in a for-profit organization as the satisfaction of its shareholders in the achievement of a profit. Identify the goals of non-profit and public administration organizations in supporting the goals and mission of those organizations. Describe how</p>	<p>MAN 2021 Management Principles</p>

<p>an organization's policy impacts management's decisions.</p> <p>06.04 Describe basic management roles, including interpersonal, informational and decision-making.</p> <p>06.05 Discuss political, conceptual, interpersonal, and diagnostic skills required in management.</p> <p>06.06 Identify how a business's strategy is formulated to achieve organizational objectives, including use by management in planning, organizing, staffing, and directing organizational goals.</p> <p>06.07 Describe the value and application of data to management decision making.</p> <p>06.08 Describe how marketing and innovation are significant contributions to successful management.</p> <p>06.09 Identify a variety of organizational cultures and their impact on communication.</p>	
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<p>07.0 Demonstrate knowledge and application of product and service technology. – The student will be able to:</p> <p>07.01 Explain the terms, conditions, and coverage found in the standard fire policy.</p> <p>07.02 List and explain the purposes of the forms that can be added to the standard fire policy.</p> <p>07.03 Understand and discuss the standard clauses found in various fire and allied forms.</p> <p>07.04 List and explain the various dwelling coverage forms available.</p> <p>07.05 List and explain the various commercial coverage forms available.</p> <p>07.06 Understand and discuss the different types of insurance contracts available to cover consequential and contingent losses.</p> <p>07.07 Understand the procedure followed in the rating of fire and allied lines insurance contracts, and demonstrate this understanding.</p> <p>07.08 Explain the purpose and scope of the special flood and windstorm programs.</p> <p>07.09 Understand and discuss the basic inland marine policy.</p> <p>07.10 List the major personal inland marine coverage and explain the uses and differences.</p> <p>07.11 List the major commercial inland marine coverage and explain the use and purpose.</p>	<p>RMI 2212 Personal Business & Property Insurance RMI 2110 Personal Insurance RMI 2662 Introduction to Risk Management & Insurance</p>
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| <p>07.12 Understand the procedure followed in the rating of inland marine insurance contracts and demonstrate this understanding.</p> <p>07.13 List and discuss the divisions of ocean marine insurance.</p> <p>07.14 List and define the implied warranties in ocean marine insurance.</p> <p>07.15 Explain the liability of an ocean carrier for the property of others.</p> <p>07.16 List and explain the nature of the insurable interests in an ocean marine venture.</p> <p>07.17 Define the common ocean marine terms associated with the settlement of losses.</p> <p>07.18 List and understand the ocean marine perils.</p> <p>07.19 Explain the purpose of the basic ocean marine clauses.</p> <p>07.20 Discuss the coverage afforded by the ocean marine policies.</p> <p>07.21 Understand the procedure followed in the rating of ocean marine contracts and demonstrate this understanding.</p> <p>07.22 Discuss the principles and application of the law of negligence.</p> <p>07.23 List and discuss the broad division of general liability insurance.</p> <p>07.24 Discuss the different personal liability coverage and explain the differences among them.</p> <p>07.25 Discuss the different commercial liability coverage and explain the application to practical situations.</p> <p>07.26 Understand the procedure followed in the rating of general liability insurance and demonstrate this understanding.</p> <p>07.27 Discuss the negligence liability of automobile owners and operators.</p> <p>07.28 Explain the various automobile liability insurance plans.</p> <p>07.29 Discuss the different automobile insurance policies and explain the differences among them.</p> <p>07.30 List and explain the different types of automobile coverage.</p> <p>07.31 Understand the procedure followed in the rating of automobile insurance and demonstrate this understanding.</p> <p>07.32 Discuss the purpose and operation of the Florida Joint Underwriters Association (FJUA).</p> <p>07.33 Explain the Florida Automobile Reparation Reform Act (Personal Injury Protection-PIP).</p> | |
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| <p>07.34 Discuss the negligence liability of employers.</p> <p>07.35 Discuss the coverage, endorsements, conditions and exclusions found in Worker's Compensation policies.</p> <p>07.36 Understand the workings of the various Worker's Compensation retrospective rating plans and demonstrate this understanding.</p> <p>07.37 Understand the procedure followed in the rating of Worker's Compensation insurance and demonstrate this understanding.</p> <p>07.38 Discuss the purpose and operation of the assigned risk plan.</p> <p>07.39 Discuss the nature of the boiler and machinery hazard.</p> <p>07.40 List and explain the basic coverage found in boiler and machinery policies.</p> <p>07.41 Explain the use and purpose of the various boiler and machinery endorsements.</p> <p>07.42 Discuss the various policy provisions found in boiler and machinery policies.</p> <p>07.43 Understand the procedure followed in the rating of boiler and machinery insurance and demonstrate this understanding.</p> <p>07.44 Define the basic crime terms.</p> <p>07.45 Discuss the different personal crime policies.</p> <p>07.46 List and discuss the basic and miscellaneous commercial crime coverage forms.</p> <p>07.47 Explain the purposes, advantages and disadvantages of crime deductibles.</p> <p>07.48 Demonstrate an understanding of the procedure followed in the rating of crime insurance.</p> <p>07.49 Discuss the comprehensive glass policy.</p> <p>07.50 Demonstrate an understanding of the procedure followed in the rating of plate glass insurance.</p> <p>07.51 Explain the purposes of fidelity bonds.</p> <p>07.52 Define certain basic terms used in the fidelity field.</p> <p>07.53 List and discuss the different types of fidelity bonds.</p> <p>07.54 Demonstrate an understanding of the procedure followed in the rating of fidelity bonds.</p> <p>07.55 Explain the differences between suretyship and insurance.</p> <p>07.56 List and identify the parties to a surety bond.</p> | |
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- 07.57 List and discuss the different types of surety bonds.**
- 07.58 Demonstrate an understanding of the procedure followed in the rating of surety bonds.**
- 07.59 Discuss the development of the Homeowners policy.**
- 07.60 Determine the types of risks that are eligible for the Homeowners program.**
- 07.61 State the limits of liability required under the various Homeowners forms.**
- 07.62 List and discuss the basic Homeowners coverage forms.**
- 07.63 Discuss the various optional Homeowners coverage forms.**
- 07.64 Explain the application of the mandatory Homeowners deductibles and discuss the optional deductibles available.**
- 07.65 Demonstrate an understanding of the procedure followed in the rating of Homeowners contracts.**
- 07.66 Discuss the history and concept of commercial multiple line insurance.**
- 07.67 Define the above coverage risk and explain how this is reflected in the rate.**
- 07.68 List and discuss the advantages of packaging.**
- 07.69 List and discuss the various commercial multiple line programs.**
- 07.70 Understand the procedure followed in the rating of commercial multiple line programs and demonstrate this understanding.**
- 07.71 Explain the requirements necessary to underwrite and sell aviation insurance.**
- 07.72 Explain why life insurance is needed by our society.**
- 07.73 Define the terms used in life insurance.**
- 07.74 Identify and explain the various types of life insurance.**
- 07.75 Explain the basic life insurance policy and its provisions.**
- 07.76 Identify and explain the payment procedures and options for life insurance.**
- 07.77 Explain Florida's rules and regulations relative to life insurance.**
- 07.78 Define health insurance.**
- 07.79 Explain the importance of the health insurance application form.**

<p>07.80 Identify and explain the difference between individual and group health insurance.</p> <p>07.81 Discuss the importance of uniform provisions in a health insurance policy.</p>	
<p>08.0 Develop appropriate business records for an insurance agency. – The student will be able to:</p> <p>08.01 Discuss why business firms need good record systems.</p> <p>08.02 Identify appropriate business records for an insurance agency.</p> <p>08.03 List reasons why business records should be protected.</p> <p>08.04 Describe how budgets are used to run business firms efficiently.</p> <p>08.05 Complete identified business records accurately.</p>	<p>ACG 2450 Computer Applications for Business ACG 2021 Financial Accounting</p>
<p>09.0 Demonstrate knowledge of employee compensation and benefits plan. – The student will be able to:</p> <p>09.01 Distinguish between the various types of wage and salary plans.</p> <p>09.02 Identify reasons why different wages and salaries are paid for different jobs.</p> <p>09.03 Describe the most common kinds of fringe benefits.</p> <p>09.04 Explain major provisions of both the Occupational Safety and Health Act and the Social Security Act.</p>	<p>ACG 2021 Financial Accounting RMI 2662 Introduction to Risk Management & Insurance</p>
<p>10.0 Develop a successful promotion plan for an insurance agency – the student will be able to:</p> <p>10.01 Identify the major methods of promotion.</p> <p>10.02 List the sources of advertising.</p> <p>10.03 Identify information sources for planning an advertising program.</p> <p>10.04 Discuss factors involved in managing promotion including cost, timeliness, and legality.</p> <p>10.05 Explain how understanding the customer can improve personal selling.</p> <p>10.06 Show how a salesperson can use product knowledge.</p> <p>10.07 Instruct employees in effective sales techniques.</p>	<p>RMI 2662 Introduction to Risk Management & Insurance</p>

Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.

Section II, Personnel and Resources Needed (add rows as necessary)

Faculty position(s) (List discipline)	Full time or adjunct?	Total annual expenses
Professor of Accounting	Full Time	No additional cost expected; part of FT teaching load
Professor of Accounting	Adjunct	N/A
Staff position(s) (List title)	Full time or part time?	Total annual expenses
N/A		
Describe (below) library resources needed to support this program or certificate. Explain rationale for response, even if answer is none.		
None beyond normal operations. FAIA library free for FSW RMI program .		
Describe (below) the technology, facilities, laboratory, or other resources needed to support this program or certificate.		
None beyond normal operations		
List (below) the estimated annual amount required for educational materials and supplies or other operating expenses for implementation of the new program or certificate.		
Normal operational funding for School of Business and Technology (SoBT).		
Identify (below) the funding source to be used for personnel and operating expenses.		
SoBT		

Section III, Justification for proposal

Provide justification (below) for this proposed curriculum action.
Providing a workforce need in the State of Florida along with forming a partnership with the FDFR and FAIA.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
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William Van Glabek, Leroy Bugger, Alissa Callahan, Tim Lucas, Jennifer Patterson, Cindy Orndoff

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	

Provost Signature

Date

Type in the explanation for exception to start date here.

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Dr. Thomas Rath		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bugger	Click here to enter a date.
Academic Dean or Associate Vice President	Dr. Thomas Rath	Click here to enter a date.

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Florida SouthWestern State College

Risk Management and Insurance Management, CCC

Purpose

This certificate program can be used to articulate credits into the Business Administration and Management AS degree program.

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment.

The purpose of this program is to prepare students for further education and employment in the Insurance industry. The program is designed to develop the student's general employability by improving their work attitudes, communication, critical thinking, technical skills, problem-solving skills and occupation-specific skills relative to insurance sales.

The program content is broad-based to reflect the cross-functional relationships prevalent in risk management and insurance. Students are exposed to related business practices such as standard operating procedures, budgeting, planning, organizing, marketing, customer service, property and casualty rules, personal and commercial insurance rules, and risk management theory. Emphasis is placed on understanding the concept of risk, insurance sales, insurance products/policies, customer service, and providing the right coverage for the amount of risk exposure. Learning is promoted via teamwork, case studies, practitioner guest lectures, video lectures, online learning aides, and visits to insurance agency and carrier sites.

This program prepares students for employment in roles such as: Customer Service Representative, Insurance Office Assistant, Account Managers, Personal Lines Agent, Claims Adjuster, and Risk Analyst.

The content includes but is not limited to related business and insurance practices such as: insurance standard policies and forms, Florida insurance regulations, operating procedures, planning, organizing, customer service, marketing, sales, and risk management. Emphasis is placed on the development of

business and risk management skills necessary to become efficient, effective, and ethical in identifying customers' insurance needs based on the amount of risk found and meeting profit goals within an insurance agency or carrier.

Program Structure

This program is a planned sequence of instruction consisting of 24 credit hours. Students completing this College Credit Certificate can transfer the credits directly to the AS in Business Administration Degree. Please note that the AS in Business Administration and Management requires only five (5) credit hours of electives and the completion of this College Credit Certificate may result in seven (7) excess credit hours of electives beyond the requirement of the AS Business Administration and Management degree.

Course Prerequisites

Many courses require prerequisites. Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

Certificate Completion/Graduation

Students must fulfill all requirements of their program major. Students must indicate their intention to attend commencement ceremony, by completing the Commencement Form by the published deadline.

Risk Management and Insurance Management Core Requirements: 24 Hours

MAN 2021 Management Principles

ACG 2021 Financial Accounting

ACG 2450 Accounting Software Applications

GEB 1011 Introduction to Business

RMI 2110 Personal Insurance

RMI 2112 Personal Business and Property Insurance

RMI 2662 Introduction to Risk Management and Insurance

SLS 1515 Cornerstone Experience or SLS 1331 Personal Business Skills

Total Degree Requirements: 24 Credit Hours

Curriculum Committee



New Course Proposal

School or Division	School of Business and Technology
Program or Certificate	N/A
Proposed by (faculty only)	Leroy Bugger
Presenter (faculty only)	Leroy Bugger
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	11/13/2017
Course prefix, number, and title	HOS 1010 Introduction to Horticulture

Section I, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a “D”).	None
Provide justification for the proposed prerequisite(s).	N/A
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	No
List course co-requisites.	None
Provide justification for the proposed co-requisite(s).	N/A
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No
Course credits or clock hours	3
Contact hours (faculty load)	3
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Course description (provide below)	
A basic study of plant science fundamentals and their relationship to agriculture crop production. Topics include plant growth and development, structure, classification, origin, propagation, influence of climate, reproduction, photosynthesis, respiration, and nutrition.	

General topic outline (type in outline below)

- Biology of horticulture
- Scientific principles involved in the production of horticultural crops
- Plant classification, plant problems, and plant growth and plant use

Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: Communicate

Explain the importance of higher plants to man and the environment

2. Supplemental *General Education Competency or competencies*:

B. Other Course Objectives/Standards

- Identify the botanical structure of higher plants
- Describe the major ways that plants are propagated
- Restate the process of photosynthesis and its importance
- Explain the basics of soils and fertilizers and their importance in plant survival and growth
- Recognize the basic plant pests and how they are controlled
- Illustrate in detail the major agricultural plant groups

Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp).

BASIC THEORIES OF PLANT NUTRIENTS, SOIL TYPES, AND SURVEY OF VARIOUS FIELDS OF HORTICULTURE. COURSE OUTLINE PLANT CLASSIFICATION A. HORTICULTURAL CLASSIFICATION B. SCIENTIFIC CLASSIFICATION 1. THE PLANT KINGDOM A. EVOLUTION OF PLANTS B. TAXONOMICAL AND MORPHOLOGICAL COMPARISON OF PLANTS THE STRUCTURE OF PLANTS A. ELEMENTS 1. CHEMICAL STRUCTURE 2. PHYSICAL STRUCTURE B. MOLECULES 1. STRUCTURE – ORGANIC INORGANIC C. CELLS - ANATOMY & PHYSIOLOGY D. TISSUES E. ORGANS - ROOTS, STEMS, LEAVES, FLOWERS, FRUIT F. SYSTEMS G. ORGANISMS - INDIVIDUALS PLANT GROWTH A. PHOTOSYNTHESIS B. METABOLISM C. CELL DIVISION 1. MITOSIS 2. MEIOSIS ENVIRONMENTAL FACTORS IN PLANT GROWTH A. SOILS 1. MECHANICAL

(PHYSICAL STRUCTURE) 2. CHEMICAL PROPERTIES 3. MICRO ORGANISMS B. WATER 1. HYGROSCOPIC 2. CAPILLARY 3. GRAVITATIONAL C. AIR D. LIGHT 1. QUALITY 2. QUANTITY 3. DURATION E. TEMPERATURE PLANT NUTRITION A. NUTRITIONAL ELEMENTS 1. SOURCE MATERIALS A. ORGANIC B. INORGANIC 2. AVAILABILITY A. SOLUBILITY B. DECOMPOSITION 3. EQUIVALENT ACIDITY 4. FORMULAS 5. COST B. NUTRIENT ABSORPTION & TRANSLOCATION 1. DIFFUSION 2. OSMOSIS 3. ADSORPTION, ABSORPTION & IMBIBITION 4. AREAS OF ABSORPTION & MOVEMENT OF WATER & NUTRITION C. FUNCTION OF ESSENTIAL ELEMENTS IN PLANT GROWTH AND DEVELOPMENT 1. TOXICITY SYMPTOMS - CORRECTIVE MEASURES 2. DEFICIENCY SYMPTOMS - CORRECTIVE MEASURES 3. METHOD OF APPLICATION 4. RATES OF APPLICATION PLANT PROPAGATION A. SEXUAL 1. SEEDS - HYBRIDS ETC. B. A SEXUAL 1. MERISTEM PROPAGATION 2. CUTTINGS 3. AIRLAYERING 4. BUDDING 5. GRAFTING (8/84)

ICS code for this course	ADVANCED AND PROFESSIONAL - 1.11.01 - AGRICULTURE & NAT. RES.
Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No
Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	No
Is the course a Writing Intensive course?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No
Do you expect to offer this course three times or less (experimental)?	Yes

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
This class was discussed with the Dean of Pure and Applied Sciences and with the Peggy Romeo, Professor of Biology.	

Section II, Justification for proposal

Provide justification (below) for this proposed curriculum action.
This course is in part being proposed to determine the demand and need for agricultural and horticultural-related offerings and programs in Hendy/Glades counties, especially in horticultural and agricultural college credit certificates and a possible AS degree.

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Leroy Bugger, William Van Glabek, Jennifer Patterson

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception the submission deadline.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Leroy Bugger	11/13/2017
Academic Dean or Associate Vice President	Dr. Tom Rath	11/13/2017

Select Curriculum Committee Meeting Date	12/1/17
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All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature _____
Date

Approve Do not approve

Provost Signature _____
Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	DIG 2080C, Digital Video with Sound

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	Students need the skills acquired in this course as a basis for successful completion at the next level.
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: Nothing To: Successful completion DIG 2205c, Basic Video Editing, with a grade of C or better.
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From: To:

Change to contact hours (faculty load)	From: To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
Type in entire new course description here	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • •

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Choose an item.

Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Type in justification here

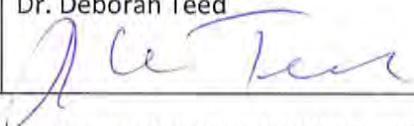
Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Type in all applicable faculty names here

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Choose an item.
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature _____
Date

Approve Do not approve

Provost Signature _____
Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/30/2017
Current course prefix, number, and title	MUH 2018 , Jazz History and Appreciation

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: To:
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From: To:
Change to contact hours (faculty load)	From:

	To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
Type in entire new course description here	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • •

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>: Analyze</p> <p>2. Supplemental <i>General Education Competency or competencies</i>: Visualize</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Yes

Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item,
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
<p>Jazz music is America’s music. It is generally acknowledged as America’s only original art form. Through the study of jazz, students become acquainted with the general characteristics of the form, its techniques, and styles. These include (1) jazz roots; (2) slave songs, field hollers and work songs; (3) spirituals; (4) minstrelsy; (5) ragtime; (6) the blues; (7) New Orleans jazz; (8) Chicago and New York jazz; (9) the “Jazz Age”; (10) swing music and the rise of the territory bands; (11) Be-Bop; (12) Cool Jazz; (13) Hard Bop; (14) Free Jazz; (15) Jazz Fusion; and (16) present day forms.</p> <p>Jazz History parallels American social history, from its beginnings in slavery and throughout America’s journey toward civil rights for all Americans. Jazz music has always represented the essence of American freedom; it has been demonized and even banned for this very reason, perhaps most notably by Hitler’s regime in World War II. Its importance to the general education of today’s college students cannot be overstated. Jazz has been a part of America’s changing cultural landscape from its beginnings to the present, both as a reflection of culture, and as a change agent, itself. Many peer institutions (Palm Beach State College, Lake Sumter State College and University of North Florida) include this course as a Humanities Core General Education course.</p>

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

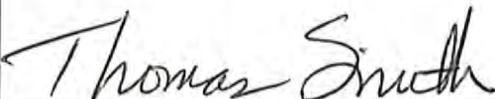
Dr. Thomas Smith

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.

Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/30/2017
Current course prefix, number, and title	MUM 2601C, Basic Audio Recording II MUM 2604C, Multi-Track Mixdown

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	Students need the skills acquired in this course as a basis for successful completion at the next level.
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: Nothing To: Successful completion MUM 2601C, Basic Audio Recording I, with a grade of C or better.
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From:

	To:
Change to contact hours (faculty load)	From: To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
Type in entire new course description here	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • •

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
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Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Type in justification here

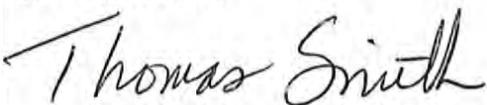
Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Type in all applicable faculty names here

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee



New Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate of Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/30/2017
Course prefix, number, and title	MUN 1100, FSW Pep Band and Drumline

Section I, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").	By Audition
Provide justification for the proposed prerequisite(s).	
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	Choose an item.
List course co-requisites.	List course co-requisites
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Course credits or clock hours	1.0
Contact hours (faculty load)	2.0
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Course description (provide below)	
To provide performance experiences with the FSW Pep Band and Drumline. It is open to any FSW student. Auditions are required and seats will be based on ensemble needs. This course is repeatable up to six (6) time for six (6) credits.	

General topic outline (type in outline below)

- The purpose of this course is to give students the opportunity to develop and refine performance skills and represent Florida SouthWestern State College in exciting and positive venues.
- Students will learn and develop performance techniques, intonation, articulation, and sound projection.
- Students will contribute to FSW school spirit.

Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: Analyze

Course Outcomes or Objectives Supporting the General Education Competency Selected:

- Apply intonation sensitivity, control of tonal quality, control of bowing or articulation, control of dynamics, rhythmic accuracy
- Improve state department, technique, sensitivity to balance, concert conduct, rehearsal techniques, and group planning
- Acquire the ability to blend with the ensemble
- Develop and improve knowledge of phrasing within a musical style

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp).

PERFORMANCE ACTIVITIES CENTERED AROUND ATHELETICS AND OTHER EVENTS. * * MAY REQUIRE AUDITION OR PERMISSION OF INSTRUCTOR.

ICS code for this course	ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS
Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No List applicable major restriction codes
Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	No
Is the course a Writing Intensive course?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Yes Course is repeatable up to six (6) time for a total of six (6) credit hours.
Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section II, Justification for proposal

Provide justification (below) for this proposed curriculum action.

This ensemble is a large component of school spirit at FSW athletic events. Participation in Pep Band/Drumline also provides training for future k-12 school band directors and music teachers.

Section III, Important Dates and Endorsements Required

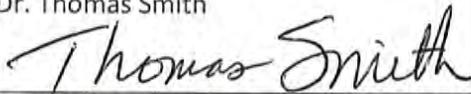
List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Dr. Thomas Smith, Rodolfo Castillo, Scott Courtney

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception the submission deadline.	
Type in the explanation for exception to start date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

Select Curriculum Committee Meeting Date	December 1, 2017
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All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee



New Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate of Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/30/2017
Course prefix, number, and title	MUN 2004 Commercial Music Ensemble

Section I, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").	By Audition
Provide justification for the proposed prerequisite(s).	
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	Choose an item.
List course co-requisites.	List course co-requisites
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Course credits or clock hours	1.0
Contact hours (faculty load)	2.0
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Course description (provide below)	
This course is the study and performance of ensemble music as it is applied in a recording studio setting. Student will be required to play instrumental and vocal music, in a wide variety of genres, for the	

purpose of recording by production engineers. Course may be taken up to six times for credit. Grade forgiveness does not apply.

General topic outline (type in outline below)

- THE STUDENT WILL UNDERSTAND RECORDING STUDIO ETIQUETTE AND PROFESSIONALISM..
- THE STUDENT WILL DEMONSTRATE KNOWLEDGE OF THE COMPETENCE REQUIREMENTS, IN VARIOUS MUSICAL STYLES, EXPECTED OF STUDIO MUSICIANS
- THE STUDENT WILL COMPREHEND RECORDING PERFORMANCE TECHNIQUES USED BY STUDIO MUSICIANS.

Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: **Analyze**

Course Outcomes or Objectives Supporting the General Education Competency Selected:

- Apply intonation sensitivity, control of tonal quality, control of bowing or articulation, control of dynamics, rhythmic accuracy
- Improve state department, technique, sensitivity to balance, concert conduct, rehearsal techniques, and group planning
- Acquire the ability to blend with the ensemble
- Develop and improve knowledge of phrasing within a musical style

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp).

OPEN BY AUDITION TO ALL STUDENTS. SELECT GROUP PERFORMING VARIED LITERATURE IN CONTEMPORARY STYLES. DESIGNED TO DEVELOP THE PERFORMING SKILLS NEEDED BY MUSICIANS IN A STUDIO RECORDING ENVIRONMENT. MAY BE REPEATED FOR CREDIT, BUT GRADE FORGIVENESS CANNOT BE APPLIED.

ICS code for this course	ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS
Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No List applicable major restriction codes
Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	No
Is the course a Writing Intensive course?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Yes Course is repeatable up to six (6) time for a total of six (6) credit hours.
Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section II, Justification for proposal

Provide justification (below) for this proposed curriculum action.

This ensemble is an integral part of the Certificate in Audio Technology. A performance ensemble is a necessity for the courses to learn proper recording techniques and to accompany solo recording.

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Dr. Thomas Smith, Mike Molloy

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

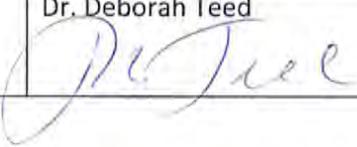
Term in which approved action will take place	Fall 2018
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Provide an explanation below for the requested exception the submission deadline.

Type in the explanation for exception to start date here.

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission.

Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

Curriculum Committee



New Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/30/2017
Course prefix, number, and title	MUN 2490, New Music Ensemble

Section I, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").	Permission of Instructor
Provide justification for the proposed prerequisite(s).	
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	Choose an item.
List course co-requisites.	List course co-requisites
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	No List the co-requisite
Course credits or clock hours	1 credit hour
Contact hours (faculty load)	2 load hours
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Course description (provide below)	
STUDY AND PERFORMANCE OF MUSIC FOR VARIOUS COMBINATIONS OF INSTRUMENTS.	
General topic outline (type in outline below)	

- Sight Reading Skills
- Ensemble Technique
- Select Readings in the field, especially 20th century, and contemporary literature

Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: **Analyze**

Course Outcomes or Objectives Supporting the General Education Competency Selected:

- Apply intonation sensitivity, control of tonal quality, control of bowing or articulation, control of dynamics, rhythmic accuracy
- Improve state department, technique, sensitivity to balance, concert conduct, rehearsal techniques, and group planning
- Acquire the ability to blend with the ensemble
- Develop and improve knowledge of phrasing within a musical style

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

Copy and Paste the SCNS Course Profile Description below (http://scns.fl DOE.org/scns/public/pb_index.jsp).

STUDY AND PERFORMANCE OF MUSIC FOR VARIOUS COMBINATIONS OF INSTRUMENTS.

ICS code for this course

ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS

Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No List applicable major restriction codes
Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	No
Is the course a Writing Intensive course?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Yes This course is repeatable six (6) times for up to six (6) credit hours.
Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section II, Justification for proposal

Provide justification (below) for this proposed curriculum action.
This ensemble course is needed so that non-traditional groups of instruments may combine to create music. We often have the opportunity to create musical groups to suit our enrollment, but have no ensemble to place them. For example, a group might consist of two saxophones, three guitars, a tuba, and five percussionists, non-traditional. Every FSW music student deserves the opportunity to perform in an ensemble. Unique, non-traditional instrumentation is also widely used in 20 th and 21 st

century new music. This ensemble will allow for the performance of more works from this vital part of modern repertoire.

Section III, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Dr. Thomas Smith, Rodolfo Castillo, Daniel Heck, Mike Molloy

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception the submission deadline.	
Type in the explanation for exception to start date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith <i>Thomas Smith</i>	Click here to enter a date.

Curriculum Committee



New Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate of Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date.	
Submission date	10/30/2017
Course prefix, number, and title	MUN 2704, Rock and Funk Ensemble

Section I, New Course Information (must complete all items)

List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D").	By permission of instructor.
Provide justification for the proposed prerequisite(s).	
Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)?	Choose an item.
List course co-requisites.	List course co-requisites
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Course credits or clock hours	1.0
Contact hours (faculty load)	2.0
Select grade mode	Standard Grading (A, B, C, D, F)
Credit type	College Credit
Course description (provide below)	
Students are required to compose or arrange two compositions for the ensemble each semester and perform with the ensemble in every scheduled performance. Auditions are required and seats will be based on ensemble needs. This course is repeatable up to four (4) times for four (4) credits.	

General topic outline (type in outline below)

- The purpose of this course is to give students the opportunity to develop and refine performance skills within the genre of rock/funk music.
- Students will be introduced to various styles of rock and funk music from its beginning in the 50's through modern day pop-rock.
- Students will learn and develop skills for composing and arranging music from all eras of rock music.

Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*: Analyze

Course Outcomes or Objectives Supporting the General Education Competency Selected:

- Apply intonation sensitivity, control of tonal quality, control of bowing or articulation, control of dynamics, rhythmic accuracy
- Improve state department, technique, sensitivity to balance, concert conduct, rehearsal techniques, and group planning
- Acquire the ability to blend with the ensemble
- Develop and improve knowledge of phrasing within a musical style

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

Copy and Paste the SCNS Course Profile Description below (http://scns.fldoe.org/scns/public/pb_index.jsp).

STUDENTS ARE REQUIRED TO COMPOSE OR ARRANGE TWO COMPOSITIONS FOR THE ENSEMBLE EACH SEMESTER AND PERFORM WITH THE ENSEMBLE IN EVERY SCHEDULED PERFORMANCE.

ICS code for this course	ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS
Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".	No List applicable major restriction codes
Is the course an "International or Diversity Focus" course?	No, not International or Diversity Focus
Is the course a General Education course?	No
Is the course a Writing Intensive course?	No
Is the course repeatable*? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Yes Course is repeatable up to four (4) times for a total of four (4) credit hours.
Do you expect to offer this course three times or less (experimental)?	No

Impact of Course Proposal	
Will this new course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section II, Justification for proposal

Provide justification (below) for this proposed curriculum action.

Rock and Funk music, in their various forms, are the most performed and listened to music in the world. This class will provide an opportunity for students to perform, compose, and arrange rock music, with special attention to performance practice.

Section III, Important Dates and Endorsements Required

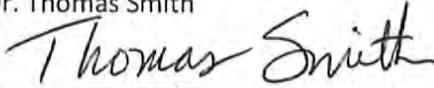
List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Dr. Thomas Smith, Mike Molloy

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception the submission deadline.	
Type in the explanation for exception to start date here.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

Select Curriculum Committee Meeting Date	December 1, 2017
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All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	MUT 1112, Music Theory II

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: To:
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From: To:
Change to contact hours (faculty load)	From:

	To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
Type in entire new course description here	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • Writing and recognizing diatonic triads and seventh chords. • Identifying non-harmonic chord tones, including passing tones, neighboring tones, escape tones, appoggiaturas, changing tones, pedal tones, anticipations and suspension. • Writing and recognizing chromatic chords including secondary dominant and diminished chords. • Learning common practices for choral style, four-part writing. • Analyzing cadences and musical phrase structure.

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>
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Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Course topic outline components are not descriptive of course level sequence. It was discovered that some of these topics have been juxtaposed between Theory II, III and IV.

Section IV, Important Dates and Endorsements Required

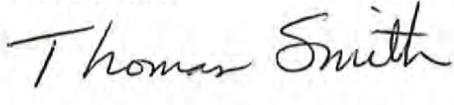
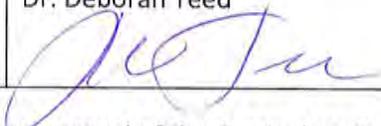
List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Type in all applicable faculty names here

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve

Do not approve

Provost Signature

Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	10/30/2017
Current course prefix, number, and title	MUT 2116, Music Theory III

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: To:
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From: To:
Change to contact hours (faculty load)	From:

	To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
A continuation of the study of diatonic and chromatic harmony begun in MUT 1111 and MIT1112 to include modulation, extended harmonies, harmonic analysis and the study of musical forms. It is intended that MUT 2116 be taken concurrently with MUT 2246.	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • Analyzing modulation procedure in common practice period music • Recognizing 9th, 11th and 13th chords in chorale style and in excerpts from musical literature • Analyzing music in binary and ternary form • Analyzing music in sectional continuous variation form • Understanding the basic compositional procedures in fugue and invention • Analyzing music in sonata form • Analyzing music in rondo form • Performing harmonic analyses of excerpts of musical literature

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Course topic outline components are not descriptive of course level sequence. It was discovered that some of these topics have been juxtaposed between Theory II, III and IV.

Section IV, Important Dates and Endorsements Required

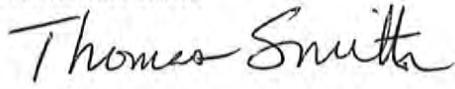
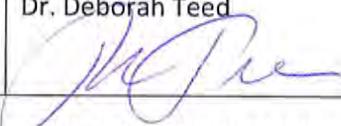
List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Type in all applicable faculty names here

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2018
Provide an explanation below for the requested exception to the effective date.	
Type in the explanation for exception.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	Click here to enter a date.
Academic Dean or Associate Vice President	Dr. Deborah Teed 	Click here to enter a date.

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Curriculum Committee Chair Signature

Date

Approve Do not approve

Provost Signature

Date

Curriculum Committee



Change of Course Proposal

School or Division	School of Arts, Humanities, and Social Sciences
Program or Certificate	Associate in Arts
Proposed by (faculty only)	Dr. Thomas Smith
Presenter (faculty only)	Dr. Thomas Smith
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	11/13/2017
Current course prefix, number, and title	MUT 2117, Music Theory IV

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: To:
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From: To:
Change to contact hours (faculty load)	From:

	To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
Completes the four-course sequence with a survey of 20 th century tonal practices, introduction to atonal and twelve-tone analysis, and an introduction to computer music notation. It is intended that MUT 2247 be taken concurrently with MUT 2117.	

Change to general topic outline (type in entire new outline below)
<ul style="list-style-type: none"> • Writing and recognizing modes and artificial scales. • Understanding the concepts of non-tertian harmony and polytonality. • Constructing matrices for analysis of twelve-tone music. • Using the concept of pitch class sets for analysis of atonal music. • Using computer music notation software to create MIDI files and print musical scores.

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. Integral <i>General Education Competency or competencies</i>:</p> <p>2. Supplemental <i>General Education Competency or competencies</i>:</p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p> <p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	Choose an item. List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
Course topic outline components are not descriptive of course level sequence. It was discovered that some of these topics have been juxtaposed between Theory II, III and IV.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Type in all applicable faculty names here

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

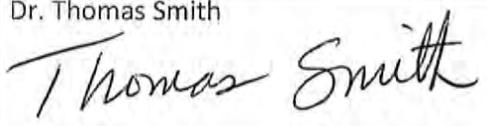
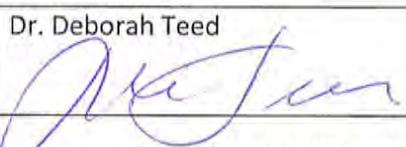
Term in which approved action will take place	Fall 2018
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Provide an explanation below for the requested exception to the effective date.

Type in the explanation for exception.

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.

Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Thomas Smith 	10/30/2017
Academic Dean or Associate Vice President	Dr. Deborah Teed 	10/30/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

<hr/> <i>Curriculum Committee Chair Signature</i>	<hr/> Date
--	---------------

Approve

Do not approve

Provost Signature

Date