

AGENDA

Learning Assessment Committee

General Meeting

Friday, October 6, 2017, 12:00 p.m.

U 102 (Lee Campus); E-105 (Charlotte Campus); G-109 (Collier Campus)

Members:

Marty Ambrose, Patricia Arcidiacono, Marius Coman, John Connell, Jane Charles, Eileen DeLuca, Thomas Donaldson, Erik Fay, Julia Kroeker, Margaret Krueger, Fernando Mayoral, Lisa McGarity, Barb Miley, Colleen Moore, Shawn Moore, Kristi Moran, Jennifer Patterson, Katie Paschall, Caroline Seefchak, Eric Seelau, Allison Studer, Amy Trogan, Joseph van Gaalen, Richard Worch

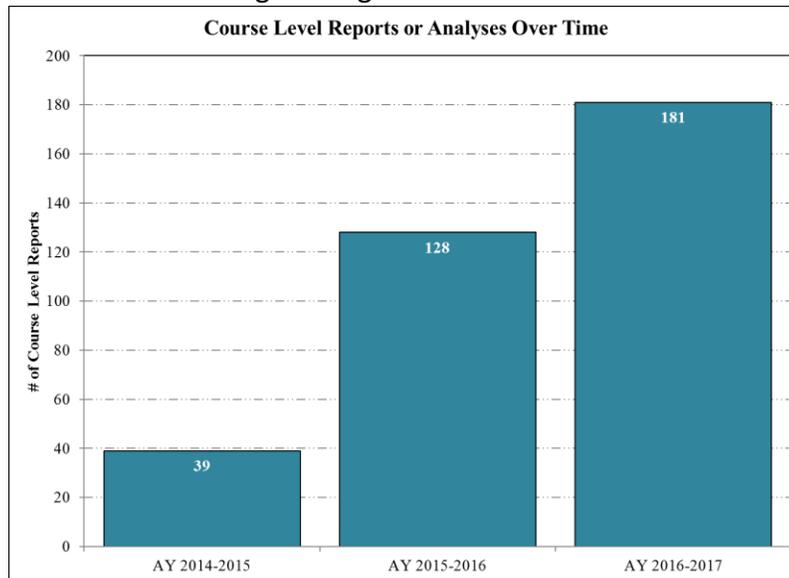
- I. Welcome and Call to Order – Caroline Seefchak, Committee Chair
- II. Approval of September 2017 meeting minutes
- III. LAC Newsletter
 - a. Member profiles - suggestions
 - b. Revision of publication dates due to hurricane
- IV. Assessment – Joe van Gaalen, Director of Assessment and Effectiveness
 - a. General Education
 - b. Course Level
- V. LAC Professional Development
- VI. Upcoming Meetings
 - a. November – U 102, meeting as usual
 - b. December – AA 177, all meet at same venue and break out into subcommittees
- VII. New Business
- VIII. Adjournment

MINUTES
Learning Assessment Committee
9/1/2017
12:00 – 1:00
AA-177 (Lee Campus); E-105 (Charlotte Campus);
G-109 (Collier Campus)

	Present	Absent		Present	Absent
Marty Ambrose	x		Colleen Moore		x
Patricia Arcidiacono	x		Dr. Shawn Moore	x	
Dr. Marius Coman	x		Dr. Kristi Moran	x	
Dr. John Connell		x	Dr. Katie Paschall	x	
Jane Charles	x		Jennifer Patterson	x	
Dr. Eileen DeLuca	x		Dr. Elijah Pritchett	x	
Thomas Donaldson	x		Dr. Caroline Seefchak	x	
Dr. Erik Fay		x	Dr. Eric Seelau	x	
Dr. Julia Kroeker	x		Allison Studer		x
Margaret Kruger		x	Dr. Amy Trogan	x	
Fernando Mayoral	x		Dr. Joseph van Gaalen	x	
Dr. Lisa McGarity	x		Dr. Richard Worch	x	
Barb Miley		x			

1. C. Seefchak called meeting to order at 12:01pm
2. K. Paschall motioned to approve 4/7/2017 meeting minutes. F. Mayoral seconded motion.
3. J. Charles motioned to approve 5/4/2017 meeting minutes pending revisions. M. Ambrose seconded motion.
4. C. Seefchak proposed leadership establishment for LAC Sub-committees. J. Charles motioned, E. Seelau seconded the motion.
 - a. C. Seefchak proposed A. Trogan as Professional Development Sub-committee chair. R. Worch motioned. E. Seelau seconded motion.
 - b. S. Moore volunteered for GenEd Sub-committee chair. C. Seefchak motioned. E. Pritchett seconded motion.
 - c. M. Ambrose nominates C. Seefchak for Newsletter (Communications) Sub-committee chair. S. Moore seconded the motion.
5. J. van Gaalen reported the latest data on course level assessment:

a. Assessment coverage College-wide



- b. J. van Gaalen noted that the course level assessment Focus Course List needs to be updated for AY 2017-2018. Courses which are capable of being cycled out of the Focus List (but don't have to be) include: PSY 2012, DEP 2004, FRE 1120, FRE 1121, PHI 2010, PHI 2103, and MAT 1033. Courses altered from last year's Focus Course List include: BSC 1010L, BSC 1011L, and NUR 4827L. E. DeLuca urged Learning Assessment Coordinators to go back to department meetings with this information and plan for AY 2017-2018 with any courses that faculty may want included in the upcoming Focus Course List.
- c. J. van Gaalen reported on the development of four new FSW-specific GenEd rubrics for Communicate (Written), Communicate (Oral), Evaluate, and Think. Each of these can now be found on the Assessment webpage at <https://www.fsw.edu/facultystaff/assessment/genedcompetencies>
- d. J. van Gaalen then reminded committee members of the April meeting where "Research" and "Investigate" were identified for assessment in AY 2017-2018. J. van Gaalen reported that all Deans have been notified of the nature of the potential random selection of assignment submissions based on identified "Integral" competency of each course according to the newly identified General Education Competencies (C-R-E-A-T-I-V-E), J. van Gaalen provided a listing for the number of courses identified in each (38 for Investigate, 57 for Research). J. van Gaalen reported that random sampling emails will go out to those courses which have been sampled in mid-to-late September.
6. A. Trogan reported on Assessment 101 asynchronous online course and that the GenEd Module has been refreshed based on the newly adopted competencies. A. Trogan also reported that videos and visuals based on D. Ransford material relating to GenEd are also in the process of being refreshed. Assessment 101 will continue to be self-paced but benchmarks will be presented in a semesterly and yearly fashion to help plan enrollees through the course.

- a. A. Trogan plans to advertise Assessment 101 through a certification process similar to the Cornerstone Experience modules. These areas are currently being worked on with R. Yost of the TLC to establish a brand and/or promoting concepts.
 - b. K. Moran noted that Deans would likely be very interested in a 'packaged' assessment suite that would be included in portfolios for review.
 7. C. Seefchak reported that the newsletter for September 2017 is well under way. Focus elements for the newsletter will include a segment on a new LAC member, Academic Support Center promotion of Tutor.com, Welcome from the New Chair, GenEd update on assessment for AY 2017-2018, and course level assessment Focus Course List for AY 2017-2018.
 - a. T. Donaldson motioned that the planned schedule of six newsletters annually be maintained for AY 2017-2018. A. Trogan seconded the motion.
 8. K. Paschall advertised the upcoming Master Teacher sessions and asked LAC members encourages others to attend as it was a very solid program in AY 2016-2017. M. Ambrose noted the Master Teacher sessions were very successful on the Collier campus, in particular.
- R. Worch motioned to adjourn. K. Paschall seconded.

Minutes compiled by Dr. Joseph van Gaalen

**Learning Assessment Committee
Membership
2017 - 2018**



Name	School or Department	Member Type	Rotation Schedule
Marty Ambrose	English	General Member	2016-2019
Patricia Arcidiacono	Health Professions	General Member	2017-2018 (one-year renewable)
Dr. Marius Coman	Science	Assessment Coordinator	2015-2018
Dr. John Connell	Speech/Foreign Language	General Member	2017-2018 (one-year renewable)
Jane Charles	Library	Assessment Coordinator	2016-2019
Dr. Eileen DeLuca	Academic Affairs	Ex officio (non-voting)	
Thomas Donaldson	Social Sciences	General Member	2017-2018 (one-year renewable)
Dr. Erik Fay	Science	General Member	2017-2018 (one-year renewable)
Dr. Julia Kroeker	Education	Assessment Coordinator	2017-2020
Margaret Kruger	Health Professions	General Member	2017-2018 (one-year renewable)
Fernando Mayoral	Speech/Foreign Language	Assessment Coordinator	2017-2020
Dr. Lisa McGarity	Science	General Member	2017-2018 (one-year renewable)
Barb Miley	Accountability	Ex officio (non-voting)	
Colleen Moore	Health Professions	Assessment Coordinator	2017-2020
Dr. Shawn Moore	English	Assessment Coordinator	2017-2020
Dr. Kristi Moran	Mathematics	Assessment Coordinator	2015-2018
Dr. Katie Paschall	Speech/Foreign Language	Assessment Coordinator	2016-2019
Jennifer Patterson	Business & Tech	General Member	2017-2018 (one-year renewable)
Dr. Elijah Pritchett	Humanities/Fine Arts	Assessment Coordinator	2017-2020
Dr. Caroline Seefchak	Education	Committee Chair	2017-2019 (2-year chair term)
Dr. Eric Seelau	Social Sciences	Assessment Coordinator	2015-2018
Allison Studer	Academic Assessment and Effectiveness	Ex officio (non-voting)	
Dr. Amy Trogan	English	General Member	2017-2020
Dr. Joe van Gaalen	Academic Assessment and Effectiveness	Ex officio (non-voting)	
Dr. Richard Worch	Business & Tech	Assessment Coordinator	2016-2019

Learning Assessment Committee
Subcommittees, 2017-2018

Membership as of 10-5-2017 – LAC members may still sign up for subcommittees

General Education Assessment Subcommittee

Faculty Lead: Shawn Moore

Jane Charles

Fernando Mayoral

Katie Paschall

Jennifer Patterson

Joseph van Gaalen

Professional Development Subcommittee

Faculty Lead: Amy Trogan

Patricia Arcidiancono

Lisa McGarity

Kristi Moran

Elijah Pritchett

Communications Subcommittee

Faculty Lead: Caroline Seefchak

Marty Ambrose

Julia Kroeker

Amy Trogan

Learning Assessment Committee/ Communications Subcommittee

Newsletter Planning Timeline, 2017-2018

Issue	October 2017
Message from Chair	New look
Member Profile	Professor Margaret Kruger
Assessment Spotlight	Not included
Gen Ed Assessment	Article with chart
Course Level Assessment	Reminder
Feature	Tutor.com
Data	Course Level Assessments

Issue	November 2017
Message from Chair	Subcommittees within the committee
Member Profile	
Assessment Spotlight	Academic Support
Gen Ed Assessment	
Course Level Assessment	Possible list
Feature	
Data	Academic Support and Tutor.com data

Issue	December 2017
Message from Chair	Holiday (holiday) greeting
Member Profile	
Assessment Spotlight	Analysis of Applicant Viability
Gen Ed Assessment	
Course Level Assessment	
Feature	
Data	

Learning Assessment Committee/ Communications Subcommittee

Newsletter Planning Timeline, 2017-2018

Issue	February 2018
Message from Chair	
Member Profile	
Assessment Spotlight	
Gen Ed Assessment	
Course Level Assessment	
Feature	
Data	

Issue	March 2018
Message from Chair	
Member Profile	
Assessment Spotlight	
Gen Ed Assessment	
Course Level Assessment	
Feature	
Data	

Issue	April 2018
Message from Chair	
Member Profile	
Assessment Spotlight	
Gen Ed Assessment	
Course Level Assessment	
Feature	
Data	