

Minutes

Mathematics Department Meeting
Sabine Eggleston, Chair, Mathematics
Tuesday, August 15, 2017, Lee H-120

	Present	Absent	Excused
Faculty			
Cheban Acharya	X		
Tatiana Arzivian	X		
Rona Axelrod	X		
Cynthia Baker	X		
Karen Buonocore	X		
Michael Chiacchiero	X		
Tina Churchill	X		
Sabine Eggleston	X		
Laurice Garrett	X		
Rebecca Gubitti	X		
Beverly Hall	X		
Ivana Ilic	X		
Bert Lawrence	X		
David Licht	X		
Doug Magomo			X
Ivan Melendez	X		
Kristi Moran	X		
Bharat Patel	X		

	Present	Absent	Excused
Cindy Quehl	X		
Don Ransford	X		
Joe Roles	X		
John Salem	X		
Sandra Seifert	X		
Elizabeth Schott	X		
Christine Smith	X		
William Stoudt	X		
Marjorie Thrall Moller	X		
Joan Van Glabeke			X
Don Warren	X		
Terry Zamor	X		
Juan Zaragoza	X		
Jaime Zlatkin	X		
Guests			

- I. The meeting was called to order at 2:30 pm by Professor Eggleston.
- II. Successes & Accomplishments
 - Dorothy Marshall recuperating at home after a stroke.
- III. Approval of the April minutes
 - Correction of the word “resalable”.
 - Minutes of April 14, 2017 were approved. So moved by Don Ransford, Seconded by Rebecca Gubitti.
- IV. Department meeting times
 - Fall 2017
 - 2nd Fridays – 9/8, 10/13, 11/17 (College closed on 11/10).
 - Spring 2017
 - 1/12, 2/9, 3/16 (Spring Break on 3/9), 4/13
 - Department meeting times: 9am – 11am
 - Community of Practice meets at 11am – 12 noon.
- V. Mentors
 - The department is looking for mentors for new adjuncts. There is a \$150 stipend for on campus adjuncts and \$200 for Dual Enrollment adjuncts. Let Sabine know if you are interested in being a mentor this academic year..

VI. MyLabsPlus Updates

- Course shell to be sent out to faculty.
- There are now course specific MLP codes for MAC 1105 and STA 2023.
- New book rules: If the textbook changes, and students are retaking the course, they will need a new code. As an exception to the rule, Pearson will provide replacement codes for students who paid for an access code in the previous attempt in a Summer 2017 semester only. The students' names should be forwarded to Sabine along with their BUC ID and the date of the last course.
- The Math Center has a copy of all new textbooks. They also will be available at the library soon.

VII. Updates

- Campus
 - New Equipment in U-Bldg, Lee Campus. It is recommended that faculty familiarize themselves with the equipment before the begin of classes. Rona offered training on Epson Smart boards; Sabine to conduct training on Insight.
- Course
 - New Canvas shells to be created to match new textbooks for MAC 1105, MAC 1114, MAC 1140 and STA 2023.
 - New Math course designer coming on board Sep 1.
 - Beverly Hall to share MAC 1140 Canvas course.
- Committee
 - Ivan is allowed to select one person on his contract committee which will include two other faculty members. All committee members must be on continuing contract.
 - Rebecca asked to be included on the continuing contract committee.
 - Rebecca asked about making the criteria for standard/exceptional be an agreed upon standard across the board for professional development.

VIII. Curriculum Considerations

- MAT 0058 to be phased out and the course content for MAT 0057 be recalibrated
- Last M grade to be offered Fall 2017. There will be no M grade offered in Spring 2018.
- At the state level, there has been some talk to eliminate MAT 1033 as a prerequisite for non-STEM courses such as Liberal Arts and Statistics.

IX. Spring Schedule

- STA 2023 Statistics course to be offered as a DE course in Charlotte and Collier in the spring semester. The number of section are not known at this time.
 - This was done against the recommendations of the Mathematics department.
 - Will mentoring be necessary? Additional stipend?
 - Rona and Tatiana working on common assessment
 - Margie volunteered to mentor Michael Saxton.

X. Anything Else

- Final Exams
 - MAC 1105 Final – only two versions will be administered. There seem to be issues with question #25.
 - MAT 1033 Final – on version BG, question #2, A and B are both correct.
 - Deadline for changes to Final exams were not determined
- Community of Practice
 - Proposed topics – Online courses
 - Delivery – Polycom or Skype
- Collaboration with High School teachers in Summer
 - Discuss what it is they are doing with Common Core
 - Discuss what we are doing
 - Use grant money to facilitate discussions
- Calendar
 - Should the Wednesday before Thanksgiving be considered a holiday?
 - To be brought to the attention and debated by calendar committee and faculty senate.

XI. The meeting was adjourned at 4:25 p.m.